

SCHOOL BOARD MEETING
OCTOBER 20, 2015
SCHOOL ADMINISTRATION OFFICE

TRUSTEES PRESENT: Chairman Walborn, Trustee House, Trustee Binion, Trustee Donahue, Trustee Abrego

OTHERS PRESENT: James Gilbert, Sharon Whitman, Cliff Ogborn, Albert Longhurst, Jeff Johnson, Will Goodman, Will Magnusson, Adrian Carcas, Sam Gunderson, Lonnie Smith, Stehvn Tesar, Jessie Ward, John Clark, Karen Gordon, Anita Straw, Nikki Crusier, Phil McCluskey, Marsha Baker, Denise Weis, DeShawn Smith, Topher Wallaert, Dave & Kathy Holland, Anne Bowlden, Marsha Stowell, Jim Main, Judy Blanchard, Marilyn Kellerman, Connie Smith, Rhonda & Rich Urquidi, Karen Kohring, Nyla & Vern Norris, Patti Walborn, Elyse Pearlman, Scot Phillips, Colonel Kubat

At 7:31 p.m., Chairman Walborn convened the regular meeting of the Board of Trustees and asked that all cell phones need to be off or muted. He added that the open houses have gone well and then he called for the first item of business.

- I. **APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF SEPTEMBER 15, 2015, AND THE SPECIAL BOARD MEETING OF SEPTEMBER 29, 2015.** Chairman Walborn requested the name Cynthia be changed to Frau Cook. He then called for a motion to approve the minutes of the regular board meeting of September 15, 2015. Trustee Abrego moved to approve the minutes of the regular board meeting of September 15, 2015, with the correction. Trustee Binion seconded it. Motion carried. Chairman Walborn then called for a motion to approve the minutes of the special board meeting of September 29, 2015. Trustee Donahue moved to approve the minutes of the special board meeting of September 29, 2015, with a second from Trustee Binion. Motion approved.
- II. **FINANCIAL REPORTS** – Cliff Ogborn. Mr. Ogborn reported on the financial statements for September 2015. He informed the board that the June 2015 figures were audited and agreed with the report from Eide Bailly. He said that the statements for September reflected a balance of \$95,877, and the Investments in the State Pool are \$5,717,733. Mr. Ogborn added that the Income Statement reflected revenue through September as \$10,280,154. He notified that board that the district received our proportionate share of funds from the Idaho State Lottery of \$224,986. Mr. Ogborn concluded by informing the board that Expenses show salaries were at \$3,130,187 of original budget, and benefits were \$1,070,723. He then said that we have a net margin of revenue in excess of expenses of \$5,402,216. Trustee Binion moved to approve the financial report as presented by Mr. Ogborn. Motion seconded by Trustee Donahue. Motion passed.
- III. **CONSIDERATION OF BILLS** – Cliff Ogborn. Mr. Ogborn presented the district bills for approval. Chairman Walborn asked for clarification on the Ednetics payment. Mr. Goodman replied that it was a 3-year license renewal for the backup system. Trustee Donahue moved to authorize payment of the district's bills as presented, with a second from Trustee House. Motion carried. (A full and complete listing of the District's bills may be reviewed at the District Office, Accounts Payable.)
- IV. **DELEGATION** –
 1. MHEA - Mountain Home Teachers' Union – Denise Weis and Rich Urquidi. Miss Weis, MHEA President, turned over their delegation to Mr. Urquidi, Lead Negotiator. Mr. Urquidi informed the board about the different activities of the teachers' union including their corn roast and other activities such as their MHEA float in AFAD. He thanked Trustees Binion and Walborn, and Superintendent Gilbert for attending the MHEA corn roast. Mr. Urquidi stated that this was his second year as lead negotiator and that the MHEA negotiations team was looking forward to another positive round of negotiations. He stated that they [MHEA] were really happy how the CBA was put together last year and that it was a plus and the MHEA wanted to keep moving forward positively and to keep the trust that is currently

going on. Mr. Urquidi said the MHEA is putting their negotiations team together and requested the board do the same. He added that they would like to start negotiations earlier this year. Trustee Abrego asked how many board members has typically been part of negotiations. Mr. Urquidi relied one, except for last year. He added the more the better. Chairman Walborn thanked all teachers for their commitment to the students.

