

SCHOOL BOARD MEETING
 FEBRUARY 19, 2019
 SCHOOL ADMINISTRATION OFFICE

- I. **CALL MEETING TO ORDER** – Chairperson/Vice-chairperson. Chairman Abrego convened the regular meeting of the Board of Trustees at 7:29 p.m., and asked everyone to stand for the Pledge of Allegiance.

Trustees Present: Chairman Abrego, Vice-Chair Binion, Trustee Donahue, Trustee Monasterio, Trustee Knox

A. PLEDGE OF ALLEGIANCE

- B. ADMINISTER TRUSTEE OATH** – Sharon Whitman. Clerk Whitman administered the Trustee Oath of Office to Ralph Binion and had him sign his Code of Conduct. *(A copy of the Oath of Office & Code of Conduct will be on file in the district office, with the Clerk of the Board.)*

C. GOOD NEWS –

Each month, the school board encourages students, teachers, administrators, and board members to recognize the notable activities, events, celebrations, student achievements & awards, etc., that have occurred in the school district or in the community.

1. West Elementary – Preschool Paraprofessional Recognition – Margaret Ottaway, Kelly Shaw, & Beth Linares. Mrs. Cruiser explained the trial & tribulations that West Elementary had regarding finding a permanent Preschool teacher for this school year. She then recognized Margaret Ottaway, Kelly Shaw, and Beth Linares as the three paraprofessionals for their selfless support and dedication to the preschool program at West Elementary and who stepped up to ensure that the preschool students' needs were addressed be it academics, special needs, changing diapers, etc. Mrs. Cruiser stated that they three of them always have smiles on their faces, always volunteer for different activities, always there to help all students, etc. The audience applauded them.
 2. HMS – HMS Playground Grant Recognition – Courtney Lewis & Alexis Pickering. Mrs. Smith recognized Courtney Lewis and Alexis Pickering for their generous dedication of hours to research, write, and submit HMS for a \$50,000 playground grant. She informed everyone that the grant was being offered by the Idaho Women's Charitable Foundation and that HMS was in the top four to be chosen. Mrs. Smith added that Mrs. Robynn Schipani also worked very hard for the grant. The audience applauded them.
- II. **APPROVAL OF AGENDA OR ADDENDUMS** – Chairman/Vice-chairman. Prior to the consent agenda items, Chairman Abrego asked if there was an addendum to the agenda, or if there was anything to add or remove. Chairman Abrego called for a motion to approve or amend the agenda. Trustee Binion moved to approve the agenda as published, with a second from Trustee Knox. Agenda approved.
- III. **CONSENT AGENDA ITEMS** – Board of Trustees. Chairman Abrego called for a motion to approve the consent agenda items. Trustee Monasterio moved to approve the consent agenda, with a second from Trustee Binion. Motion passed.
- A. APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 15, 2019, AND THE SPECIAL BOARD MEETING OF FEBRUARY 11, 2019.**
- B. FINANCIAL REPORTS**
- C. CONSIDERATION OF BILLS**
- D. PERSONNEL**
- E. POLICY REVISION** – 2nd Reading
1. Guaranteed Policy Input Policy: Teachers/Staff/Patrons

IV. **DELEGATION** –

Any group wishing to be a delegation must submit a letter to the Superintendent Administrative Assistant/Clerk of the Board no later than the Tuesday prior to the next regular board meeting; the letter must include the reason for asking to be a delegation.

- A. Sleep in Heavenly Peace** – Jason Greca – Partner with MHSD to build & deliver beds to families in need. Mr. Greca explained the history behind the creation of the Sleep in Heavenly Peace organization and its purpose. He informed everyone that their organization builds beds for children in need of beds. He added

