

Mountain Home School District No. 193

SCHOOL BOARD MEETING

APRIL 17, 2018

SCHOOL ADMINISTRATION OFFICE

- I. **CALL MEETING TO ORDER** – Chairperson/Vice-chairperson. Chairman Abrego convened the regular meeting of the Board of Trustees at 7:30 p.m., and asked everyone to stand for the Pledge of Allegiance.

Trustees Present: Chairman Abrego, Trustee Binion, Trustee Donahue, Trustee Monasterio, Trustee Knox

A. PLEDGE OF ALLEGIANCE

- II. **APPROVAL OF AGENDA OR ADDENDUMS** – Chairman/Vice-chairman. Prior to the consent agenda items, Chairman Abrego asked if there was an addendum to the agenda, or if there was anything to add or remove. Chairman Abrego called for a motion to approve or amend the agenda. Trustee Binion moved to approve the agenda as published, with a second from Trustee Donahue. Agenda approved.

- III. **CONSENT AGENDA ITEMS** – Board of Trustees. Chairman Abrego called for a motion to approve the consent agenda items. Trustee Monasterio asked that *Item J.1. School Safety & Discipline Policy* be removed from the consent agenda so that he could ask a question. Trustee Monasterio moved to approve the consent agenda with the removal of Item J.1. School Safety & Discipline Policy, received a second from Trustee Knox. Motion carried.

A. APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF MARCH 20, 2018.

B. FINANCIAL REPORTS

C. CONSIDERATION OF BILLS

D. PERSONNEL

E. PRINCIPAL'S DATA REPORT

F. TRAVEL REQUESTS

1. Speech & Debate – MHHS – National Individual Events Tournaments of Champions – Denver, Colorado – May 11-12, 2018 – Mr. Petti
2. BPA – MHHS – National BPA Competition – Dallas, Texas – May 9-13, 2018 – Mrs. Webb

G. POLICY ADOPTION – 3rd and Final Reading

1. Purchasing Policy 2 – Public/Personal Property
2. Purchasing Policy 3 – Service Contracts
3. Purchasing Policy 4 – Public Works Construction
4. Purchasing Policy 5 – Supplemental Bidding

H. POLICY REVISION – 3rd and Final Reading

1. Board Meeting Agenda Preparation Policy
2. School Wellness Policy
3. Purchasing Policy 1 – District Purchasing

I. POLICY ADOPTION – 2nd Reading

1. Students in Foster Care Policy
2. Students in Foster Care – Transportation for Students in Foster Care

J. POLICY REVISION – 2nd Reading

1. ~~School Safety & Discipline Policy~~
2. Principal Evaluation Policy
3. Evaluation of Certified Employees Policy 1
4. Evaluation of Certified Employees Policy 2 – Student Achievement & Parental Input

- IV. **DELEGATION** – None

Any group wishing to be a delegation must submit a letter to the Administrative Secretary/Clerk of the Board no later than the Tuesday prior to the next regular board meeting; the letter must include the reason for asking to be a delegation.

- V. **PUBLIC INPUT** – None

*Those wishing to speak on any topic of their interest should complete and submit to the chairperson the **MHSD Request to Address Board of Trustees Form** located at the Board Materials table. The Individuals will be allowed a maximum of three minutes to present their views. The board will not hear complaints against school district employees by name or against students by name in open session. If you have a complaint against personnel or students by name, you need to schedule an appointment with the Superintendent. There*

will be no action taken at this time, but action on a problem area could be scheduled for a subsequent meeting of the board.

VI. **REPORTS –**

- A. MOUNTAIN HOME AFB UPDATE – MHAFFB Liaison.** Mr. Nicksich gave a shout-out to Mr. Gunderson for letting him join in for the MHHS Senior Project Day. He reported that the base volunteers remained very busy with the East Elementary Carnival, April 20, and the Youth Center Month of the Military Child Celebration, and he reported on some of the upcoming fieldtrips to the base.

Mr. Nicksich reminded everyone about the airshow and that there would be some STEM booths in Hangar 211 for students and families to visit; the base invited many businesses that are STEM based to the airshow. He also reminded everyone about the teacher appreciation night at the base and that the invitation is open until April 23 for those still interested to sign up to attend. Please contact Allen Nicksich for more information.

Mr. Nicksich reported that Mrs. Young, 1st grade teacher, was awarded the Educator of the Quarter; the 4th Quarter nominations are due May 18.

