

SCHOOL BOARD MEETING
 FEBRUARY 19, 2013
 SCHOOL ADMINISTRATION OFFICE

TRUSTEES PRESENT: Chairman Alexander, Trustee Checketts, Trustee Donahue

OTHERS PRESENT: Tim McMurtrey, James Gilbert, Cliff Ogborn, Sharon Whitman, Erin Acarregui, Tara Handy, Nikki Crusier, Paul & Jason Checketts, Abby Acarregui, Brian Hershey, Anita Straw, Ty Larson, Albert Longhurst, Sherri Ybarra, Will Goodman, Colonel Griswold, Katherine Hudson, Jeff Johnson, Mike Stear, Mike Jewell, Brent Keener, Jeff Johnson, Bobbie Lockett, Janet Waggoner, Polly Sanders

At 7:30 p.m., Chairman Alexander convened the regular meeting of the Board of Trustees and called for the first item of business.

- I. **APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 15, 2013.** Chairman Alexander called for a motion to approve the minutes of the regular board meeting of January 15, 2013. There being no comment, Trustee Checketts moved to approve the minutes of the regular board meeting of January 15, 2013, with a second from Trustee Donahue. Motion approved.
- II. **FINANCIAL REPORTS** – Cliff Ogborn. Mr. Ogborn reported on the financial statements for January 2013. The statements for January reflected a balance of \$2,847,918. Unobligated cash and investments are \$6,130,740 net of interfund payables. The Income Statement reflected revenue through January is \$16,152,386. Expenses show salaries are at \$67,649,035 of original budget, and benefits are \$2,390,016. As of January 31, we have a net margin of revenues in excess of expenses of \$4,122,236. Trustee Checketts moved to approve the financial report as presented by Mr. Ogborn. Motion seconded by Trustee Donahue. Motion passed.
- III. **CONSIDERATION OF BILLS** – Cliff Ogborn. Mr. Ogborn presented the district bills for approval. Trustee Donahue moved to authorize payment of the district's bills as presented, with a second from Trustee Checketts. Motion carried. (A full and complete listing of the District's bills may be reviewed at the District Office, Accounts Payable.)
- IV. **STAFF/STUDENT RECOGNITION** – None
- V. **DELEGATION** – None
- VI. **PUBLIC INPUT** – None
- VII. **REPORTS** –
 - A. **MOUNTAIN HOME AFB UPDATE** – MHAFB Liaison. Colonel Griswold reported on base activities. He informed the Board the base is having operational inspection exercises, which will continue until the official ORI (Operation Readiness Inspection) sometime in late spring; there might be some interruptions. Colonel Griswold also addressed the email problem between the school district and the base server, which is located at a different base. He said that the school district emails are no longer being blocked, but that he did inform the base parents to use a civilian email address versus their military email address. The Board thanked him for taking care of the matter.
 - B. **SHOWCASE** - Hacker Middle School- Nikki Crusier. Mrs. Crusier presented a video production created by some of the students, including special education students, gifted/talented students, and a high school student, in a news media type of format. The video production humorously gave the demographics of HMS, discussed AYP and of the hard work the teachers and students are doing to improve their scores, explained the implementation of different programs and incentive awards, etc. The Board applauded the video and thanked Mrs. Crusier, her staff, and students.

- C. **PINE TEACHERAGE** - James Gilbert. Mr. Gilbert reported that our lease on the current teacherage will expire at the end of this school year and that the owners didn't want to extend the lease. He stated that we needed direction from the Board as to how they wanted the district to pursue a teacherage at Pine. Mr. Gilbert continued to explain that our current monthly rent is \$400, but the one or two other cabin owners are not only reluctant to contract their cabin, but they want closer to \$600 or more per month.

Discussion began to possibly purchase a cold-weather trailer, and that should the time come that we don't need a teacherage we could sell the trailer. Chairman Alexander said that for many years we have needed a school in the Pine-Featherville area to accommodate the families that live up there. He said that should we decide to purchase a trailer, it would be a long-term investment, as the school pays for itself and for the teacher's salary. Mr. Gilbert said that the trailer would pay for itself after a few years, and the state reimburses us whether there is one student or twelve students. Discussion continued. The Board directed the school district to start looking at the costs of purchasing a cold-weather trailer, and any costs affiliated with the placement of a trailer at the Pine School location.