that the organization made and delivered 4,000 bunk beds (8,000 beds) nationwide last year and that Mike Rowe of Return the Favor fame recognized Sleep in Heavenly Peace for their generosity, which then created a huge following of volunteers and donations. Mr. Greca asked permission to hand out their business cards to the schools to get the word out, so that the schools could forward him names of students who might be in need of a bed. Chairman Abrego asked about the legalities of giving him the names of students and Mr. Greca said he would research the legalities, but didn't feel there would be a problem. The board graciously accepted his offer and had the administrators pick up some business cards. Trustee Donahue said she had seen the Mike Rowe program and thought what a wonderful organization Sleep in Heavenly Peace was with their bed project. Mr. Greco also informed everyone that through the organizations partnership with Pioneer Federal Credit Union – Mountain Home Branch, Sleep in Heavenly Peace was holding a Bunkbed Build volunteer project on March 2. Trustee Monasterio thanked Mr. Greca for the wonderful work of the Sleep in Heavenly Peace organization and he expected the staff of MHSD would be able to talk to the parents of children in need. The board applauded Sleep in Heavenly Peace.

V. PUBLIC INPUT – NONE

*Those wishing to speak on any topic of their interest should complete and submit to the chairperson the **MHSD Request to Address Board of Trustees Form** located at the Board Materials table. The Individuals will be allowed a maximum of three minutes to present their views. The board will not hear complaints against school district employees by name or against students by name in open session. If you have a complaint against personnel or students by name, you need to schedule an appointment with the Superintendent. There will be no action taken at this time, but action on a problem area could be scheduled for a subsequent meeting of the board.*

- A. Sam Vogt – 5th grade – HMS – Master Vogt** informed the board that he had a science project in which he randomly tested areas for the contamination levels in his school. He added that the water fountains tested as having the worst contamination for bacteria. He would like to raise funds to purchase new water fountains. He then presented the petri dishes containing the grown bacteria. Trustee Binion asked if the bacteria was from the water or the fountains and Master Vogt responded the bacteria was from the fountains and not the water. Chairman Abrego asked the cost of the filtered water fountains and the response was approximately \$1,500 each. The board thanked him for his project and the information he presented.

VI. REPORTS –

- A. MOUNTAIN HOME AFB UPDATE – MHAFB Liaison.** Mr. Niksich stated that their volunteers have been very busy volunteering in the schools and at school events such as the upcoming HMS STEAM Night in which he estimates about 18 different airbase workstations. He added that the base had 75 volunteers to judge the projects at the HMS Science Fair, and he's fairly certain he can get close to 100 volunteers for Senior Celebration. He added that the base is working on the different fieldtrips coming up in spring.

Mr. Niksich invited everyone to attend a 1-day class on April 17 (Military Child Education Coalition) in which everyone would learn the new norm for returning parents who have been deployed trying to reintegrate with their families and the reasons for their personality changes. He added that all deployments change a person no matter to what degree. The class is free and breakfast and lunch would be provided.

Mr. Niksich said that Ms. Brescia was the second Educator of the Quarter and reminded everyone that nominations for the third Educator of the Quarter was due March 8.

Mr. Niksich thanked Mrs. Smith for including MHAFB in the playground grant submittal efforts and he felt that HMS stood a good chance to receive the grant. He added that he could help find volunteers to help assemble the playground equipment once the cement pad was laid.

The board thanked Mr. Niksich.

- B. SUPERINTENDENT'S REPORT – James Gilbert.** Superintendent Gilbert thanked the trustees for attending the ISBA Day on the Hill. He reported that they were able to listen to some committee hearings and they met a couple of legislators. He added that the JFAC submitted their recommended education budget. The other concern is the funding formula and there was much input and the bill and is currently back in rewrite, but will come out as an actual bill. There are still a lot of concerns with that bill and hopefully the process slows down so that the formula could be written to best address all of the concerns and the needs of the states' students.

VII. UNFINISHED BUSINESS –

- A. APPROVAL OF REVISED DISTRICT CALENDARS – MHSD & BMHS – 2019-2020 (ACTION)** – James Gilbert. Superintendent Gilbert explained that the attendance calendars were first approved during the January board meeting, but immediately afterward, the calendars needed to be revised to align with the Great Basin Conference to address different events and tournaments such as FAA, competitions, sports, etc. We had to move spring break to the last full week of March. Trustee Binion motioned to approve the revised 2019-2020 attendance calendars. Trustee Donahue seconded the motion. Motion granted.

