

**TITLE I POLICY 4 – PARENT & FAMILY INVOLVEMENT/ENGAGEMENT –  
DISTRICTWIDE**

**STATEMENT OF PURPOSE**

The Mountain Home School District No. 193 (MHSD) is committed to the goal of offering a quality education to each student that has value and meaning. We believe that all students can achieve academic success and grow to be productive citizens. Partnerships with parents, family, and the community will assist our Title I schools in meeting these goals. Effective schools are a result of families and schools working together to promote high student achievement.

Our Title I schools will involve parents and families in regular, two-way meaningful communication addressing student achievement and ensuring:

- Parents play an integral role in assisting with their child’s academic and social emotional growth.
- Parents and family are full partners in their child’s education and are included, as appropriate, in decision-making, and on advisory committees to assist in the education of their child.

**PART 1. GENERAL EXPECTATIONS**

Mountain Home School Board of Trustees has set expectations for our parent and family involvement and engagement through an organized and systematic approach to encourage parent and family participation in the education process for their children. Our expectations include having the District and Title I schools conduct at least an annual meeting with parents of Title I students and comply with all requirements of section 1118(d) of the ESEA, and that of the ESSA and Title I policies to create the named partnerships and compact. (Section 1118(a)(2)(b)(d) ESEA, and that of the ESSA)

Mountain Home School District No. 193 agrees to implement the following statutory requirements:

- Our school district through our Title I schools will put into operation programs, activities, and procedures for the involvement/engagement of parents & families in all of our schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA), and that of the ESSA (Every Student Succeeds Act). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, MHSD will work with our Title I schools to ensure that the required school level parent & family involvement and engagement procedures

meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a School-Parent Compact consistent with section 1118(d) of the ESEA, and that of the ESSA.

- MHSD will incorporate our Districtwide Parent & Family Involvement Policy into our Title I school district plan developed under section 1112 of the ESEA, and that of the ESSA.

~ The policy will be made available to the local community via website and updated periodically to meet the changing needs of parents and the school.

- In carrying out the Title I, Part A parent involvement requirements, to the extent practicable, MHSD and our Title I schools will provide full opportunities for the participation of our parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA, and that of the ESSA in an understandable and uniform format and including alternative formats upon request, and to the extent practicable, in a language parents understand.
- If Mountain Home School Districtwide Program Plan for Title I, Part A, developed under section 1112 of the ESEA and that of the ESSA, is not satisfactory to the parents of participating children, our school district will submit any parent comments with the plan when our school district submits the plan to the State Department of Education.
- Mountain Home School District will involve the parents of children served in Title I, Part A schools, in decisions about how the one (1%) percent of Title I, Part A funds reserved for parent involvement is spent, and will ensure that not less than ninety-five (95%) percent of the one percent reserved goes directly to the schools.
- MHSD will be governed by the following statutory definition of parent & family involvement and engagement, and expects that our Title I schools will carry out programs, activities, and procedures in accordance with this definition:

Parent and family involvement and engagement means the participation of parents and families in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- A) That parents & families play an integral role in assisting their child's learning;
- B) That parents & families are encouraged to be actively involved in their child's education at school;

C) That parents & families are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;

D) The carrying out of other activities, such as those described in section 1118 of the ESEA, and that of the ESSA.

**PART 11. DESCRIPTION OF HOW DISTRICT WILL IMPLEMENT REQUIRED DISTRICTWIDE PARENT & FAMILY INVOLVEMENT POLICY COMPONENTS**

1. Mountain Home School District No. 193 will take the following actions to involve parents in the joint development of our Districtwide Parent & Family Involvement and Engagement Plan under section 1112 of the ESEA, and that of the ESSA:

- Parents and families will be involved in the development of the our District’s and of our Title I schools’ Title I Plan and the process of school review and improvement, and in providing coordination, technical assistance, and other support necessary to assist the Title I schools in planning and implementing parent and family involvement and engagement activities. (Section 1112 of the ESEA, and that of the ESSA)

~ Steps to ensure such involvement/engagement include:

A) MHSD will convene meetings at a time convenient, when practical, for parents and families and will offer a flexible number of additional parent and family involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend for the purpose of receiving input.