VIII. UNFINISHED BUSINESS –

- A. **STUDENT FEE INCREASE - School Lunches - 2013-14** - Cliff Ogborn. Mr. Ogborn presented the proposed school lunch fee increase to the Board. He stated that due to the Healthy Hunger Free Kids Act of 2010 and Federal Law, PL 111-296, we are required to increase our lunch prices every year until we meet the Federal Healthy Hunger Free Kids Act of 2010. There was no public input from the earlier public hearing. Trustee Checketts motioned to approve the student fee increase as mandated by the federal government and as presented by Mr. Ogborn. Trustee Donahue seconded the motion. Motion carried.
- B. **DISTRICT CALENDAR REVISION - BMHS 2012-2013** - Tim McMurtrey. Mr. McMurtrey submitted the revised BMHS District Calendar for this 2012-2013 school year. He said the calendar had to be adjusted for a few reasons. Mr. McMurtrey explained that we had to change the BMHS calendar to match the District's Calendar for bussing, meals, ADA, and cost issues. He said the calendar now matches the rest of the district's; we added spring break and early dismissal days; change the dates of the End of Block; we changed the dates of the parent conferences. Trustee Checketts motioned for approval of the revisions to the BMHS 2012-2013 District Calendar as presented by Mr. McMurtrey, with a second from Trustee Donahue. Motion approved.

IX. NEW BUSINESS –

- A. **TRAVEL REQUEST –**
1. Business Professionals of America (BPA) - MHHS - National BPA Conference, Orlando, Florida, May 7-12, 2013 - Janet Waggoner. Ms. Waggoner requested permission to take the students who qualified for Nationals to the National BPA Conference in Orlando, Florida, on May 7-13, 2013. The BPA has raised most of the necessary funds to travel and the students are responsible for any remaining costs. Trustee Donahue motioned for approval of the travel request for the BPA to travel to Orlando, Florida, for the National BPA Conference, May 7-12, 2013, as presented by Ms. Waggoner. Trustee Checketts seconded the motion. Motion passed.
 2. Choir - MHHS - Trip to attend Shrek: The Musical, Salt Lake, Utah, March 3, 2013 - Michael Stear. Mr. Stear requested permission to take the Choir group to Salt Lake, Utah, to see the musical Shrek. He said the choir students raised the necessary funds to travel to Salt Lake. Trustee Donahue motioned for approval of the travel request for the MHHS Choir to attend the Musical Shrek, in Salt Lake, Utah, March 3, 2013, as presented by Mr. Stear, with a second from Trustee Checketts. Motion granted.

3. Girls' Varsity/JV Basketball Team - MHHS - All American Team Camp, Colfax, Washington, June 17-20, 2013 - Brent Keener. Mr. Keener presented his travel request to take the Girls' Basketball Team to the All American Team Camp, in Colfax, Washington. He stated that they have held fundraisers to pay the cost. Trustee Checketts motioned for approval of the travel request for the Girls' Varsity/JV Basketball Team to attend the All-American Team Camp, in Colfax, Washington, June 17-20, 2013, as presented by Mr. Keener. Trustee Donahue seconded the motion. Motion approved.

B. OUT-OF-DISTRICT OPEN ENROLLMENT APPLICATIONS – James Gilbert. Mr. Gilbert requested approval of the open enrollment application for the 2013-2014 school year.

1. Quay & Merleen Johns for Quenson, 10th grade, MHHS
2. Kim & Gail Perkins for Jaclyn, 7th grade, MHJH
3. Chris & Dixie Black for Bridget, 12th grade, MHHS
4. Alan & Cindi McNamee for Christian, 12th grade, MHHS, and Quinn 11th grade, MHHS
5. Jeff & Megan Blanksma for Adrie, 7th grade, MHJH, and Tucker, 5th grade, HMS
6. David & Joyce Humphreys for Kaylee, 11th grade, MHHS
7. Brett & Jennifer Schildgen for Cody, 1st grade, East Elementary

The parents will provide transportation to and from school.

Trustee Checketts motioned to approve the Out-of-District Open Enrollment Application as presented by Mr. Gilbert, with a second from Trustee Donahue. Motion carried.

C. DISTRICT CALENDAR - BMHS 2013-2014 - Tim McMurtrey. Mr. McMurtrey submitted the proposed BMHS District Calendar for the 2013-2014 school year. He said that BMHS calendar matches the high school calendar to keep costs down and ADA up. Trustee Donahue motioned for approval of the BMHS 2013-14 District Calendar as presented by Mr. McMurtrey. Trustee Checketts seconded the motion. Motion passed.