NOTE: Chairman Abrego wanted to recognize one of the audience members, Emily Harper, who is part of the MHHS Girls Varsity Basketball that advance to the State Championships and were awarded the 4A Sportsmanship Trophy.

VIII. NEW BUSINESS –

- A. OUT-OF-DISTRICT OPEN ENROLLMENT APPLICATIONS – 2019-2020** – James Gilbert. Superintendent Gilbert requested approval of the open enrollment application for the 2019-2020 school year. The parents would provide transportation to and from school. Chairman Abrego asked Clerk Whitman if the Open Enrollment items could be separated out so that items 1 through 3 to be discussed first and then discuss item 4 separately. Clerk Whitman replied yes, the items could be separated. Trustee Monasterio motioned to approve Open Enrollment items 1 through 3, received as second from Trustee Binion. Motion carried.

1. Lorton Blewett for his 7th grader, MHJH, & his 6th grader, HMS
2. Nicole Krantz for her 4th grader, West, and her 2nd grader, West
3. Zachary & Darcy Braithwaite for their 11th grader, MHHS

Trustee Binion motioned to table and move District Open Enrollment item 4 into executive session for discussion since it was a student matter. Clerk Whitman informed Chairman Abrego that an Open Enrollment item doesn't qualify as an executive session item. She added the Idaho Code identifies specific topics that qualify for executive session. Trustee Binion motioned to amend his motion from moving Open Enrollment item 4 into executive session to tabling District Open Enrollment item 4. Chairman Abrego stated that for discussion purposes, he echoed Trustee Binion's motion, as he wasn't certain how he would vote on the item and he wanted to be open with the board on the reason for separating the Open Enrollment items. Trustee Monasterio seconded the motion to table District Open Enrollment item 4. Motion approved. Chairman Abrego stated that it would be an agenda item on the March board agenda.

4. Jeff Blanksma for his 11th grader, MHHS

- B. POLICY REVISION (ACTION)** – 1st Reading – James Gilbert. Superintendent Gilbert presented the 1st reading of the proposed revisions of Mountain Home School District No. 193 Board Authority Policy – Denying Enrollment – Board of Trustees Statement, Budget & Ordering of Instructional Materials & Supplies Policy, School District Intellectual Proprietary Ownership Policy, Asset Maintenance Policy: Inventory Records of Fixed Assets, Energy Conservation Policy, Remote Schools Policy – Pine Elementary/Jr. High School, and Tobacco & Other Inhalants Policy for approval.

1. **Board Authority Policy – Denying Enrollment – Board of Trustees Statement** - Superintendent Gilbert presented the 1st reading of the proposed revision of the Mountain Home School District No. 193 Board Authority Policy – Denying Enrollment – Board of Trustees Statement. He said this policy was revised to correct some grammar. Trustee Monasterio motioned to approve the 1st reading of the proposed revision of the Board Authority Policy – Denying Enrollment – Board of Trustees Statement, as presented by Superintendent Gilbert. Trustee Binion seconded the motion. Motion granted.
2. **Budget & Ordering of Instructional Materials & Supplies Policy** - Superintendent Gilbert presented the 1st reading of the proposed revision of the Mountain Home School District No. 193 Budget & Ordering of Instructional Materials & Supplies Policy. He said this policy was revised to add “designees” to the language. Chairman Abrego asked if the budget was posted in the indicated posting places. Clerk Whitman replied that she had never posted any building budget; she has only

posted the School District Budget. Chairman Abrego asked that this policy go back to the committee for clarification. Trustee Monasterio motioned to send this policy back to the committee for clarification. Trustee Binion seconded the motion. Motion approved.