B) Sharing drafts of proposals and seeking additional parent and family input,

C) Engaging in informal discussions with individual parents or focus groups of parents, conducting surveys for parent and family input, and

D) Other strategies for gathering input such as parent/family/community surveys. (Sections 1112, 1116, and 1118(a)(2)(b)(d) ESEA, and that of the ESSA)

- \* Title I schools will invite parents or parent representatives to be members on the schools’ Leadership Teams, Parent Teams/Groups, etc., to assist with planning events, such as family involvement activities during the school days or at night, reviewing and revising their school’s Parent & Family Involvement Building Procedures, and review yearly data.

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2. MHSD will take the following actions to involve parents in the process of Title I school review and improvement under section 1116 of the ESEA, and that of the ESSA:
- We invite parents and families to be members of our District Parent Team that meets once a semester to discuss, review, coordinate, strategize, etc., and how to best implement the Title I, Plan A programs into the school buildings.
  - ~ Parents and families will be involved in the development of our District’s Title I Plan and the process of school review and improvement, and in providing coordination, technical assistance, and other support necessary to assist the Title I schools in planning and implementing parent and family involvement and engagement activities. (Section 1112 of the ESEA, and that of the ESSA)
  - ~ MHSD requires our Title I schools to follow similar actions so that they may include their parents and families with the school’s involvement and engagement procedures and to encourage suggestions for parent/family activities.
  - MHSD schedules two Parent-Teacher Conferences, one in the fall and one in the winter.
  - MHSD encourages parents, families, and the community to fill out and submit Parent Input forms to keep the district and Title I schools aware of what areas of concern need to be addressed or what areas is the district and/or school meeting to the parent and community’s satisfaction.
  - We support each of the Title I school buildings’ Parent Leadership Teams and their proposals for activities, events, family nights, etc.
3. MHSD will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parent & family involvement/engagement activities to improve student academic achievement and school performance:
- Title I schools will hold meetings to inform parents of the school’s participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the rights of parents to be involved in Title I, Part A programs.
  - MHSD, through our Title I schools, places their parent/family activities and events on their Facebook pages and on their building’s calendar, which then flows into the Districtwide calendar to keep parents/families, and the community informed.
  - ~ Title I schools’ families are informed of the activities through monthly newsletters, monthly calendars, monthly Home & School Connection Letters, reminder notes, emails, and events posted on the school and district’s webpage.

- ~ Title I schools host a multitude of family activities such as Open House, Family Nights, Math Nights, and such.
  - Information, suggestions, assistance, and support for the Title I, Part A plans are collective in nature and shared districtwide.
  - If time allows and the availability of district resources, communications sent home will be in both English and Spanish.
4. MHSD will integrate and coordinate parent and family involvement and engagement strategies in Part A with Head Start, Reading First, Early Reading First, Even Start, Parents As Teachers, Home Instruction Program for Preschool Youngsters, and similar programs in the district.
- The Title I Coordinator will regularly communicate with these programs and share parent and family input, and recommendations for their consideration.
5. The MHSD will take actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this Parent Involvement Policy, in improving the quality of our Title I, Part A schools and focusing on its effectiveness in increasing parent & family involvement and identifying barriers to greater participation by parent & family involvement and engagement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background).
- We invite parents and families to be members of our District Parent Team that meets once a semester to discuss, review, coordinate, strategize, etc., and how to best implement the Title I, Plan A programs into the school buildings.
- ~ Parents and families will be involved in the development of our District's Title I Plan and the process of school review and improvement, and in providing coordination, technical assistance, and other support necessary to assist the schools in planning and implementing parent and family involvement and engagement activities. (Section 1112 of the ESEA, and that of the ESSA)
- \* MHSD requires our Title I schools to follow similar actions so that they may include their parents and families with the school's involvement and engagement procedures and to encourage suggestions from parents/families for parent/family activities.
- MHSD encourages parents, families, and the community to fill out and submit Parent Input forms to keep the district and Title I schools aware of what areas of concern need to be addressed or what areas is the district and/or school meeting to the parent and community's satisfaction.