D. RESOLUTION 13-04 - CALLING FOR TRUSTEE ELECTION 2013 - Zones 2 & 4 - Tim McMurtrey. Mr. McMurtrey requested the adoption of this resolution to start the process for the trustee election, May 21, 2013, for Zones 2 and 4. Chairman Alexander gave a synopsis of what the resolution entailed. Trustee Checketts motioned for the adoption of Resolution 13-04 Calling for Trustee Election for Zones 2 & 4, as presented by Mr. McMurtrey, with a second from Trustee Donahue. Roll call vote followed.

**MOUNTAIN HOME SCHOOL DISTRICT NO. 193
MOUNTAIN HOME, IDAHO
RESOLUTION 13-04 CALLING FOR A TRUSTEE ELECTION**

WHEREAS, in accordance with Section 33-401, 33-503, Title 34, and Section 34-106(1)(a)(8), Idaho Code, the Board of Trustees of Mountain Home School District No. 193 and the Elmore County Clerk (County Clerk) shall cause to be conducted its Trustee Election on the third Tuesday of May for the purpose of electing a trustee for Trustee Zone-2 and electing a trustee for Trustee Zone-4.

WHEREAS, in accordance with Section 34-1407, Idaho Code, no write-in vote for school trustee shall be counted unless a declaration of intent has been filed indicating that the person desires the office and is legally qualified to assume the duties of school trustee if elected. Such declaration of intent shall be filed no later than forty-five (45) days before the day of election, and

WHEREAS, in accordance with Section 33-502B and 34-1407, Idaho Code, if after the date for filing written nominations for the office of trustee, it appears that only one (1) qualified candidate has been nominated, and if no declaration of intent has been filed as provided for by Section 34-1407, Idaho Code, no election shall be held for that position, and the County Election Clerk shall within forty-five (45) days before the scheduled date of the election declare such candidate elected as trustee,

NOW, THEREFORE, be it resolved by the Board of Trustees of School District No. 193, Elmore County, as follows:

Section 1 That a Trustee Election is hereby called to be held in Mountain Home School District No. 193, Elmore County, Idaho, on May 21, 2013, for the purpose of electing a Trustee for Zone-2 and electing a Trustee for Zone-4.

Idaho Code shall be fully applicable and shall govern all school elections. All school elections shall be administered by the Clerk of Elmore County wherein the district lies. That said election will be conducted by the County Clerk in accordance with Title 33, Section 33-401, Title 34, Section 34-1401, Idaho Code.

Section 2 That on Tuesday, May 21, 2013, the polls shall be opened between the hours of 8:00 a.m. until 8:00 p.m. (I.C. 34-1409).

Section 3 That said election shall be held as specified in the Notice of Election, as published by the County Clerk in accordance with Title 34, Section 34-1406, Idaho Code, and set out in Section 9 herein.

Section 4 That said election shall be administered and conducted by the County Clerk of the county wherein the district lies and in accordance with Titles 33 and 34, Sections 33-401 and 34-1401, Idaho Code. The County Clerk shall appoint two (2) or more election judges, one (1) of whom shall be designated chief judge, and the number of clerks deemed necessary by the County Clerk for each polling place, in accordance with Title 34, Section 34-303, Idaho Code.

Section 5 That the polling places of said election shall be established by the Elmore County Commissioners not less than 30-days before any election in accordance with Title 34, Section 34-302, Idaho Code, as follows:

Trustee Zone-2 and Trustee Zone-4

Voters residing in Trustee Zone-2 and Trustee Zone-4 will go to **their regular polling place**, in their respective trustee zone/precinct, as established by the County Commissioners.

Section 6 That no person shall vote at such trustee election who is not at the time of election (Titles 33 and 34, Sections 33-405, 34-107, 34-402, 34-403, 34-404, and 34-405, Idaho code):

1. A United States citizen, a qualified elector of the state, county, and district, and qualified elector of the trustee zone for at least 30-days preceding the day of election, a registered voter in the District, and 18 years of age or older, within the meaning of Article 6, Section 2 of the Idaho Constitution; and
2. A registered elector governed by the provisions of title 34, Idaho Code.
3. A bona fide resident of the same trustee zone as the candidate for school trustee for whom the elector offers to vote.