The board thanked him.

- B. SUPERINTENDENT’S REPORT – James Gilbert.** Mr. Gilbert reported that the district was in the process to receive bids to paint the interior of MHHS using Plant Facility money. He added that the district has an electrical bid and the electrical bidder is finalizing the amount. Mr. Gilbert informed everyone that the district put the electrical bid earlier in the year and no one bid the project, so under Idaho Code, the district could approach a contractor for a bid. To date the bid estimate is around \$500,000, which is much lower than anticipated.

Mr. Gilbert also informed the board that a new food service storage building (50’ x 25’) would be constructed near the maintenance building to house food storage, storage, and office space for food service, as the current building is in complete disrepair.

Mr. Gilbert notified everyone that the production office would move from maintenance to the old woodshop in HMS.

Trustee Donahue asked if the paint project would include the other school. Mr. Gilbert stated yes, but we have to prioritize the projects according to the need, and MHHS is first on the list for paint. He added that thanks to our community passing the Plant Facility Levy, we can fix up our buildings, we can paint, and we can install floor coverings, which makes a huge difference in the appearance of our buildings.

Discussion began about the electrical bid, the project timeframe, and the estimated completion date.

Chairman Abrego asked when the access control would start. Mr. Goodman replied that it would start in a couple of weeks depending on when we can turn it on because if we only have a couple of weeks of school left, it might not be worth the disruption until after the students are gone for the summer. Mr. Gilbert added that the reason the access control was first installed at BMHS and then the district office was so we could test the system with little disruption to the buildings, now that we’ve had it for a few months, we can go forward and install the access control in the buildings.

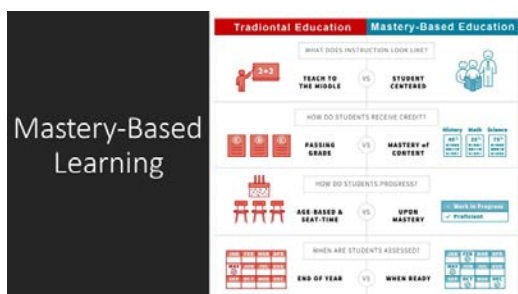
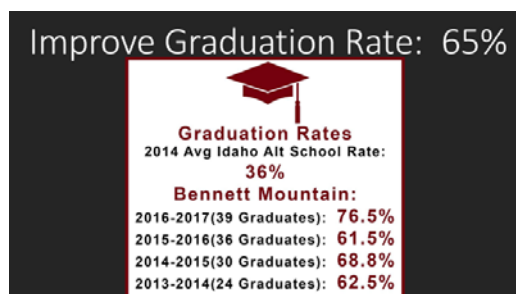
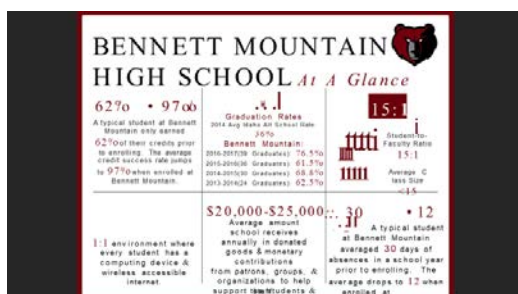
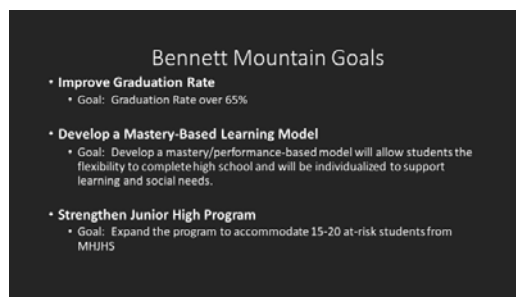
- C. STATE SAFETY INSPECTION REPORT – James Gilbert/Bill Magnusson.** Mr. Zilisch, Maintenance Foreman, reported that the inspection went well with only a few write-ups and those have been addressed.

Trustee Donahue asked were the write-ups the same as last time, and Mr. Zilisch replied yes, there were some extension cords issues, one of the buildings chemical inventory list needed to be updated, there were locks installed in some of the buildings the prevented Maintenance from accessing so that was corrected.

Chairman Abrego stated that the inspection went much better than last year.