2. MHAFB School Advisory Committee – DeSean Smith. Mr. Smith awarded the Outstanding Teacher certificate to Mrs. Norris, full day kindergarten teacher at SES. He reviewed all of her accomplishments including assisting in building the full day kindergarten from the ground up; her students excel in all subjects and receive numerous merit badges; her implementation of incentive and motivational programs and classes, etc. Colonel Kubat gave Mrs. Norris a mission group coin and congratulated her. Board and Audience applauded.

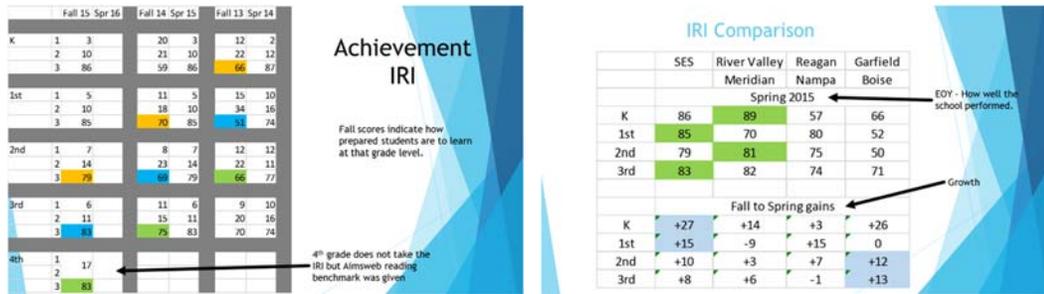
V. **PUBLIC INPUT – None**

VI. **REPORTS –**

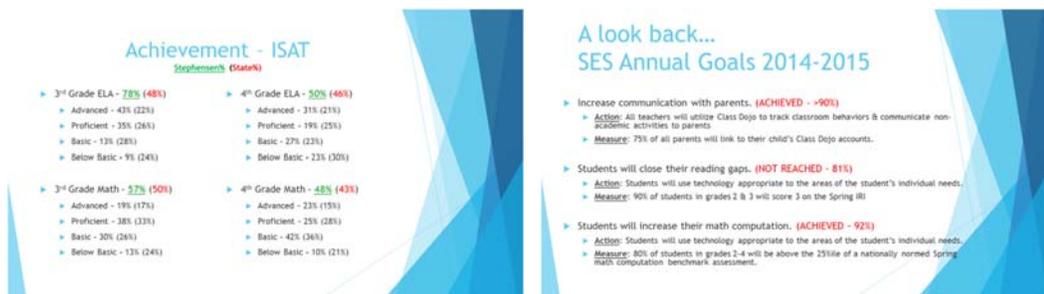
- A. **MOUNTAIN HOME AFB UPDATE – MHAFB Liaison.** Colonel Kubat. Colonel Kubat informed the board that the base had an extensive public affairs push to encouraged all of their people to submit the Impact Aid cards, so he hopes to see an improvement with regards to Impact Aid funding. He informed everyone that many military personnel would be deployed over the holidays and for school staff to be aware of the impact to the students. Colonel Kubat reviewed some of the other projects going on at the airbase including heavy ramp improvements, taxiway improvements, etc. He also reviewed some of the programs the base was and would be involved in including community partnership programs, presidential climate preparedness climate study, aquifer depletion, MHAFB Snake River Water Pipeline project and utilities, wildlands fire fuels management, snow removal improvements, energy consumption, Collaborative Water Conservation Committee Outreach Committee, etc. Colonel Kubat went on to explain the dynamics of some of the projects and community partnerships and thanked the board for their support. Chairman Walborn thanked him for his report.
- B. **BUILDING HIGHLIGHTS - Stephensen – Phil McCluskey.** Mr. McCluskey presented the highlights of SES.