Section 7 That voting at said election shall be by secret and separate ballot, and each ballot shall be prepared by the Clerk of the Board of Trustees and shall be submitted to the Elmore County Clerk, and shall be substantially in the following form:

OFFICIAL BALLOT
MOUNTAIN HOME SCHOOL DISTRICT NO. 193
ELMORE COUNTY, IDAHO
MAY 21, 2013

INSTRUCTIONS: Vote for such candidate(s) as you desire by placing an X in the small square at the right of the name(s), or by writing in the name(s) of the person(s) you desire to vote for, and place an X in the square at the right of their name.

CANDIDATES FOR MOUNTAIN HOME SCHOOL DISTRICT NO. 193 TRUSTEE ZONE-2

TRUSTEE ZONE-2
(Vote for One)

Candidate Name	<input type="checkbox"/>
Candidate Name	<input type="checkbox"/>
Candidate Name	<input type="checkbox"/>
_____	<input type="checkbox"/>

OFFICIAL BALLOT
MOUNTAIN HOME SCHOOL DISTRICT NO. 193
ELMORE COUNTY, IDAHO
MAY 21, 2013

INSTRUCTIONS: Vote for such candidate(s) as you desire by placing an X in the small square at the right of the name(s), or by writing in the name(s) of the person(s) you desire to vote for, and place an X in the square at the right of their name.

CANDIDATES FOR MOUNTAIN HOME SCHOOL DISTRICT NO. 193 TRUSTEE ZONE-4

TRUSTEE ZONE-4
(Vote for One)

Candidate Name	<input type="checkbox"/>
Candidate Name	<input type="checkbox"/>
Candidate Name	<input type="checkbox"/>
_____	<input type="checkbox"/>

Section 8

That immediately following the close of the polls, the judges must immediately proceed to count the ballots cast at such election. The counting must be continued without adjournment until completed and the result declared (I.C. 34-1201). The County Board of Commissioners shall be the County Board of Canvassers and the County Clerk shall serve as their secretary for this purpose. The County Board of Canvassers shall meet within ten (10) days after the election for the purpose of canvassing the election returns of all precincts within the county (I.C. 34-1205). The County Clerk shall certify the election results to the Clerk of each political subdivision for which an election was held. The person receiving the greatest number of votes cast within the Zone shall be declared by the Board of Trustees to be the trustee from that Zone (I.C. 34-1201 and 34-1410). Each political subdivision shall issue the appropriate certificates of election (I.C. 34-1410). Candidates for office elected in May shall take office on the date specified in the Certificate of Election, but not more than sixty (60) days following the election (I.C. 34-106(2)).

Section 9

That the County Clerk shall have published the Notice of Election, which is substantially in the following form:

NOTICE OF DISTRICT ELECTION

NOTICE IS HEREBY GIVEN: That the Mountain Home School District No. 193 will be conducting an Election for the following purpose: **Trustee Zone-2 Election**

To elect one trustee residing in Zone-2 to serve for a term of four (4) years. Only those qualified electors residing in Trustee Zone-2 may vote for a Zone-2 candidate, to be held on Tuesday, the 21st day of May 2013, on which day Polls will be open from 8:00 a.m. until to 8:00 p.m.

Voters residing in Trustee Zone-2 will go to **their regular polling place**, in their respective trustee zone/precinct, as established by the County Commissioners.

Signed _____
Election Official

NOTICE OF DISTRICT ELECTION

NOTICE IS HEREBY GIVEN: That the Mountain Home School District No. 193 will be conducting an Election for the following purpose: **Trustee Zone-4 Election**

To elect one trustee residing in Zone-4 to serve for a term of four (4) years. Only those qualified electors residing in Trustee Zone-4 may vote for a Zone-4 candidate, to be held on Tuesday, the 21st day of May 2013, on which day Polls will be open from 8:00 a.m. until to 8:00 p.m.

Voters residing in Trustee Zone-4 will go to **their regular polling place**, in their respective trustee zone/precinct, as established by the County Commissioners.

