

## SCHOOL BOARD MEETING

September 18, 2018

## SCHOOL ADMINISTRATION OFFICE

- I. **CALL MEETING TO ORDER** – Chairperson/Vice-chairperson. Vice-Chairman Binion convened the regular meeting of the Board of Trustees at 7:30 p.m., and asked everyone to stand for the Pledge of Allegiance.

Trustees Present: Vice-Chair Binion, Trustee Monasterio, Trustee Knox

**A. PLEDGE OF ALLEGIANCE**

**B. GOOD NEWS –**

*Each month, the school board encourages students, teachers, administrators, and board members to recognize the notable activities, events, celebrations, student achievements & awards, etc., that have occurred in the school district or in the community.*

Prior to hearing the first Good News item, Vice-Chair Binion wished the U.S. Air Force happy 71<sup>st</sup> birthday.

1. West Elementary – Bonnie Phillips. Mrs. Cruser recognized Bonnie Phillips, West Elementary Librarian, for a couple of reasons. The first reason was that Bonnie was interviewed by KBOI for the many grants she has written and has received. Mrs. Cruser informed everyone that Bonnie has submitted many grants and grants are hard to get and they require a lot of time, research, and writing. She added that Bonnie was diligent in doing it all. Mrs. Cruser explained that one of the grants was to keep the West Elementary School Library open on Fridays in the summer to allow students to check out books on alternating Fridays and she held STEM activities on the other Fridays. Mrs. Cruser also informed everyone another of the grants was to give students paperback books and Bonnie would drive all around our school district and handed out \$1,000 worth of books to students in our school district, especially those students who circumstances prevented them from owning a book of their own.
2. East Elementary – Melissa Knutson. Mr. Kuntz recognized Melissa Knutson, East Elementary 3<sup>rd</sup> grade teacher, for a couple of reasons. First, she created the East Elementary PBIS Expectations video that took many hours of work and dedication. Second, she committed herself to the school Walking Club in which she bonded with her students and encouraged their participation in the club. Melissa's students ended up walking 1,300 miles last year. Mr. Kuntz presented the East Elementary PBIS Expectations video to the board and audience.
3. MHHS – Kya Vines. Mr. Gunderson, Mr. Cotton, and Mrs. Ward recognized Kya Vines, MHHS AG Teacher along with two of her students, for the tremendous work she has done to get the AG Program up and running. She has written and received many grants. Mr. Cotton continued to inform everyone that one of the grants Kya had written and received was the Idaho Quality Program Standard Start Up Grant of up to \$25,000, and she has written multiple grants for the AG Program for a greenhouse totaling \$41,500. Kya brought new classes to the high school that included Fish & Wildlife, Personal Skills, Agriculture Mechanics, and Introduction to Livestock, Agriculture Fabrication, and Agriculture Welding. She started a FFA Chapter with 40 members the first year and 44 members this year in which 17 FFA members showed and sold livestock at the Elmore County Fair and they raised and sold a market hog raising over \$12,000 for the FFA Program. Mr. Cotton stated that six MHHS Seniors left high school last year with an American Welding Society Certification.

Mr. Gunderson told the story of a graduate last year that was previously considered an at-risk student academically, but when he enrolled in Ms. Vines' welding class, everything changed for him. He not only graduated, but he enrolled in CSI into the Auto Mechanic courses as a welder. Mr. Gunderson said that the student stopped by and told Mr. Gunderson that it was Ms. Vines' classes that encouraged him to continue his education, as he knew he was a good welder.

4. North Elementary – Officer Holloway & Officer Staple. Mrs. Straw recognized Officers Holloway and Staple, MHSD SROs, for their Stranger Danger talks they have had with the North Elementary students regarding strangers approaching them, what to do if they are home alone, what to do if they feel in danger, so now the students have plans to address Stranger Danger. She also recognized them for their help with serving lunch at North at the great surprise and thrill of the students, as well as playing with the students on the playground. The students loved it!

The board thanked all of the recipients for everything they do for the students, their school, and the district.

- II. **APPROVAL OF AGENDA OR ADDENDUMS** – Chairman/Vice-chairman. Prior to the consent agenda items, Vice-Chairman Binion asked if there was an addendum to the agenda, or if there was anything to add or remove. Vice-Chairman Binion called for a motion to approve or amend the agenda. Trustee Monasterio moved to approve the agenda as published, with a second from Trustee Knox. Agenda approved.

- III. **CONSENT AGENDA ITEMS** – Board of Trustees. Vice-Chairman Binion called for a motion to approve the consent agenda items. Trustee Monasterio requested that the Financial Report and the Travel Request be pulled from the Consent Agenda. Trustee Monasterio moved to approve the consent agenda with the exception of the pulled items, with a second from Trustee Knox. Motion carried.