- He reviewed the demographics of the school
- SES houses grades K-4
- In addition to the am and pm kindergarten classes, SES has two full-day kindergarten classes in which a tuition fee is charged to the full-day kindergarten parents



- IRI is the primary assessment test to determine a student’s standing
- Scoring is 1, 2, or 3 with 3 being the targeted score
- 4th graders don’t take the IRI, so their Aimsweb reading scores are used
- In comparing SES with some other schools in the SIC, SES’s 1st and 3rd graders had the most growth



- ISAT starts in 3rd grade
- SES students had higher ISAT scores than the state average
- SES achieved their goal of increasing communication with their parents and increased their math computation



- Their plan was to provide a time to intervene with students in need
- They used collaboration time to discuss and identify students in need
- Mr. McCluskey then informed the board on everything that was different at SES this year

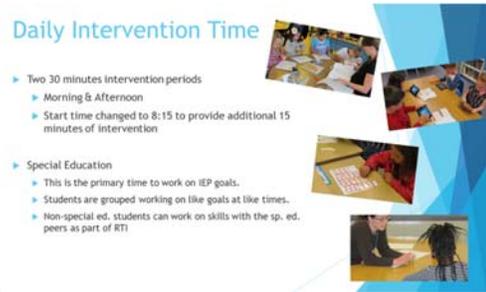
Art & Science Programs

- Volunteer run
- Meet every other week for 1 hour.
 - Guest speakers - Technology bus, Micron engineers (rockets)
 - Art and science shows



Daily Intervention Time

- ▶ Two 30 minutes intervention periods
 - ▶ Morning & Afternoon
 - ▶ Start time changed to 8:15 to provide additional 15 minutes of intervention
- ▶ Special Education
 - ▶ This is the primary time to work on IEP goals.
 - ▶ Students are grouped working on like goals at like times.
 - ▶ Non-special ed. students can work on skills with the sp. ed. peers as part of RTI



- Students start with Art at the beginning of the year and then move onto Science
- Volunteers come in and instruct and run the instruction
- Guest speakers included Micron Engineers who came in and instructed the class
- Mr. McCluskey explained the daily intervention time(s)
- SES changed their class start time by 15-minutes, so that teachers could intervene with the students in the morning before class starts

Afternoon Intervention

- ▶ Open PE, Choir, Computer Lab, Library, iPads (in classroom)
 - ▶ Reduces student/teacher ratio for strategic intervention
- ▶ PE and Choir teachers are scheduled differently ***
 - ▶ 1 time per week scheduled traditionally
 - ▶ Provide daily structured lunchtime activities
 - ▶ PE teaches playground game rules and organizes intramurals
 - ▶ Choir and chime concerts/performances
 - ▶ Reduces recess discipline issues



Scholastic Weekly Reader

- ▶ Used during 2nd library time each week (grades 1-3).
- ▶ Develops reading comprehension and critical-thinking skills while informing students about the world around them.
- ▶ Supported by on-line videos and resources presented to students utilizing a projector.



- Mr. McCluskey reviewed all the activities used for afternoon intervention
- Scholastic News develops reading comprehension and critical thinking

Technology

- ▶ Computer lab
 - ▶ Staffed lab (40), unstaffed mini-lab (15)
- ▶ iPads
 - ▶ 4 carts of 30 iPads (5 carts with 2nd kindergarten)
- ▶ Classroom Computers
 - ▶ Each classroom has at least 2 student computers
 - ▶ Chromebooks
 - ▶ tuition kindergarten classes (approx. 20)
 - ▶ 3 blended learning teachers (approx. 30)
- ▶ Projectors (all teachers now have)
- ▶ School-Wide: mirroring app, Spelling City, Starfall,...