Signed _____
Election Official

Section 10 The County Clerk shall give Notice of Election for election by publishing such notice in the Mountain Home Newspaper, the official newspaper of the county. The notice shall state the date of the election, the polling places, and the hours during which the polls shall be open for the purpose of voting. The first publication shall be made not less than twelve (12) days prior to the election and the last publication of notice shall be made not less than five (5) days prior to the election. The County Clerk shall cause to be published a facsimile, except as to size, of the sample ballot be published in one (1) newspaper published within the county or one (1) newspaper that has general circulation within the county. Such publication shall be in conjunction with the second notice of election required by Idaho Code 34-1406.

Passed and approved this 19th February 2013.

Chairman Alexander

Vice-Chairman Checketts

Trustee House

Trustee Reynolds

Trustee Donahue

Clerk Whitman

Vote being had on the above and foregoing resolutions, and the same having been counted and found to be as follows:

Chairman Alexander..... Aye
Vice-Chair Checketts..... Aye
Trustee House Absent
Trustee Reynolds Absent
Trustee Donahue Aye

and no less than two-thirds (2/3) of the membership in favor thereof, Chairman Alexander had declared said resolution adopted.

E. **RESOLUTION 13-05 - CALLING FOR AN EMERGENCY CLOSURE** - Weather - Tim McMurtrey. Mr. McMurtrey presented Resolution 13-05 that called for the district to close all the schools within the Mountain Home School District boundaries due to dangerous and icy roads on January 24, 2013. Trustee Donahue motioned for the adoption of Resolution 13-05 - Calling for an

Emergency Closure - Weather. Trustee Checketts seconded the motion. Roll call followed.

**MOUNTAIN HOME SCHOOL DISTRICT NO. 193
MOUNTAIN HOME, IDAHO
RESOLUTION 13-05
EMERGENCY CLOSURE OF ALL SCHOOLS IN MOUNTAIN HOME SCHOOL DISTRICT NO. 193**

BE IT SO RESOLVED that the Board of Trustees of Mountain Home School District No. 193 takes the needs of the safety and well-being of the district’s student in the highest regards, declared an emergency closure of all schools within the Mountain Home School District boundaries on January 24, 2013, due to extremely dangerous and icy roads.

Authorized this 19th day of February 2013.

Chairman Alexander	Vice Chairman Checketts
Trustee House	Trustee Reynolds
Trustee Donahue	Clerk Whitman

Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

NAME OF TRUSTEES

Chairman Alexander.....	Aye
Vice-Chair Checketts.....	Aye
Trustee House	Absent
Trustee Reynolds	Absent
Trustee Donahue.....	Aye

And no less than two-thirds (2/3) of the membership in favor thereof, the chairman had declared said resolution adopted

F. POLICY ADOPTION – 1st Reading – James Gilbert

1. **Insurance for Educators Policy** - Mr. Gilbert presented the 1st reading of the proposed adoption of Mountain Home School District No. 193 Insurance for Educators Policy. Mr. Gilbert informed the Board that the state requires all school districts have an insurance policy in place. The Policy Committee used the suggested language of EMT. There have been no patron or staff inputs. Trustee Checketts motioned to approve the first reading of the adoption of the Insurance for Educators Policy, as presented by Mr. Gilbert, with a second from Trustee Donahue. Motion carried.

**MOUNTAIN HOME SCHOOL DISTRICT NO. 193
MOUNTAIN HOME, IDAHO 83647
P O L I C Y
INSURANCE FOR EDUCATORS**

The Board of Trustees, in compliance with the action of the Idaho Legislature, seeks to protect its employees from harmful liability and informs those employees of protections available to those employees.

A list of providers of professional liability insurance for educators will be annually made available to employees. Employees who interact with students are encouraged to have such insurance but are not in any way required to have such insurance. Information regarding the professional liability insurance for educators, to be made available to employees shall include the name of the providers, business mailing address, telephone number, and website information regarding providers meeting the requirements of Idaho Code Section 33-524(4) who have submitted such information to the district by June 30 of the year. The district shall make such information available for the ensuing school year.

ACKNOWLEDGMENT OF RECEIPT OF LISTING OF PROFESSIONAL LIABILITY PROVIDERS

In compliance with Idaho Code Section 33-524, the district is required to provide all employees with a list of professional insurance options and those employees who have interaction with students are encouraged to have such insurance although there is not a requirement that employees do so.

I acknowledge that the district has provided this listing to me on the first day that I was required to report for employment this school year and that I have reviewed the listing.