D. BUILDING PRESENTATIONS – BMHS/BMJH – Stehvn Tesar/Paige McCombs

(A full recording and the presentation can be found on the website, under the tab Parent and Students. Please take the time to listen to the recording.)



Chairman Abrego asked if there was a separation between the junior high students and the high school students. Mrs. McCombs replied yes, they are on different floors and the schedules are offset by about five minutes, so the students don't really interact until lunch.

Trustee Binion thanked the staff of BMHS/BMJH for what they do for our high-risk students and the programs that are used for the students, and the success that has been recognized.

Discussion began about Mastery-Based learning within a structured environment for at risk students. Mr. Tesar replied that not all at-risk students have learning problems or are behind [some just made mistakes and bad choices], so Mastery-Based would work for those students. Mr. Tesar mentioned that those students who aren't successful with Mastery-Based are in a structured academic environment. He added that each of the teachers have a small group of students that they mentor and monitor and ensure their continued academic progression.

Chairman Abrego asked about whether bullying was a problem at BMHS. Mr. Tesar replied that they

are a small school so those types of things are much more noticeable and we have cameras throughout the school. Mr. Gilbert added that the students are also aware that Bennett is their last chance to receive a diploma, and that carries a different weight.

Trustee Binion inquired on how BMHS deals with those students who earn enough credits before their senior year. Mr. Tesar explained that they have only had one early graduate candidate and that was for hardship reasons. He explained that now the state pays students to take college credit courses in high school; our students, most of whom fall into the low-income population, can receive college credits that they would not be able to afford otherwise. Mr. Tesar stated that we don't offer early graduation; the students can spend the remainder of their school career taking college credit courses.

The board thanked Mr. Tesar for his presentation.

VII. UNFINISHED BUSINESS –

A. POLICY REVISION – 2nd Reading

1. **School Safety & Discipline Policy – 2nd Reading – James Gilbert.** Trustee Monasterio had requested this policy be removed from the consent part of the agenda. He asked for a correction to be made to clarify a statement on line 439 to change the sentence to read, "...up to a minimum of five (5) days" to either "...to a maximum of five (5) days suspension," or "...to a minimum of five (5) days suspension." Chairman Abrego called for a motion. Trustee Monasterio motioned to approve the 2nd reading of the proposed revision of the School Safety & Discipline Policy with the appropriate correction, as presented by Mr. Gilbert. Trustee Knox seconded the motion. Motion passed.

***NOTE: after reviewing the policy the following day, the statement should read, "...to a minimum of five (5) days suspension."

VIII. NEW BUSINESS –

- A. **SCHEDULE A STUDENTS SCHOOL MEALS FEE INCREASE HEARING – 2018-2019 School Year – Levi Vick.** Mr. Vick explained that the federal government requires that we meet the federal reimbursable rate for student meals, which coincidentally increases every year, and that according to the Healthy and Hunger-Free Act of 2010, students are required to match the Federal contribution for school lunch. He added that the federal government has not released the paid lunch equity tool yet, so it is unknown how much we would have to raise meal prices for next year, but it should be released at the latter part of May or beginning of June. Mr. Vick stated that we have a budget hearing scheduled on June 19, 2018, at 7:00 p.m., and requested that the student meals fee increase public hearing be held prior to budget hearing on June 19, 2018, at 6:45 p.m., in which both hearings precede the regular board meeting on the same day at June 19, 2018, at 7:30 p.m. Trustee Monasterio motioned to hold a the student meals fee increase public hearing on June 19, 2018, at 6:45 p.m. Trustee Binion seconded the motion. Motion granted.
- B. **BEREAVEMENT/SICK LEAVE BANK COMMITTEE MEMBERS – James Gilbert.** Mr. Gilbert presented the status of the Bereavement/Sick Leave Bank and the annual request of the appointments to the Sick Leave and Bereavement Leave Banks. He informed the Board that the committee is to consist of three MHEA members, one classified employee, and two members appointed by the Board of Trustees. Mr. Gilbert said the classified employee serving on the committee is Kelly Gilbert. He continued to inform the Board that both the Sick and Bereavement Leave Banks have ample days in reserve; these are sick days that employees donate at the beginning of their employment. He also mentioned that he and Eric Abrego are the two Board appointed members and he then requested that the Board reappoint Chairman Abrego and him to the committee. Mr. Gilbert informed the board the MHEA members are Jim Main, Denise Nicholas, and Nancy Maloney. Trustee Binion motioned to approve Mr. Gilbert and Chairman Abrego continue to serve on the Bereavement/Sick Leave Bank Committee. Seconded by Trustee Donahue. Motion approved.
- C. **POLICY REVISION – 1st Reading – James Gilbert.** Mr. Gilbert presented the 1st readings of the proposed revisions of Mountain Home School District No. 193 Title I Policy 3 – Development of Parental & Family Engagement Policy – Districtwide, Title I Policy 4 – Parental & Family Involvement