Leadership Positions at SES

- ▶ Volunteer Coordinator
 - ▶ VC contacts squadron POC to fill desired positions
 - ▶ Attends monthly PTT meetings
- ▶ Homework Club
 - ▶ 2 positions (grades 1-2 and 3-4)
- ▶ Challenge Group
 - ▶ 1 position (two groups grades 3-4 and 1-2)
- ▶ Technology Implementation
 - ▶ Research and show technologies for classroom use
- ▶ Reading Coach
 - ▶ School-wide training, resource closet, intervention strategies, assessment and analysis



- Technology incorporates the computer lab, iPads, and Chromebooks
- Mr. McCluskey explained the leadership positions at SES
- He reported on what all was involved with the different clubs, groups, and activities

Full Day Kindergarten

- ▶ 40 students
- ▶ Additional opportunities for students include:
 - ▶ Classroom Assistant
 - ▶ Fast ForWord computer-based literacy program
 - ▶ Field Trips
 - ▶ Participation in school events not available to ½ day
 - ▶ Enrichment of curriculum



Incentive Committee

- ▶ Motivating our students
- ▶ I Got Caught (doing good) Tickets
 - ▶ Weekly prize drawing
- ▶ Monthly spirit days/assemblies
 - ▶ Classroom awards (certificates/award pictures)
 - ▶ Assembly recognition (VIP seating)
- ▶ Classroom merit badges
 - ▶ Classroom competitions (K-2 and 3-4)
 - ▶ Reading challenge, Box Tops, Spirit Days, Assemblies, Golden Spatula, Survey Cards,...
 - ▶ Quarterly rewards (Wii Dance Party...)

