

SCHOOL BOARD MEETING

JUNE 21, 2016

SCHOOL ADMINISTRATION OFFICE

- I. **CALL MEETING TO ORDER** – Chairperson/Vice-chairperson. Chairman Walborn convened the regular meeting of the Board of Trustees at 7:30 p.m., and asked that all cell phones need to be off or muted.

Trustees Present: Chairman Walborn, Trustee Monasterio, Trustee Binion, Trustee Donahue, Trustee Abrego

- II. **APPROVAL OF AGENDA OR ADDENDUMS** – Chairman/Vice-chairman. Prior to the consent agenda items, Chairman Walborn asked if there was an addendum to the agenda, or if there was anything to add or remove. Trustee Binion called for a motioned to approve the agenda as published, with a second from Trustee Donahue. Agenda approved.

- III. **CONSENT AGENDA ITEMS** – Board of Trustees. Chairman Walborn called for a motion to approve the consent agenda items. Trustee Abrego asked for clarification on the lunch account refund. Mr. Ogborn explained that when a student leaves the district and they have money remaining in their lunch account, they are reimbursed that money; otherwise the money rolls over into the next school year. Trustee Monasterio moved to approve the consent agenda, with a second from Trustee Binion. Motion carried.

A. APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF MAY 17, 2016.

B. FINANCIAL REPORTS

C. CONSIDERATION OF BILLS

D. PRINCIPAL'S DATA REPORT

E. POLICY ADOPTION – 3rd and Final Reading

1. Board Meeting Agenda Preparation Policy
2. Board Meeting - Annual Meeting of the Board Policy
3. Special Education Policy
4. Special Education Policy - Written Agreements
5. Special Education Policy - Students Disabilities - 504 Procedure

F. POLICY REVISION – 3rd and Final Reading

1. Board Meeting Regulations, Board Authority, Duties, & Responsibilities Policy
2. Bereavement Leave Bank Policy
3. School Safety and Discipline Policy
4. Record Retention Schedule Policy
5. Investment Policy
6. Exchange for Free Lunches Policy
7. Closed Campus Policy
8. Community Use of School Facilities Policy

G. POLICY ADOPTION – 2nd Reading

1. Title I Program – Parental Involvement Policy – Development of District Policy

H. POLICY REVISION – 2nd Reading

1. Title I Program Policy
2. Title I Program Policy – Parental Involvement – District
3. Computer & Network Services Policy – Acceptable Internet Use
4. Computer & Network Services Policy – Student Data Privacy & Security
1. Student Activities Funds Control Policy

- IV. **DELEGATION** – None

- V. **PUBLIC INPUT** –

- A. Denise Weis – MHEA President, thanked the board for allowing the MHEA to host an archery fundraiser shoot. She added that over \$200 was raised for the Children's Scholarship Fund.

VI. **REPORTS –**

- A. MOUNTAIN HOME AFB UPDATE –** MHAFFB Liaison. Colonel Kubat reminded informed the board that the base has requested two additional military family life consultants. He added that there has been a large transition of the SAC, so there will be many new people. The base will have a military pizza night for new military students, grades 7-12, sometime in August. Colonel Kubat stated that this is his last meeting before he leaves, he then thanked the board and he proceeded to give the board suggestions and recommendations that he wanted the board to improve this school district and to become more transparent to the community and taxpayers, to think big and bold, keep pushing forward with the DoDEA grant, etc. He then again thanked the board for their support. The board thanked him in turn.
- B. SUPERINTENDENT’S REPORT –** James Gilbert. Mr. Gilbert reported on the summer projects such as cement work, playground resurfacing, fix the parking area in the back of MHHS, paint project on the metal part of MHHS, etc. He updated the board on the vandalism at North Elementary and at East Elementary. He thanked the staff at North for their work in cleaning up their building; it was disheartening to see what the teachers had to walk into and the mess that their classrooms and building were in. Mr. Gilbert informed the board that to date the vandalism cost and that there are still some outstanding costs estimates for some of the copier machines, but the good news is that the school district insurance company will pay the costs.

Mr. Gilbert notified the board that there were many teachers attending the AVID Conference in San Diego, to learn the AVID program for HMS, MHJH, and MHHS.