– Districtwide, Title I Professional Development Policy, Special Education Policy 1, and Special Education Policy 2 – Written Agreements for approval. He informed the board that the first three policies were all Title I policies. Mr. Gilbert stated that these policies were drafted using the suggested language of MSBT. He added the policies are all compliant with state and federal purchasing requirements.

1. **Title I Policy 3 – Development of Parental & Family Engagement Policy – Districtwide** – Mr. Gilbert presented the 1st reading of the proposed revision of Mountain Home School District No. 193 Title I Policy 3 – Development of Parental & Family Engagement Policy – Districtwide. He said this policy was revised using the language of MSBT to add a lot of federally required language regarding involving parents and families with the developing of parent involvement policies.
2. **Title I Policy 4 – Parental & Family Involvement – Districtwide** – Mr. Gilbert presented the 1st reading of the proposed revision of Mountain Home School District No. 193 Title I Policy 4 – Parental & Family Involvement – Districtwide. He said this was revised using the language of MSBT to add copious amounts of federally required language stating the district and its Title I schools will include parents and families in decisions with classroom instruction, planning family activities, writing Title I policies, paying for parent training, paying for parent transportation, paying for childcare, etc.
3. **Title I Professional Development Policy** – Mr. Gilbert presented the 1st reading of the proposed revision of Mountain Home School District No. 193 Title I Professional Development Policy. He said Title I Professional Development Policy – This policy was revised to add the funding component of professional development.

Trustee Donahue motioned to approve the 1st reading of the proposed revision of the Title I Policy 3 – Development of Parental & Family Engagement Policy – Districtwide, Title I Policy 4 – Parental & Family Involvement – Districtwide, Title I Professional Development Policy, as presented by Mr. Gilbert. Trustee Knox seconded the motion. Motion granted.

4. **Special Education Policy 1** – Mr. Gilbert presented the 1st reading of the proposed revision of Mountain Home School District No. 193 Special Education Policy 1. He said this policy was revised to add required language and to update the language.
5. **Special Education Policy 2 – Written Agreements** – Mr. Gilbert presented the 1st reading of the proposed revision of Mountain Home School District No. 193 Special Education Policy 2 – Written Agreements. He said this policy was revised to update the language to keep us in compliance with SpEd laws.

Trustee Binion motioned to approve the 1st reading of the proposed revision of the Special Education Policy 1, and the revision of the Special Education Policy 2 – Written Agreements, as presented by Mr. Gilbert, received a second from Trustee Monasterio. Motion carried.

- D. POLICY REVIEW – No Changes** – James Gilbert. Mr. Gilbert informed the Board that the Title I Policy 2 – Comparability of Services was reviewed by the Policy Committee and they determined that no revisions were necessary. Trustee Binion motioned for approval of the review with no changes of the Title I Policy 2 – Comparability of Services, as presented by Mr. Gilbert, with a second from Trustee Knox. Motion approved.

1. **Title I Policy 2 – Comparability of Services**

IX. EXECUTIVE SESSION – Labor Contract Matters

Executive Session – Section 74-206(1)(j) – to consider labor contract matters, Idaho Code.

Chairman Abrego called for a motion for the purpose of allowing the board to enter into executive session. Trustee Binion motioned to enter into executive session in accordance with Idaho Code to discuss labor contract matters, received a second from Trustee Donahue, the following resolution was presented:

RESOLUTION TO ADJOURN INTO EXECUTIVE SESSION

BE IT SO RESOLVED That the Board of Trustees of School District No. 193 recess from an open

meeting into the following executive session(s) pursuant to Title 74, Chapter 2, Section 74-206(1)(j), in order to consider labor contract matters as authorized by Idaho Code.

BE IT FURTHER RESOLVED That following the executive session, the Board of Trustees will convene into public session for further business or adjournment of the meeting.