3. **School District Intellectual Proprietary Ownership Policy** - Superintendent Gilbert presented the 1st reading of the proposed revision of the Mountain Home School District No. 193 School District Intellectual Proprietary Ownership Policy. He said this policy was to revise definitions and add language clarifying that all works created by an employee using school district equipment, facilities, and/or supplies is the property of the school district. Trustee Binion motioned to approve the 1st reading of the proposed revision of the School District Intellectual Proprietary Ownership Policy, as presented by Superintendent Gilbert. Trustee Knox seconded the motion. Motion passed.
 4. **Asset Maintenance Policy: Inventory Records of Fixed Assets** - Superintendent Gilbert presented the 1st reading of the proposed revision of the Mountain Home School District No. 193 School District Asset Maintenance Policy: Inventory Records of Fixed Assets. He said this policy was revised to update the language and add language regarding the physical inventory of fixed assets. He added that Mr. Vick has been working on this project, which is a big undertaking. Trustee Donahue motioned to approve the 1st reading of the proposed revision of the School District Asset Maintenance Policy: Inventory Records of Fixed Assets, as presented by Superintendent Gilbert. Trustee Knox seconded the motion. Motion carried.
 5. **Energy Conservation Policy** - Superintendent Gilbert presented the 1st reading of the proposed revision of the Mountain Home School District No. 193 School District Energy Conservation Policy. He said this policy was revised as a result of the district no longer contracting with Energy Education, Inc., so the language referencing Energy Education, Inc., was replaced with the current mode of operation. Chairman Abrego asked if we no longer had an energy manager. Superintendent Gilbert replied that the Maintenance Director is now the energy manager. Trustee Binion asked if the resolution needed to be rescinded before the policy revision was approved. Clerk Whitman responded no, and that a resolution is just a formal motion put into writing. Chairman Abrego asked what kind of accurate records we keep. Superintendent Gilbert replied that the data is mainly tracked through a computer program, and that maintenance and ACCO are able to track high usages. Trustee Monasterio motioned to approve the 1st reading of the proposed adoption of the Energy Conservation Policy, as presented by Superintendent Gilbert. Trustee Binion seconded the motion. Motion granted.
 6. **Remote Schools Policy – Pine Elementary/Jr. High School** - Superintendent Gilbert presented the 1st reading of the proposed revision of the Mountain Home School District No. 193 School District Remote Schools Policy – Pine Elementary/Jr. High School. He said this policy was revised to update the number of registered students needed to keep the school open, as well as add language clarifying that the school board has final decisions on plans, contracts, work, personnel, etc. Superintendent Gilbert added that as long as the school pays for itself, and as long as there is a student, the school should remain open; the school is good for the community of Pine/Featherville. Trustee Donahue motioned to approve the 1st reading of the proposed revision of the Remote Schools Policy – Pine Elementary/Jr. High School, as presented by Superintendent Gilbert. Trustee Knox seconded the motion. Motion approved.
 7. **Tobacco & Other Inhalants Policy** - Superintendent Gilbert presented the 1st reading of the proposed revision of the Mountain Home School District No. 193 School District Tobacco & Other Inhalants Policy. He said this policy was revised to change the title and to add a lot of language covering smoking, tobacco, e-cigarettes, vaping, inhalants, etc., and to add language about smoking on school district properties. Superintendent Gilbert added that vaping is becoming an epidemic with students. He continued to explain that we could have included the policy with the School Safety and Discipline Policy, but he felt it was important enough to have as a standalone policy. Chairman Abrego asked if students were referred to law enforcement as is stated in the policy. Superintendent Gilbert stated more than we know because law enforcement deals with this in parks, parking lots, and other areas. Chairman Abrego inquired about searches. Superintendent Gilbert stated that the schools have to have a reasonable suspicion to search. Trustee Donahue inquired about deleting the line referring to posting no smoking signs. Clerk Whitman replied that the line was moved to the last part of the policy. Trustee Donahue motioned to approve the 1st reading of the proposed revision of the Tobacco & Other Inhalants Policy, as presented by Superintendent Gilbert. Trustee Knox seconded the motion. Motion passed.
- C. **RESCIND THE ACTION OF RESOLUTION 13-03 ENERGY CONSERVATION (ACTION)** – James Gilbert. Superintendent Gilbert requested that the board rescind Resolution 13-03 Energy Conservation, as the district no longer contracts with Energy Education, Inc. Trustee Monasterio motioned to rescind Resolution 13-03 Energy Conservation, as presented, received a second from

Trustee Binion. Motion carried.