Mr. Gilbert stated that there have been a few staff who took time off in the summer to attend the MilePost Conference in Boise, and he thanked them for volunteering the time from their summer break.

Trustee Monasterio thanked Mr. Gilbert for the parking and paint project at MHHS.

Trustee Abrego asked what was MilePost. Mr. Gilbert responded that it was a student data system that we use, it’s a student data analysis and tracking program.

VII. **UNFINISHED BUSINESS –**

- A. PROPOSED 2016-2017 BUDGET –** Cliff Ogborn. Mr. Ogborn stated with there being no input from the Budget Hearing, he requested the board approve the published 2016-2017 budget. Trustee Binion motioned to approve the published 2016-2017 budget as presented, received a second from Trustee Donahue. Motion approved.
- B. RESOLUTION 16-05 APPROVAL OF REVENUE ANTICIPATION NOTE, SERIES 2016 (ACTION) –** Cliff Ogborn. Mr. Ogborn presented and explained Resolution 16-05, and then requested the board approve the possibility of borrowing up to \$1.5 million dollars using the August 15 state allotment to the district as collateral to ensure that the district can meet payroll and pay the bills for the month of July. He added that this is no different than what the other districts need to do to cover payroll and expenses. Mr. Ogborn informed the board that the interest rate from the Bank of the Cascades is very reasonable at 3.75%, and they discounted their fee to \$7,500. He added that this is a cost, but to meet the cash flow need in July far exceeds the cost of the fees of the loan.

Discussion began about the cost to the district should the board need to borrow money, the fees, the likelihood that the district might have to borrow the short-term loan, and possibly table this until next month. Trustee Abrego motioned to table Resolution 16-05 until next month. Trustee Donahue seconded the motion. Motion granted and the resolution was tabled.

VIII. **NEW BUSINESS –**

- A. TRAVEL REQUEST –** Chairman Walborn asked if there was a motion to approve all the travel requests as presented.
1. Volleyball Team – MHHS – Nyssa Volleyball Tournament – Nyssa, Oregon – August 26-27, 2016 – Jill Peterson. Coach Peterson added that she would be driving the van. Trustee Donahue motioned to approve the travel request of the MHHS Volleyball Team to the tournament in Nyssa, was seconded by Trustee Binion. Motion granted.

- B. APPROVAL OF THE 2016-2017 COLLECTIVE BARGAINING AGREEMENT BETWEEN MHSD AND MHEA** – James Gilbert. Mr. Gilbert informed the board that the MHEA has ratified with membership. He added that the biggest change is the salary portion, we are adopting the Career Ladder, which reflects how we are reimbursed by the state. Trustee Binion motioned to approve the 2016-2017 Collective Bargaining Agreement. Trustee Abrego seconded the motion. Motion carried. Trustee Monasterio thanked everyone who contributed to the negotiations process.
- C. APPROVAL OF BID PROPOSAL – PAVING PROJECT – EAST, NORTH, WEST ELEMENTARY SCHOOLS' PLAYGROUNDS (ACTION)** – James Gilbert. Mr. Gilbert presented the results from the bid opening. He informed the board that that all of the bidders submitted all required documents. He then recommended that that the bid be awarded to the lowest bidder, Bideganeta Construction, Inc., in the amount of \$303,913.00. Trustee Abrego motioned to award the bid to the lowest bidder Bideganeta Construction, Inc., received a seconded from Trustee Binion. Motion approved.
- D. DISPOSAL OF CAPITAL ASSETS (ACTION)** – Cliff Ogborn. Mr. Ogborn informed the board the we have capital assets that are of no value to the district. He stated that we have a dust system from the old HMS woodshop class, an old grass collector that is broken and parts are no longer available, and some desks at East Elementary. Mr. Ogborn asked permission to dispose of the items in the most effective and cost efficient method. Trustee Donahue motioned to approve the disposal of capital assets, with a second from Trustee Binion. Motion granted. *(A full and complete listing of the items to be disposed of may be reviewed at the District Office, Director of Fiscal Operations.)*
- E. PERSONNEL** – James Gilbert. Mr. Gilbert requested approval of the personnel items. Trustee Abrego motioned to approve the personnel items as presented by Mr. Gilbert, with a second from Trustee Donahue. Motion carried.