Signature of Employee Date

Printed Name of Employee

G. POLICY REVISION – 1st Reading – James Gilbert

1. **School Safety and Discipline Policy** - Mr. Gilbert presented the 1st reading of the proposed revisions of the Mountain Home School District No. 193 School Safety and Discipline Policy. He explained that the language was revised to match Idaho Code, as well as added additional definitions of harassment and retaliation. There has been no staff or patron input. Trustee Donahue motioned to approve the first reading of the proposed revision to the School Safety and Discipline Policy as presented by Mr. Gilbert. Trustee Checketts seconded the motion. Motion passed.

**MOUNTAIN HOME SCHOOL DISTRICT NO. 193
MOUNTAIN HOME, IDAHO 83647
P O L I C Y
SCHOOL SAFETY AND DISCIPLINE**

In addition to Idaho Code 18-3302D (see attachment 1), Idaho Code 18-917A (see attachment 2), and Idaho Code 18-3313 false reports of explosives in public or private places is a felony, the Board of Trustees of Mountain Home School District No. 193 sanctions the following policy concerning school safety and discipline for the School District.

Mountain Home School District No. 193 believes each student deserves the opportunity to learn to his/her full potential. In order to achieve this, no student will be allowed to hinder any other student's opportunities to learn and/or cause any unsafe conditions or acts that hinder any other student's opportunities to learn.

SCHOOL SAFETY - (I.C. 18-3302D, 18-3302I, 18-3313)

- A. **ZERO TOLERANCE:** Students in violation of zero tolerance guidelines will be referred to the District Review Committee or recommended for expulsion and referred to the appropriate authorities. (Idaho Code 33-205)

Mountain Home School District No. 193 has adopted a zero tolerance stand against:

1. Weapons and violent acts (see attachments) at school, on or near owned or contracted school property, or at school sponsored events, as interpreted by the Board of Trustees
2. Verbal or written bomb threats, or placing or detonating a bomb
3. Students found to be distributing, either by selling or sharing, dangerous drugs or students engaged in drug related behavior on or near owned or contracted school property, or at school sponsored events, as interpreted by the Board of Trustees

- B. **WEAPONS** – (I.C. 18-3302A-J, 18-3313)

1. Weapons are defined as follows:

- a. Any device, instrument, material, or substance designed to cause serious physical injury, or any item, which under the circumstances it is used, attempted, or threatened to be used, is readily capable of causing serious physical injury. Weapons may include, but are not limited to: firearm; dirk knife, bowie knife, dagger, or straight razor; metal knuckles; any explosive, incendiary, or poisonous gas; any combustible or flammable liquid; or any other item which is used to threaten, strike terror, or cause bodily harm or death even though it is normally considered to not present a danger to others.
2. Students who possess, store, or use firearms as defined in section A.1, will be expelled. The Board of Trustees reserves the right to expel a student permanently.

Mountain Home School District will not admit, prior to a hearing at the end of a one-year expulsion period, any student who has been expelled from another school district for violating the Gun-Free Schools Act of 1994. Students expelled for possession, storing, or using a firearm as defined in Section A.1 will be referred to the appropriate criminal or juvenile justice system.

3. Students who possess, store, or use look-a-like weapons, or other objects or substances capable of being used as weapons, without permission from school officials, **may will** be immediately suspended for up to five (5) days. The administrator in charge of the case will meet with the superintendent of schools, or designee, as soon as possible to consider the evidence. Those determined to be in violation will be referred to the District Review Committee or the Board of Education with recommendation for further suspension and/or expulsion, and the proper authorities will be notified.