- D. **AUTHORIZATION TO INCREASE MILEAGE REIMBURSEMENT** – James Gilbert. Superintendent Gilbert asked for permission to start increasing the reimbursement mileage from \$.37 to \$.45. He added that the current mileage rates range from \$.53 to \$.58 per mile depending on the agency. He added that our district rates are one of the lowest in the state, so we need to have a gradual increase. Chairman Abrego asked what the cost would be to the district to make the reimbursement equal with the other school districts. Superintendent Gilbert replied that he would have to run the numbers. A motion by Trustee Monasterio to table this item until the next board meeting so that the cost to the district could be determined. Trustee Binion seconded the motion. Motion granted.
- E. **APPROVAL OF THE EDUCATION PROGRAM – 2018-19** – James Gilbert. Superintendent Gilbert requested approval of the 2018-19 Education Program, which includes all offered courses, course length, pre-requisites, and courses required versus electives, to the Board for approval. The SDE asks for the Educational Plans this time every year. Trustee Knox asked if there was any direction on having a music and PE teacher for every school. Superintendent Gilbert stated that was a good question and this is a good starting point to have that conversation. He added that everyone needed to understand that for every position added the cost comes from the General Fund. Chairman Abrego asked if PE could be separated from Health or increase the amount of PE minutes. Superintendent Gilbert responded that during the recession, there were many cuts to courses and electives. He added that this is a good time to consider adding back the things that were cut during the recession; we should look at adding back those courses that were cut and at adding back those elective at the high school, we'll have to prioritize. He stated that he would like to have a full education program to give the students those opportunities. Trustee Monasterio stated that everything would depend on how much money we have in our budget. Trustee Binion motioned to approve the Education Program – 2018-19, as presented by Superintendent Gilbert, received a second from Trustee Donahue. Motion approved
- F. **DRIVERS EDUCATION BUDGET** – Levi Vick. Mr. Vick presented the Driver's Education Budget for FY2020 to the Board for approval. He reviewed the budget. Trustee Binion motioned for the approval of the Drivers Education Budget for 2019-2020, as presented. Trustee Monasterio seconded the motion. Motion passed.
- G. **APPROVAL OF AUDITOR** – Levi Vick. Mr. Vick asked for approval of independent auditing firm of Harris & Company again this year as the auditors for the FY19 District audit. Trustee Binion asked what year into the contract was the district. Mr. Vick responded that we were in year three of a five-year contract. Trustee Knox motioned for approval of Harris & Company, as the auditors for the FY19 District audit. Trustee Binion seconded it. Motion carried.
- H. **SCHEDULE BUDGET WORKSHOP** – Levi Vick. Mr. Vick requested the budget workshop be held on Tuesday, April 23, 2019, at 6:00 p.m. Trustee Donahue motioned to hold the budget workshop on April 23, 2019, at 6:00 p.m., at the district office. Trustee Monasterio seconded the motion. Motion granted.
- I. **SCHEDULE BUDGET HEARING** – Levi Vick. Mr. Vick requested that the District Budget Hearing date be set for June 18, 2019, at 7:00 p.m., preceding the regular board meeting. Trustee Knox motioned to hold the budget hearing for June 18, 2018, at 7:00 p.m., at the district office. Trustee Binion seconded the motion. Motion approved.
- J. **SCHEDULE A SCHOOL MEALS FEE INCREASE HEARING – 2019-2020 School Year** – Levi Vick. Mr. Vick requested that the District hold the School Meals Fee Increase Hearing on June 18, 2019, at 6:45 p.m. Trustee Binion motioned to hold a public hearing on February 21, 2017, at 7:15 p.m., to receive public input, with a second from Trustee Donahue. Motion passed.
- I. **EXECUTIVE SESSION** – Student Matters & Labor Contract Matters
Executive Session – Title 33, Chapter 5, Section 33-205 – Denial of School Attendance or Possible Re-admittance, and Title 74, Sections 74-202(4)(c)(6)(a) – Open Meeting (Regular Meeting), 74-204(3) – Open Meeting (Executive Session), 74-206(1)(b) – To consider the evaluation, dismissal, or disciplining of a public school student, and 74-206 (1)(j) – to consider labor contract matters, Idaho Code