Chairman Abrego called upon Clerk Whitman to do a roll call vote. Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

NAME OF TRUSTEES

Trustee Knox Aye
 Trustee Monasterio Aye
 Trustee Binion Aye
 Trustee Donahue Aye
 Chairman Abrego..... Aye

And no less than two-thirds (2/3) of the membership in favor thereof, the Chairman declared said resolution adopted and the board recessed into executive session at 8:20 p.m.

ACTION ITEM(S): None

NON-ACTION ITEM(S):

A. Labor Contract Matters

Others present: The attending board members, Superintendent Gilbert, Clerk Whitman, Albert Longhurst, Jeff Johnson, Will Goodman, and Levi Vick.

Following a full and complete discussion of labor contract matters, the board reconvened into open session at 9:00 p.m. No Motion needed.

- X. **ADJOURNMENT** – All business of the Board having been completed, Chairman Abrego called for a motion to adjourn. A motion from Trustee Binion to adjourn was seconded by Trustee Donahue. Motion carried. Meeting adjourned at 9:00 p.m.

ATTACHMENT

TEACHER APPOINTMENTS 2018-2019 SCHOOL YEAR

<u>CONTINUING CONTRACTS</u>	
ACARREGUI, ERIN S	MAYS, BRENDA M
AIRHART, SHONDA K	MCCLUSKEY, KIMBERLY A
ANDERSON, JOE R	MCCLUSKEY, TRACY L
ARMSTRONG, VICTORIA D	MCLEAN, CARA L
ASH, ROSEMARY R	MEDERIOS, SCOTT H
BARGMAN, LORI A	MODDE, AMANDA A
BARNEY, TAMMY S	MOLONEY, NANCY S
BOWMAN, DARRELL L	MORI, KATHY L
BRANTLEY, MAURA N	MOSLEY, ELIZABETH A
BRANTLEY, MICHAEL J	MUILENBURG, JESSICA R
BRESCIA, KAREN J	MURPHY, STEPHEN R
BUNDY, MATTHEW J	NICHOLAS DAWN M
BUNDY, NATHAN J	NICHOLAS-SANDBERG, DENISE L
BURKE, JANIE A	NORRIS, NYLA L
BURNINGHAM, ANNA D	OGAARD, JUDY L
CAMPBELL-HUGHES, JANET E	OLSON, RITA A
CHERRY, HEATHER G	PAGE, TAUNYA L
CLARK, JAMES R	PAILLE, CHRISTINE D

<p> CLARK, JAMES W COOK, CYNTHIA M COOK, DAVID L CORDER, JULIA A COTTON, ANDREA J CROCKETT, SAMANTHA R DARKES, CARRIE L DAWSON, SAM E DAY, DAN E DEVORE, ROY LENNY DEVORE, SARAH K DEVORE, TRAVIS A DICKINSON, JOSH L DINGUS, JANET L DUNCAN, CRAIG C FEEKES, REBECCA A FEENSTRA, ANDREA M FISH, ANGELA E GAINES, KRISTIN K GAREY, TAWNIA R GOODMAN, TANYA E GORDON, KAREN S GORMAN, DEBRA S HANKINS, SANDRA A HARRIS, HEIDI R HENKE, TRAVIS J HENKE, TRICIA N HENNESSEY, SHANA L HERRBOLDT, AMY L HILER, STEPHANIE M HOLLAND, DAVID M HOLLAND, KATHRYN Y HUDSON, KATHERINE A JACKSON, LEN C JOHNSON, MARY KAYE KARREN, SHERRI L KEENER, BRENT J KNUDSON, LYNN J KNUTSON, MELISSA A LASUEN, JACLYN M LAWSON, KATHERINE L LAY, JOHN P LEE, CHRISTINE A LOCKETT, ROBERTA J LONGHURST, GINA F LOPEZ, JOSE N LORD, LINDA D LYONS, REBECCA S MAIN, JAMES W MANANTAN, ASHLEIGH M MARTIN, DANIEL R MESERVY, LISA M MILES, KRISTEN F MILLIGAN, ROBIN L </p>	<p> PERCY, CATHERINE G PETTI, JOHN H PETTY, JESSICA M PRITCHARD, AMI M PROUTY, FREDERICK M RAEZER, GEORGE L RAUB, BRENDA L RAYFIELD, BENJAMIN A REDMOND, SHERRI A RHATIGAN, SARA D RILEY, BROOKE M ROGERS, LEA ROSE, ROCHELLE A SAYER, JEREMY B SCHAUFELE, PAUL R SCHOLTE, CHRISTINE M SCHROEDER, KENDA L SEXAUER, KATHY A SHERIDAN, MICHELLE M SIMONS, NIKOLE M SMITH, DEENA R SMITH, ERIKA A STARKEY, PATRICK L STOVER-RUSSELL, LISA A STOWELL, MARSHA L STRATTON, AMANDA L SULFRIDGE, DONNA R THORUSEN, LEISA M TIPPETS, JERRY C TULLMAN, ELENA VAUGHN, CARLOTTA J VIAL, CAROL A VICK, JAMIE L VOGT, ERIC A VOGT, GINGER L WALKER, ROBIN H WALLACE, CHAD T WALLAERT, KRISTOPHER K WARTHEN, PAM M WEBB, AMANDA D WEBB, JANET L WEIS, DENISE J WEYGINT, ALLEN W WEYGINT, ELLEN L WILCOX, KENDRA L WILSON, HEIDI J WOLFLEY, HEATHER L YOUNG, BRET M YOUNG, DANIEL B YOUNG, JODY A YOUNG, VICKI L ZAMORA, KYRIE A ZAMORA, TYLER M ZIELKE, PAMELA S </p>
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PERSONNEL APPOINTMENTS