C. **VIOLENT & HARRASSMENT ACTS** – (I.C. 16-1619, 18-917A, 18-3302I, 18-3313, 33-205, 33-512)

1. Threats, written or verbal, **graphic or photographic, acts of creating an intimidating or hostile environment**, or acts including bullying, cyber-bullying, and physical abuse, **be it** violent or potentially violent, which pose a threat to the health and safety of students, staff members, or visitors, or are disruptive to the educational process of the Mountain Home School District, may result in formal suspension procedures and possible expulsion. (See attachment 2)
 - Physical abuse against a student, including, but not limited to, hitting, pushing, tripping, kicking, blocking, or restraining another's movement; **aggression or intimidation to someone's demographics**; sexual misconduct; causing damage to another's clothing or possessions; and taking another's belongings.
 - Verbal abuse against a student, including, but not limited to, name-calling, threatening, sexual misconduct, taunting, **derogatory remarks or acts to a student's demographics**, and malicious teasing.
 - Psychological abuse against a student including, but not limited to, spreading harmful or inappropriate rumors regarding another, drawing inappropriate pictures or writing inappropriate statements regarding another, and intentionally excluding another from groups, or similar activities.
 - Harassment, intimidation, and/or bullying/cyber-bullying, including, but not limited to, any intentional gesture or any intentional written, verbal, or physical acts or threats, against another student may be committed through any technology included, but not limited to, the use of landlines, car phones or wireless telephones, or through the use of data or computer software that is accessed through a computer, computer system, or computer network.
 - **Acts of retaliation taken against any person bringing a complaint, or any person assisting in bringing a complaint, or any person participating in an investigation.**
 - In the event that cyber-bullying was committed by a school district pupil on school grounds and/or using school district technologies, the pupil will be subjected to appropriate discipline.
 - In the event that cyber-bullying was committed by a school district pupil using non-school district technologies away from school grounds, the Building Principal or designee may report the incident to local law enforcement. In addition, school authorities have the right to impose a consequence on a pupil for conduct away from school grounds, including on a school bus or at a school-sponsored function.

2. Following a minimal due process hearing, a student found to be in violation of this section of the School Safety and Discipline policy will be immediately suspended for up to five (5) days. The administrator in charge of the case will meet with the superintendent of schools, or designee, as soon as possible to consider the evidence. Those determined to be in violation will be referred to the District Review Committee or the Board of ~~Trustees Education~~ with recommendation for further suspension and/or expulsion, and the proper authorities will be notified.

D. **BOMB THREAT** - (I.C. 18-3313, 18-3302I)

Any student involved in bomb threats against a school shall be referred to the Board of Trustees for recommended expulsion, and the proper authorities will be notified. A bomb threat includes, but is not limited to, placing or detonating a bomb **or look-alike bomb**, or verbal or written threats of bombs.

E. **DRUG/ALCOHOL/CONTROLLED SUBSTANCES POLICY** – (I.C. 33-210)

Students found to be distributing dangerous drugs, **including but not limited to look-alike or synthetic drugs**, or engaged in drug related behavior will be referred to the District Review Committee for disposition or to the Board of Trustees for a hearing for possible expulsion.

DEFINITION OF TERMS:

Dangerous Drug: Any drug, obtainable with or without a prescription, which can be used in a manner dangerous to the health of the user. This includes, but is not limited to, marijuana, amphetamines, (stimulants), barbiturates (depressants), cocaine, inhalants, heroin, and hallucinogens.

Distribution: Students who share and/or sell alcohol or other dangerous drugs to other students or persons on or near district property any time during school hours or at a school-sponsored activity are considered to be distributors.

Found: Positive proof has been established that the student is involved in the use, possession, or distribution of alcohol or other drugs.

F. **DISCIPLINE** – (I.C. 33-205, 33-512)

1. The District has the authority to control student conduct and to adopt rules necessary to maintain proper discipline (Idaho Code 33-512).

Each school **will review the discipline plan annually**, ~~shall establish a discipline committee to develop a discipline plan~~, which includes procedures for due process. The discipline plan must be provided, in writing, at the beginning of each school year to the students, staff, and parents.

All staff members will be notified that they are responsible to take appropriate action for discipline situations that may arise in their presence.

Building administrators may temporarily suspend any student for disciplinary reasons, or for other conduct disruptive of good order, or which impedes the effectiveness of the school (Idaho Code 33-205).

2. Excessive physical contact and public displays of affection are not acceptable on owned or contracted school property, or at school sponsored events.
3. Students with disabilities violating this policy will be dealt with within the guidelines of Individuals with Disabilities Educational Act (IDEA) and/or Section 504. Each incident will be addressed on a case-by-case basis.

G. **RELEASE OF A STUDENT TO LAW ENFORCEMENT OFFICIALS** – (I.C. 18-705)

The school administrator, or designee, may release a student to law enforcement officials if a warrant is issued, or if the officer is arresting the student without a warrant, or the officer requires the removal of a student from school district property. In the absence of parental or guardian consent, the school administrator, or designee, shall document the release by using the Juvenile Release Form (**page 308a**).