ADMINISTRATIVE APPOINTMENTS – 2016-2017 SCHOOL YEAR

Kuntz, Ryan M., Principal
East Elementary School

APPOINTMENTS

Draper, Allie; 4th Grade Teacher, Stephensen Elementary School
Garcia, Janice; 7th Grade “B” Volleyball Coach, MHJH
Giles, Sherri; 7th Grade “A” Volleyball Coach, MHJH
Montero, Jeffrey; Math Teacher, MHHS
Rice, Kelli; Receptionist, MHHS
Thompson, Jadelyn; 1st Grade Teacher, West Elementary School

RESIGNATIONS

Barker, Melissa; Cook II, MHJH; effective: May 24, 2016
Heinze, Bethany; 8th Grade English Teacher, MHJH; effective: May 26, 2016
Pearlman, Elyse; Title I Teacher, HMS; effective: June 6, 2016
Pesola, Lee; Cook II, West Elementary School; effective: May 24, 2016
Scott, Melissa; Special Education Teacher, North Elementary School; effective: May 26, 2016

STUDENT TEACHING ASSIGNMENTS 2016-2017 SY

Nixon, Elijah, – Idaho State University – August 16, 2016-December 16, 2016 – East Elementary;
Co-operating Teacher – Kristin Gaines, 1st Grade

- IX. EXECUTIVE SESSION (ROLL CALL VOTE)** – Personnel Matters. Chairman Walborn called for a motion for the purpose of allowing the Board to retire into executive session in order to consider the current status of an employee, and to discuss administrative appointments and reassignments as authorized by Idaho Code, Title 74, Chapter 2, Section 74-206(1)(b) – To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent, or public school student, Title 33, Section 33-513(3) – employ professional personnel and principals, and Section 33-515(4) – issuance of renewable contracts. After a full and complete discussion and upon motion

duly made by Trustee Binion and seconded by Trustee Monasterio, the following resolution was presented:

RESOLUTION TO ADJOURN INTO EXECUTIVE SESSIONS

BE IT SO RESOLVED That the Board of Trustees of School District No. 193 recess from an open meeting into the following executive session(s) pursuant to Idaho Code, Section 74-206(1)(b) – to consider the status and evaluation of an employee/employees, Section 33-513(3) – employ professional principals, and Section 33-515(4) – issuance of renewable contracts, Idaho Code.

BE IT FURTHER RESOLVED That following the executive session, the Board of Trustees will convene into public session for further business or adjournment of the meeting.

Chairman Walborn called on Clerk Whitman to complete a Roll Call Vote. Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

NAME OF TRUSTEES

Chairman Walborn.....Aye
Trustee MonasterioAye
Trustee BinionAye
Trustee Donahue.....Aye
Trustee AbregoAye

And no less than two-thirds (2/3) of the membership in favor thereof, the chairman had declared said resolution adopted, and the Board recessed into executive session at 8:05 p.m. to discuss personnel matters. Others present: The attending board members, Superintendent Gilbert, Clerk Whitman, and Cliff Ogborn. Following a full and complete discussion of the personnel matters, the Board reconvened into open session at 9:00 p.m.

NON-ACTION ITEM(S):

- A. Personnel Matters Discussion
1. Evaluation of an employee/employees
 2. Possible Administrative Reassignment(s)
 3. Possible Administrative Appointment(s)

ACTION ITEM(S):

- A. Personnel Matters
1. **RECOMMENDED APPROVAL OF ADMINISTRATIVE APPOINTMENTS – 2016-2017 SCHOOL YEAR**
 2. **RECOMMENDED APPROVAL OF REASSIGNMENT**

A motion by Trustee Binion to reassign John Clark as the MHHS and MHJH Activities Director and appoint Lonnie Smith as the principal of HMS, was given a second by Trustee Abrego. Motion approved.

- X. **ADJOURNMENT** – All business of the Board having been completed, Chairman Walborn called for a motion to adjourn. A motion from Trustee Binion to adjourn was seconded by Trustee Donahue. Motion carried. Meeting adjourned at 9:02 p.m.

Chairman Abrego

Clerk Whitman