Campbell, Natalie; Head Varsity Cheer Coach, MHHS
 Carrier, Amber; Art Teacher, MHJH 2018-2019 School Year
 Garcia, Jennifer; 5th Grade Teacher, HMS, 2018-2019 School Year
 Johnson, Kelsey; Math Teacher; BMHS, 2018-2019 School Year
 Kibe, Samantha; 5th Grade Teacher, HMS, 2018-2019 School Year
 Morrison, Sharon; Special Education Teacher, MHJH 2018-2019 School Year
 Quiterio, Raven; Junior Varsity/Assistant Varsity Girls Soccer Coach; MHHS
 Raleigh, Deborah; Cook II, HMS
 Schmidt, Michael; Junior Varsity/Assistant Varsity Girls Soccer Coach; MHHS
 Zamora, Tyler; 7th Grade Football Coach, MHJH

RESIGNATIONS

Barnes, Emily; Computer Lab Facilitator; Stephensen Elementary; effective: May 23, 2018
 Beaty, Kari; Title I Paraeducator, East Elementary; effective: May 23, 2018
 Bishop, Jaime; English Teacher, BMHS; effective: May 25, 2018
 Crawford, Rose; Head Junior Varsity/Assistant Varsity Cheer Coach, MHHS; effective: May 25, 2018
 Giardina, Nadine; 8th Grade "A" Girls Basketball Coach, MHJH; effective: March 22, 2018
 Jordan, Michael; Head Varsity Volleyball Coach, MHHS; effective: March 22, 2018
 Lemons, Deborah; TEAM Paraeducator, East Elementary; effective: May 23, 2018
 Moore, Louise; English Teacher, BMHS; effective: May 25, 2018
 Negri, Christine; 1st Grade Teacher, Stephensen Elementary; effective: May 25, 2018
 Shaffer, Gay; Pre-School Teacher; West Elementary; effective: May 25, 2018
 Thompson, Jadelyn; 3rd Grade Teacher, West Elementary; effective: May 25, 2018
 Villalta, Maria; Part-Time Title I Paraeducator, North Elementary; effective: April 2, 2018
 Wheeler, Laura; English Teacher, MHHS; effective: May 25, 2018

RETIREMENTS

Kellerman, Marilyn; 3rd Grade Teacher, North Elementary; effective: May 25, 2018
 Abbott, Mathilda; Vice Principal, MHHS; effective: June 27, 2018
 White, Sammy; Elementary P.E. Teacher, East Elementary/North Elementary; effective: May 25, 2018

STUDENT TEACHING ASSIGNMENTS 2018-2019 SY

Elliott, Brenda; Western Governors University – August 9, 2018-December 20, 2018 – East Elementary,
 Co-operating Teacher –Shana Hennessey, 2nd Grade &
 MHHS; Co-operating Teacher – Rita Olson, Special Education

Chairman Abrego

Clerk Whitman