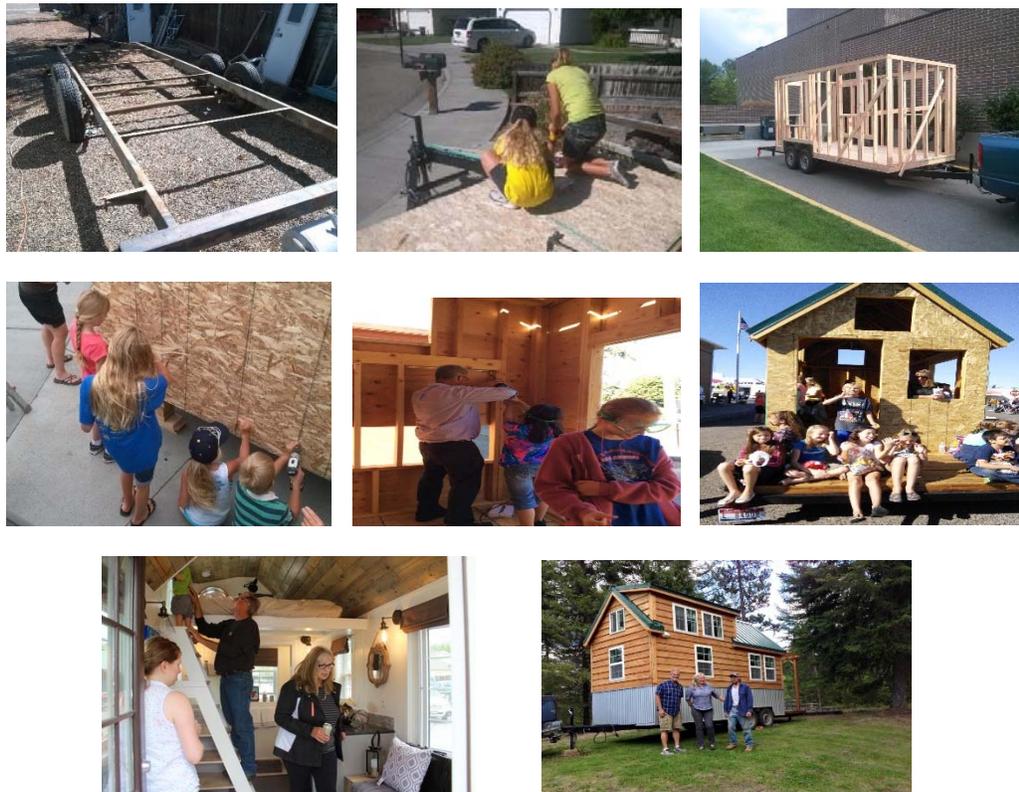


- Full-day kindergarten is all day versus a half-day in which parents pay a tuition fee
- Full-day kindergarten provides additional opportunities for students
- Mr. McCluskey informed the board of the different incentive programs and rewards that go along with those programs to motivate their students – the programs work
- Students love the incentive programs and the rewards

The board thanked him and his staff for everything that is being accomplished at SES.

C. GIFTED & TALENTED PROGRAM - Tiny House Projects Recognitions – Dave Holland. Mr. Holland gave a video presentation of the Gifted & Talented Tiny House project, which has received national attention.

Mr. Holland started with a video presentation created by his students. He explained that the students selected the music for the video – the theme from Ghost Busters.



Mr. Holland reviewed last year's Tiny House project, as this year's project just started at the beginning of this school year. He informed the board that they had 13 investors last year, so it didn't cost the district

any money. He said the house sold for \$22,000 to a buyer in Washington. He continued to say that the project cost about \$19,500 to construct, so he was able to pay back all the investors. Mr. Holland added by using the profit and because some of the investors rolled over their investment, they started with \$4,000 to begin this year's Tiny House project.

Mr. Holland listed the Tiny House at www.tinyhouselisting.com and had over 23,000 hits. He mentioned that there were 60 serious buyers, who were from all over the U.S. and Israel, were interested in purchasing the Tiny House. Mr. Holland informed the board that a couple from Washington, who live in a small community with a small community hospital, bought the Tiny House to use for the traveling nurses to live in during their extended rotations.

Mr. Holland informed the board that all the nearly everyone that he had talked to were fascinated that the students were so involved in the project; of the final seven buyers, six of them wanted to purchase the house because the students built it.

Mr. Holland started a blog site www.mhtinyhouse.com. He continued to inform the board that another couple from back east was disappointed that they didn't get the house, but they wanted to become major investors. Mr. Holland was also contacted by a DIY Tiny House cable show who wanted to use the house on the show, but it didn't work out. He said he was also asked to be part of the Planning and Zoning Commission and the topic of Mountain Home supporting a Tiny House community has been discussed.

Mr. Holland said his goal was to have every student at HMS be involved with the Tiny House project and not just the Gifted and Talented students. He mentioned that many students have asked what should they do after graduation and he emphasized to the board the importance of having industrial arts courses in the schools because communities need carpenters, electricians, roofers, construction, graphing, etc.; those career demands will never go away.

The board thanked him for a wonderful report and the audience applauded.

VII. UNFINISHED BUSINESS – None

VIII. NEW BUSINESS –

- A. ANNUAL AUDIT - 2015 Eide Bailly – Cliff Ogborn/Scot Phillips.** Mr. Ogborn informed the board that the audit went well and he then introduced Scot Phillips.

Mr. Phillips gave a quick review of the audit. He stated that in Eide Bailly's opinion, the financial statements referred to fairly present, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the District, as of June 30, 2015, and the respective changes in financial position and where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the US, another words a clean bill of health.

Mr. Phillips directed the board to the financial statements and said one place to focus on is the management financial analysis that compares what happened this year and what happened last year. He said its great narration on the events of the year.