- ~ Title I schools invite their families to attend the different events scheduled throughout the school year to keep parents informed on the school's expectations, curriculum, goals, assessment data, etc.
  - Parent-Teacher Conferences are held once in the fall and once in the winter, but teachers are required to contact their student's parents as often as necessary to keep the parent informed of the student's progress both academically and socially/emotionally. Parent may also request additional conferences throughout the year.
  - Newsletters and other means of communication containing district and Title I school information such as expectations, curriculum, goals, assessment data, etc., is shared with families in addition to posting information on the district and school's webpage and Facebook page.
  - If time allows and with the availability of district resources, communications sent home will be in both English and Spanish.
6. MHSD will use the findings of the evaluation about our Parent & Family Involvement Policy and activities to design strategies for more effective parent involvement, and to revise, if necessary (and with the involvement of parents) our Parent & Family Involvement Policies using the collection of objective data regarding the number of parents attending meetings and requesting parent meetings with teachers or other staff, including administrators; the analysis of the issues or concerns raised by parents, and their resolution; and the level of parent satisfaction with the district's processes.
- Based upon the evaluation results received from parent input, the district and individual Title I schools will revise this policy as determined to be necessary for more effective parent/family involvement/engagement. Written parent and family comments to the district's Title I plan will be submitted, with the plan, to the State Department of Education (Section 1112, ESEA, and that of the ESSA).
7. To build the Title I schools' and parent's capacity for strong parent & family involvement, in order to ensure effective involvement of parents and to support a partnership among the schools involved, parents and families, and the community to improve student academic achievement, through the following activities specifically described below:
- MHSD will, with the assistance of our Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph.
    - A) The State's academic content standards,
    - B) The State's student academic achievement standards,
    - C) The State and local academic assessments including alternate assessments,
    - D) The requirements of Part A,

- E) How to monitor their child’s progress, and
  - F) How to work with educators:
- Our district’s Title I schools will hold an Open House for parents and families at the start of the school year, as well as parent/family involvement/engagement activities; hold meetings as necessary to keep parents informed; schedule parent conferences as needed outside of the two scheduled Parent-Teacher Conferences.
    - ~ During these times, Title I schools will inform parents and families on the school’s expectations, achievement standards, state and local academic assessments including alternate assessments, the requirements of Part A, as well as curriculum, goals, assessment data, etc.
      - \* Parents also have access to Parent Portal, PowerSchool, and both school and district websites and Facebook pages.
    - ~ MHSD holds two Parent-Teacher Conferences, one in the fall and one in the winter.
      - \* During these times, parents and teachers meet to discuss student’s progress both academically and socially/emotionally. Teachers and parents can also request additional conferences throughout the year.
8. MHSD will, with the assistance of our Title I schools, provide materials and training to help parents work with their children to improve their children’s academic achievement, such as literacy training, and using technology, as appropriate, to foster parent and family involvement, by:
- Providing the Idaho Standards Achievement Test (ISAT) and all other federal, state, and school assessment data to our parents in a timely manner. Assessment description, expected outcomes, and scores are included in this information.
  - During conferences, parents and teachers meet to discuss their student’s progress and receive ideas on how to support their student’s learning. Teachers and parents can also request additional conferences throughout the year.
  - Our school district and our Title I schools sends home monthly Home & School Connections Newsletters, hosts family participation events, and communicates with parents about resources and technology they can use at home.
  - Our Title I schools keep parents aware of their student’s progress, quarter and semester grades are made available to parents at conferences.
    - ~ Parents are given a PowerSchool username and password to access grades and attendance.

- ~ Grade reports are emailed home to those who don't attend.
  - ~ Parent Portal and PowerSchool are available to parents 24/7
  - Title I school staff is available to assist any parent with resources and technology they can use at home, specifically the use of PowerSchool.
9. MHSD will, with the assistance of our Title I schools and parents, educate our teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:
- Professional Development opportunities are available to staff of Title I schools.
10. MHSD will, to the extent feasible and appropriate, coordinate and integrate parent & family involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:
- Our Title I Coordinator participates in yearly meetings with the Head Start staff parents, discussing Kindergarten expectations, standards, at home activities, etc.
  - Information is shared with other community programs, when requested.
11. Our school district will take the following actions to ensure that information related to the Title I school and parent-programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
- Our Title I school administration and teachers communicate with our parents in person, through email, phone calls, monthly newsletters, Principal Newsletter, and calendars.
  - Our Title I schools invite parents to conferences, open houses, future Advancement Via Individual Determination (AVID), and Positive Behavioral Interventions and Supports (PBIS) nights.
  - MHSD holds two Parent-Teacher Conferences, one in the fall and one in the winter.