**A. APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF AUGUST 21, 2018, AND THE SPECIAL BOARD MEETING – EXECUTIVE SESSION ONLY OF SEPTEMBER 11, 2018.**

**~~B. FINANCIAL REPORTS~~**

**C. CONSIDERATION OF BILLS**

**D. PERSONNEL**

**~~E. TRAVEL REQUESTS~~**

1. ~~MHHS/MHJH Marching Band & Choir – Disney Performing Arts Workshops – Disneyland, Anaheim, California – March 25-28, 2018 – Jerry Tippetts~~

IV. **DELEGATION** –

*Any group wishing to be a delegation must submit a letter to the Administrative Secretary/Clerk of the Board no later than the Tuesday prior to the next regular board meeting; the letter must include the reason for asking to be a delegation.*

- A. Trent Scott & Twyla Melton – Director Public & Governmental Affairs for Bayer (formerly Monsanto) Phosphorus Mining – Soda Springs, ID. Mr. Scott presented the proposed new mine development concept that has never been done before for a unique deposit of phosphate ore, pure high-grade elemental phosphorous, in Soda Springs, Idaho. He gave many examples on how phosphate, depending on the grade of the phosphorous, is used such as phosphate is used in fertilizer, metal finishers, fire control, leavening for breads (baking powder), water purity, tooth paste, aviation hydraulics, beverages (phosphoric acid), to keep giardia out of drinking water, weapons such as tracer rounds, etc.

Mr. Scott informed everyone that phosphorous is only found in three places on the planet, China, Vietnam, and Idaho. He stated the reason he was addressing the board is that Bayer's (Formerly Monsanto) current phosphorous mine is almost depleted and they would like to mine another nearby area that has about 40-years' worth of phosphorous. He went on to explain how they mine in a manner that is environmentally safe and they restore the sites back to their original state.

Mr. Scott added that many environmental groups have inspected and research the site and have agreed that the site and the planned mining are conducive to maintaining the environment and wildlife. He reviewed the types of technology that would go into mining and added that they hire many University of Idaho graduates and other Idaho Universities graduates as their geologists, biologists, materials science engineers, mining engineers, ecological reclamation engineers, etc.

Mr. Scott concluded by stating that Idaho Law requires mining companies to give monthly reports to the state and to the State Superintendent of Schools, as 20% of the royalties goes to Idaho and of the 20% that goes to Idaho, 100% goes to state school districts. He added that this could potentially open 3,000 jobs.

The conversation continued regarding job opportunities, reclamation, habitat, etc. The board thanked him for his presentation.

V. **PUBLIC INPUT – NONE**

*Those wishing to speak on any topic of their interest should complete and submit to the chairperson the MHSD Request to Address Board of Trustees Form located at the Board Materials table. The Individuals will be allowed a maximum of three minutes to present their views. The board will not hear complaints against school district employees by name or against students by name in open session. If you have a complaint against personnel or students by name, you need to schedule an appointment with the Superintendent. There will be no action taken at this time, but action on a problem area could be scheduled for a subsequent meeting of the board.*

VI. **REPORTS –**

- A. **MOUNTAIN HOME AFB UPDATE – MHAFB Liaison.** Mr. Nicksich reported that the Air Force is doing a reorganization experiment to eliminate four 06 (Colonel) positions to reduce costs. He informed the board that Colonel Matthew J. Sandelier is the new 366<sup>th</sup> Fighter Wing Deputy Commander for Support (equivalent to the Mission Support Group Commander).

Mr. Nicksich mentioned that he had virtually no complaints this school year and commended the school district and the schools.

- B. **SUPERINTENDENT’S REPORT – James Gilbert.** Mr. Gilbert reported that the Chromebooks rollout is complete. He informed everyone that the district is down 12 students, mostly in the elementary schools and that seemed to be the trend throughout the valley. Mr. Gilbert reminded everyone that next week is Homecoming week, the parade is Friday at 2:00 p.m., the game is Friday at 7:00 p.m., and the dance is Saturday.

VII. **UNFINISHED BUSINESS – NONE**

VIII. **NEW BUSINESS –**

- A. **FINANCIAL REPORTS –** Trustee Monasterio had this item pulled from the consent agenda. He asked if the \$1.7 million fund balance is already committed to the schools. Mr. Vick replied that is the fund balance for the end of FY18, it is unaudited, so after the audit this will probably change. Mr. Gilbert clarified to Trustee Monasterio that the fund balance is what the board needed to restore because of it being depleted (zero (0) fund balance) many years ago. He continued to say that every audit for the past several years reported that our district needed a fund balance of at least 8%; the board is close to getting to the 8% and he said that patrons needed to know that was because of the diligence of what the board has done financially to fund the fund balance. He added that this wasn’t built in a year; it has taken four (4) years to get where we are now. A motion by Trustee Monasterio to approve the Financial Report, received a second from Trustee Knox. Motion passed.

B. **TRAVEL REQUESTS**

- MHHS/MHJH Marching Band & Choir – Disney Performing Arts Workshops – Disneyland, Anaheim, California – March 25-28, 2018 – Jerry Tippetts. Trustee Monasterio had this item pulled from the consent agenda. He inquired about the auditions. Vice-Chair responded that the band/choir students audition for a placement. A motion by Trustee Monasterio to approve the Travel Request Lieu of Transportation request as presented by Mr. Gilbert, with a second by Trustee Knox. Motion approved.