Chairman Abrego first stated that the board would address the Non-Action item first and then the Action Item. He then called for a motion for the purpose of allowing the board to enter into executive session. Trustee Binion motioned to enter into executive session in accordance with Idaho Code to discuss labor contract matters and student matters. Trustee Donahue seconded the motion. The following resolution was presented:

RESOLUTION TO ADJOURN INTO EXECUTIVE SESSION

BE IT SO RESOLVED That the Board of Trustees of School District No. 193 recess from an open meeting into the following executive session(s) pursuant to Idaho Code, Title 33, Chapter 5, Sections 33-205 – Denial of School Attendance or Hold a Hearing for Possible Re-admittance, and Title 74, Chapter 2, Sections 74-202(4)(c)(6)(a) – Open Meeting (Regular Meeting), 74-204(3) – Open Meeting (Executive Session), 74-206(1)(b) – To consider the evaluation, dismissal, or disciplining of a public school employee and a public school student, and Section 74-206(1)(j) – to consider labor contract matters

BE IT FURTHER RESOLVED That following the executive session, the Board of Trustees will convene into public session for further business or adjournment of the meeting.

Chairman Abrego called upon Clerk Whitman to do a roll call vote. Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

NAME OF TRUSTEES

Trustee Knox Aye
 Trustee Monasterio Aye
 Trustee Binion Aye
 Trustee Donahue Aye
 Chairman Abrego..... Aye

And no less than two-thirds (2/3) of the membership in favor thereof, the Chairman declared said resolution adopted and the board recessed into executive session at 8:30 p.m.

NON-ACTION ITEM(S):

A. Labor Contract Matters

Others present: The attending board members, Superintendent Gilbert, Clerk Whitman, Albert Longhurst, Will Goodman, and Levi Vick.

Following a full and complete discussion of labor contract matters, the Board reconvened into open session at 9:00 p.m. No motion taken.

The board entered back into executive session at 9:01 p.m., to discuss student matters.

ACTION ITEM(S):

B. Hearing for possible Expulsion – Student A

Others present: The attending board members, Superintendent Gilbert, Clerk Whitman, (Names on File).

Following a full and complete discussion of student matters, the Board reconvened into open session at 9:44 p.m. A motion by Trustee Monasterio to deny attendance to (Name on File) to any school in the Mountain Home School District No. 193 for a violation of the District’s School Safety and Discipline Policy and Zero Tolerance Policy, and other related school district policies, and whose presence is detrimental to the morals, health, safety, academic learning of other students, and to the safety and health of staff. Trustee Binion seconded the motion. Motion carried.

IX. ADJOURNMENT – All business of the Board having been completed, Chairman Abrego called for a motion to adjourn. A motion from Trustee Binion to adjourn was seconded by Trustee Donahue. Motion approved. Meeting adjourned at 9:55 p.m.

ATTACHMENT**ADMINISTRATIVE APPOINTMENTS – 2019-2020 SCHOOL YEAR**

Gilbert, James G. –Superintendent

Appointment through June 30, 2022, Mountain Home School District No. 193

Longhurst, Albert J., Director of Educational Services

Appointment through June 30, 2020, Mountain Home School District No. 193

Johnson, Jeff M., Director of Instruction

Appointment through June 30, 2020, Mountain Home School District No. 193

Goodman, William A., Director of Operations and Technology

Appointment through June 30, 2020, Mountain Home School District No. 193

APPOINTMENTS

Faris, Courtney; Assistant Varsity Track Coach, MHHS

Prouty, Mitchell; Assistant Varsity Track Coach, MHHS

Smith, Lori; Assistant Varsity Track Coach, MHHS

Smith, Roxanne; Pre-School Paraeducator, West Elementary

RETIREMENTS

Burningham, Anna; Kindergarten Teacher, East Elementary; effective: May 24, 2019

Lasuen, Teri; Special Education Paraeducator, East Elementary; effective: May 22, 2019

Murphy, Stephen; Special Education Teacher, East Elementary; effective: May 24, 2019

TERMINATIONS

Amidon, Natalie; Special Education Paraeducator, North Elementary; effective: January 15, 2019

Chairman Abrego

Clerk Whitman