- ~ During these times, parents and teachers meet to discuss student’s progress both academically and socially/emotionally. Teachers and parents can also request additional conferences throughout the year.
- Parents are given a PowerSchool username and password to access grades and attendance, as well as contact teachers.
- When resources and time allows or is available, we provide Spanish-speaking staff members at both fall and winter conferences and throughout the school day to translate as needed.
- When resources and time allows or is available, communication sent home is in both English and Spanish.

**PART III. DISTRICTWIDE TITLE I PARENT & FAMILY INVOLVEMENT PLAN**

Mountain Home School District’s plan for the Districtwide Parent & Family Involvement Policy of Title I parents in the education of their student will be developed, reviewed yearly, and revised as appropriate, to include the following: (Section 1118(e) of the ESEA, and that of the ESSA)

- A cover letter explaining the Title I Program will be given to parents in both English and Spanish.
- ~ An explanation of the Schoolwide Title I Program will be posted and placed in Parent/Student Handbook.
- Permission slips for student participation, when a Title I Targeted Assistance school will be sent home to parents in both English and Spanish.
- A “Home-School Compact,” which outlines how the parents & families may be involved in a partnership with the Title I school in improving their child’s achievement will be sent home in both English and Spanish.
- Annual meetings will be held for Title I parents/families to review and receive input for possible revisions of the policy.
- MHSD will provide for reasonable access to staff and Title I school as well as ways to inform parents of student progress.
- MHSD will allow provisions of specific instructional strategies for assistance at home with reading and/or math.
- Each Title I School will have a site-based parent & family involvement plan.

- A copy of this policy will be distributed to all parents of participating Title I, Part A children and their parents annually, at the start of school.
  - ~ Title I Policies and Procedures are published on the MHSD website, <https://www.weebly.com/weebly/main.php#/>
- MHSD, within reason, will involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- MHSD, within reason, will provide necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
- MHSD allows for parent/family and community input through the district's Parent Input Form.
- MHSD will pay reasonable and necessary expenses associated with Title I parent involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- MHSD, within reason, will train parents to enhance the involvement of other parents;
- In order to maximize parent involvement and participation in their children's education, MHSD and our Title I schools will arrange meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school;
- MHSD will adopt and implement model approaches to improving parent involvement;
- MHSD will establish a Districtwide Parent Advisory Council to provide advice on all matters related to parent involvement in Title I, Part A programs;
- MHSD will develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parent involvement/engagement activities; and
- MHSD will provide other reasonable support for parent involvement activities under section 1118, as parents may request.

#### **PART IV. EVALUATION**

An annual evaluation of the content and effectiveness of the MHSD Title I Parent & Family Involvement Policy Plan will be conducted by the superintendent or designee. Parents/Families and teachers will be members of the District Title I Committee Team. The information gathered

will serve as a guide in revision of this policy as well as to assist Title I staff in future goal setting. The MHSD Title I Parent & Family Involvement Plan will be made available on the district’s webpage.

**PART V. AGREEMENT**

Mountain Home School District No. 193 Districtwide Parent Involvement Policy has been developed jointly with, and agreed upon with parents of children participating in Title I, Part A programs.

\_\_\_\_\_  
Classified Employee Date

\_\_\_\_\_  
Certified Teacher Date

\_\_\_\_\_  
Parent, District Title I Committee Date

\_\_\_\_\_  
Title I Coordinator Jeff Johnson Date

\_\_\_\_\_  
Superintendent James Gilbert Date



**LEGAL REFERENCE:**

20 USC § 6301, et seq., Sections **1111, 1112, 1116, 1118(a)(2)(b)(d)(e)** and 1120A of the ESEA (Elementary and Secondary Education Act)

**ESSA (Every Student Succeeds Act)**

Improving America’s School Act, 20 USC § 6319

20 USC §§ 6318 & 6321

34 CFR Parts 74-86 and 97-99 and 200

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