- C. **IN LIEU OF TRANSPORTATION REQUEST – James Gilbert.** Mr. Gilbert presented a transportation reimbursement request for approval. He explained that the family is reimbursed from their home to Pine Elementary. A motion by Trustee Knox to approve the In Lieu of Transportation request as presented by Mr. Gilbert, with a second by Trustee Monasterio. Motion granted.

- Jolyn Seibert for her grandson going to Pine School

D. **POLICY ADOPTION – 1<sup>st</sup> Reading – James Gilbert.**

- Financial Management Policy – Payroll –** Mr. Gilbert presented the 1<sup>st</sup> reading of the proposed adoption of Mountain Home School District No. 193 Financial Management Policy – Payroll for approval. He said this policy governs the district’s payroll procedures and the encouragement of employees using direct deposit or pay a small fee in lieu of direct deposit. Trustee Monasterio motioned to approve the 1<sup>st</sup> reading of the proposed adoption of the Financial Management Policy

– Payroll, as presented by Mr. Gilbert. Trustee Knox seconded the motion. Motion carried.

2. **Advanced Opportunities Policy** – Mr. Gilbert presented the 1<sup>st</sup> reading of the proposed adoption of Mountain Home School District No. 193 Advanced Opportunities Policy. He said this policy is required by Idaho Code and it addresses the district’s advanced opportunities options for students along with enrollment information. Trustee Monasterio motioned to approve the 1<sup>st</sup> reading of the proposed adoption of the Advanced Opportunities Policy, as presented by Mr. Gilbert. Trustee Knox seconded the motion. Motion passed.
- E. POLICY REVISION** – 1<sup>st</sup> Reading – James Gilbert. Mr. Gilbert presented the 1<sup>st</sup> reading of the proposed revisions of Mountain Home School District No. 193 Reduction in Force (RIF) Policy. He stated that these policies were revised using the suggested language of MSBT and district operating procedures. He continued to state that these bring the district up to federal and state standards and requirements.
1. **Reduction in Force (RIF) Policy** – Mr. Gilbert presented the 1<sup>st</sup> reading of the proposed revision of Mountain Home School District No. 193 Reduction in Force (RIF) Policy. He informed everyone that this policy was first drafted by teachers and administrators. Mr. Gilbert added that this policy addresses the procedure the district would follow should we need to implement a RIF. He added that the revisions updated and clarified language but didn’t change the purpose of the policy Trustee Knox motioned to approve the 1<sup>st</sup> reading of the proposed revision of the Reduction in Force (RIF) Policy, as presented by Mr. Gilbert. Trustee Monasterio seconded the motion. Motion approved.
  2. **Child Abuse Policy – Investigation & Reporting Suspected Child Abuse, Abandonment, or Neglect** – Mr. Gilbert presented the 1<sup>st</sup> reading of the proposed revision of Mountain Home School District No. 193 Child Abuse Policy – Investigation & Reporting Suspected Child Abuse, Abandonment, or Neglect for approval. He said this policy was revised using the suggested language of MSBT to add a confidentiality statement to the policy. Trustee Monasterio motioned to approve the 1<sup>st</sup> reading of the proposed revision of the Child Abuse Policy – Investigation & Reporting Suspected Child Abuse, Abandonment, or Neglect, as presented by Mr. Gilbert. Trustee Knox seconded the motion. Motion granted.
  3. **Video & Electronic Surveillance Policy** – Mr. Gilbert presented the 1<sup>st</sup> reading of the proposed revision of Mountain Home School District No. 193 Video & Electronic Surveillance Policy. He said this policy was revised using the suggested language of MSBT to address the district’s use of video and electronic surveillance, as well as delete the old terminology and add new up-to-date terminology. Trustee Knox motioned to approve the 1<sup>st</sup> reading of the proposed revision of the Video & Electronic Surveillance Policy, as presented by Mr. Gilbert. Trustee Monasterio seconded the motion. Motion passed.

**IX. EXECUTIVE SESSION – NONE**

- X. ADJOURNMENT** – All business of the Board having been completed, Vice-Chair Binion called for a motion to adjourn. A motion from Trustee Knox to adjourn was seconded by Trustee Monasterio. Motion carried. Meeting adjourned at 8:30 p.m.

**ATTACHMENT**

**PERSONNEL APPOINTMENTS**

Alderman, Brenda; TEAM Paraeducator, MHJH  
 Juillard, Josie; Special Education/Pre-Pre-School Teacher, Stephensen Elementary/West Elementary  
 Roope, Natalie; Pre-School Teacher, West Elementary

**RESIGNATIONS**

Beus, Jennifer, Cook 2, MHHS; effective: September 14, 2018  
 Chappell, Ashley; TEAM Paraeducator, MHJH; effective: August 24, 2018  
 Davidson, Jessica; Attendance Secretary, MHJH; effective: September 28, 2018  
 Powell, Shellie, Cook 1, MHHS; effective: September 21, 2018

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Vice-Chairman Binion

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Clerk Whitman