- The District ended the fiscal year with General Fund revenues exceeding expenses by \$185,648 or .8% of revenue. Total General Fund revenue was over budget by \$850,092 or 3.9% of budget. Revenue from Medicaid billings exceeded budget by \$313,487 or 150.7%. Impact Aid was \$33,429 under budget or 2.2%. State revenue was over budget by \$161,988 or .9%. Total expenses were over budget by \$563,474 or 2.6% of budget.
- Federal revenue from Impact Aid was \$1,516,571, which is \$330,021 more than last year. This program supplements educational expenses for children affiliated with the military. General Fund

payments received in FY 2015 included \$1,266,152 from FY2015, \$90,640 from FY 2013 Final Voucher, and \$159,779 from FY2012 Final Voucher. On the FY2015 application, students whose parents live and work on the base decreased from 393 students to 379 for a decrease of 14 students or 3.6%. Uniformed services living off the base were 551 on October 2013 and decreased by 42 to 509 in October of 2014. Civilians working on Federal property were 384 on the FY2014 application and dropped to 366 on the FY2015 application. Impact Aid revenue in FY2015 is 35.3% of what the District received in FY 2008 of \$4, 298,396.

- District enrollment as of the middle of May decreased by 99 students to 3,758 in fiscal year 2014-2015 from the previous year's end of school enrollment of 3,857. This is a decrease over the prior fiscal year of 2.6%. The MHHS and East Elementary had the largest declines of 57 and 34 students respectively. West Elementary had an increase of 43 students over the prior school year for a total of 485 students. BMHS showed an increase of 15 students for a total of 76 students. The junior class showed the largest decrease by grade, decreasing 40 students from the previous year. The fifth grade class increased 41 students from the prior year's class. Total elementary enrollment was 2,215 and secondary enrollment was 1,543 for a total of 3,758 for FY2015.

Mr. Phillips referred the board to the Statement of Net Positions, under Liabilities. He explained the new category called "Due in more than one year – position liabilities" (\$2,191,087). Mr. Phillips said that this is the District's obligation to PERSI, which is 95% funded, to cover the 5% that is unfunded by PERSI; most people think that once they put that money into PERSI it's PERSI or the State's obligation, but if PERSI is underfunded or something comes up, PERSI would go to all the employers to pay for that amount. He then explained that the \$2.2 million is what Eide Bailly needed to correct; it should be closer to \$3.5 million.

Mr. Phillips then explained the sensitivity of the Employer's proportionate share of the net pension liability to changes in the discount rate. He said that if PERSI changed their interest rate, the District's \$3.5 million obligation could increase up to \$13 million.

Mr. Phillips reviewed the General Fund – Government Funds. He said the changes in Fund Balance amounted to \$185,648, but the end of FY14 reflected a Fund Balance of - (\$645,027), thus leaving a - (\$459,379) Fund Balance. He said the District has to get the Fund Balance up to no less than 5% and no more than 10%; he suggested 7.5%, so the District has some work to do to get that Fund Balance up.

Mr. Phillips reported on the General Fund – Actual. He said the Final Budgeted Amount was underfunded by - (\$85,000), but the Variance with Final Budget reflected \$270,648, which is the direction the District needs to head. He added with all of the fluctuations it's hard to anticipate what your budget would be, but the Financial Statement shows that your Budget Actuals are pretty close.

Mr. Phillips reviewed the auditor's report on Internal Controls. He said they did not identify any deficiencies; the District was in good shape.

Mr. Phillips moved on to the auditor's report on Compliance with Federal money. He said in Eide Bailly's opinion, the District complied, in all material respects, with the types of compliance requirements that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2015; they found no deficiencies.

Mr. Phillips referred the board to the Expenditures of Federal Funds and gave a quick review of the schedule.

Chairman Walborn thanked him and thanked him for his previous visit in which he explained

the audit process to the board.

Trustees House and Donahue thanked Mr. Ogborn for his diligence with managing the District's money. Mr. Phillips added that Mr. Ogborn does a great job. *(A full and complete copy of the District's audit may be reviewed at the District Office.)*

B. IN LIEU OF TRANSPORTATION REQUEST – James Gilbert. Mr. Gilbert presented a transportation reimbursement request for approval.

1. Dana Stream for her 4th grade student, and her 2nd grade student, Pine School

A motion by Trustee Binion to approve the In Lieu of Transportation request as presented by Mr. Gilbert, with a second by Trustee Donahue. Motion approved.

C. POLICY REVIEW – No Changes – James Gilbert. Mr. Gilbert informed the Board that the Grievance Policy for Certified Employees Policy and the Veterans' Preference Policy were reviewed by the Policy Committee and they determined that no revisions were necessary. Trustee Donahue motioned for approval of the reviews with no changes of the Grievance Policy for Certified Employees Policy and the Veterans' Preference Policy, as presented by Mr. Gilbert, with a second from Trustee House. Motion approved.

1. Grievance Policy for Certified Employees Policy
2. Veterans' Preference Policy

D. PERSONNEL – James Gilbert. Mr. Gilbert requested approval of the personnel items. Trustee Abrego motioned to approve the personnel items and addendum, as presented by Mr. Gilbert, with a second from Trustee Binion Motion carried.

APPOINTMENTS

Figuroa, Patricia; Cook I, MHJH
Riley, Michael; Behavioral Support Paraeducator, MHHS

RESIGNATIONS

Blake, Nicole; Behavioral Support Paraeducator, West Elementary; effective: October 30, 2015
Davila-Zapata, Claudia; Title I Paraeducator, HMS; effective: October 16, 2015
Devine, Elise; Library Manager, Stephensen Elementary; effective: December 18, 2015
Kuzel, Michelle; 4th Grade Teacher, Stephensen Elementary; effective: December 18, 2015

TERMINATIONS

Dunn, Kimberly; Behavioral Supports Paraeducator, MHHS; effective: September 25, 2015

IX. EXECUTIVE SESSION – Student Matters and Legal Matters. Chairman Walborn called for a motion for the purpose of allowing the Board to retire into executive session to hear a request for early graduation and to discuss legal matters concerning a lawsuit against the district from the Mountain Home Teachers Union , and a lawsuit from an individual, as authorized by Idaho Code, Title 33, Chapter 46, Section 33-4604(4)(a) – To hear an early graduation request; Idaho Code, Title 74, Chapter 2, Section 74-206(1)(f) – To discuss the legal matters regarding a lawsuit against the school district from the teachers' union. After a full and complete discussion and upon motion duly made by Trustee Donahue and seconded by Trustee House the following resolution was presented:

RESOLUTION TO ADJOURN INTO EXECUTIVE SESSION

BE IT SO RESOLVED That the Board of Trustees of School District No. 193 recess from an open meeting into the following executive session(s) pursuant to Idaho Code, Title 33, Chapter 46, Section 33-4604(4)(a) – To hear an early graduation request, and Title 74, Chapter 2, Section 74-206(1)(f) – To discuss the legal matters regarding a lawsuit against the school district from the local teachers’ union, and a lawsuit against the school district from an individual.

BE IT FURTHER RESOLVED That following the executive session, the Board of Trustees will convene into public session for further business or adjournment of the meeting.

Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

NAME OF TRUSTEES

Chairman Walborn..... Aye
Trustee House Aye
Trustee Binion Aye
Trustee Donahue..... Aye
Trustee Abrego Aye

And no less than two-thirds (2/3) of the membership in favor thereof, the chairman had declared said resolution adopted, and the Board recessed into executive session at 8:44 p.m., to discuss the legal matters and to hear a request for early graduation. Others present: The attending board members, Superintendent Gilbert, Clerk Whitman, Cliff Ogborn, Mr. Longhurst, and Mr. Johnson. Following a full and complete discussion of the legal and student matters, the Board reconvened into open session at 9:12 p.m. A motion by Trustee Binion to grant an early graduation request to (Name on File), received a second from Trustee Abrego. Motion granted.

X. **ADJOURNMENT** – All business of the Board having been completed, Chairman Walborn called for a motion to adjourn. A motion from Trustee Binion to adjourn was seconded by Trustee Donahue. Motion carried. Meeting adjourned at 9:12 p.m.

Chairman Walborn

Clerk Whitman