H. **DENIAL OF ENROLLMENT** – (I.C. 33-205)

Students, who have been expelled from any school district, including Mountain Home School District No. 193, must notify school authorities of this expulsion upon requesting admittance to the Mountain Home School District. A hearing before the Board of Trustees must be held, and permission given by that body, prior to the admittance of a student who has been expelled from any school district, as described above.

I. **RIGHT OF APPEAL**

Should the student wish to challenge an administrative decision, (s)he may request a hearing before District administration with right of appeal to the Board of Trustees via the Student Grievance Policy.

2. **School Wellness Policy** - Mr. Gilbert presented the 1st reading of the proposed revisions of the Mountain Home School District No. 193 School Wellness Policy. He stated that language was added requiring the designation of one or more persons within the district or schools as the person responsible to ensure policy is adhered to. There has been no staff or patron input. Trustee Checketts motioned to approve the first reading of the proposed revision to the School Wellness Policy as presented by Mr. Gilbert, with a second from Trustee Donahue. Motion granted.

**MOUNTAIN HOME SCHOOL DISTRICT NO. 193
MOUNTAIN HOME, IDAHO 83647
P O L I C Y
SCHOOL WELLNESS**

Mountain Home School District No. 193 (MHSD) is committed to promoting and encouraging students and staff to adopt a life-long healthy lifestyle through education and modeling good eating and exercise habits. The superintendent will appoint a committee, the membership of which will include one (1) or more individuals representing each of the following interest groups: school board, administration and staff, school lunch program, parents, students, and the public. The appointed committee will seek public input in the ~~continued~~ development of the school wellness policy and procedure(s). The Wellness Committee will also submit to the Policy Committee any proposed policies and procedures for approval.

The goal of the Wellness Committee is to ~~annually~~ review the needs of the district relative to school wellness, and develop procedures that teach and encourage students and staff to adopt a healthy and nutritious lifestyle habit.

1. Nutritional guidelines **selected by the school district** for all foods available on each school campus during the school day ~~will be selected~~ with the objectives of promoting student health and reducing childhood obesity.
2. MHSD assures that guidelines for reimbursable school meals shall not be less restrictive than regulations and guidance issued by the Secretary of Agriculture pursuant to subsections (a) and (b) of Section 10 of the Child Nutrition Act (42 U.S.C. § 1779) and Sections 9(f)(1) and 17(a) of the Richard B. Russell National School Lunch Act (42 U.S.C. §§ 1758(f)(1) and 1766(a)), as those regulations and guidance apply to schools.

The superintendent, or designee, will establish a plan for measuring implementation of the local wellness policy, **including designation of one (1) or more persons within the district or at each school charged with operational responsibility for ensuring that the school meets the local wellness policy.**

- H. **POLICY DELETION** - James Gilbert. Mr. Gilbert informed the Board that with the failure of Proposition 1, 2, and 3, the following policy was no longer valid. He requested approval to delete the Pay for Performance Policy. Trustee Checketts motioned to delete the Pay for Performance

Policy as presented by Mr. Gilbert. Trustee Donahue seconded the motion. Motion approved.

1. Pay for Performance Policy

- I. **POLICY REVIEW** – No Changes – James Gilbert. Mr. Gilbert reported the Policy Committee reviewed and determined no changes needed to be made to MHSD’s Title I - Comparability of Services Policy, Title I Program - Parental Involvement - District Policy, and the Air Quality Action Plan Policy. No motion needed.

1. Title I - Comparability of Services Policy
2. Title I Program - Parental Involvement - District
3. Air Quality Action Plan Policy

- J. **APPROVAL OF AUDITOR** – Cliff Ogborn. Mr. Ogborn asked for approval of Eide Bailly as the auditors for the FY14 District audit. He stated that they do a very thorough and detailed audit. Trustee Donahue motioned for approval of Eide Bailly as the auditors for the FY14 District audit. Trustee Checketts seconded it. Motion passed.

- K. **APPROVAL OF BUSINESS ACCOUNTING SOFTWARE** - Cliff Ogborn. Mr. Ogborn informed the Board that we have been on the CIMS software since 1996. He said that the vendors have done little to upgrade their programs because they were seeking a buyer for their business/financial software programs and hardware; there is no longer any technical support or parts for the DOT-Matrix printers, and the software is too old to support new technology and also has little to no technical support. Mr. Ogborn said that our current IBM AS400 is maxed out regarding any operating system upgrades. He stated that the district needs software and hardware to be compatible with the state and federal requirements, as well as be able to download and export all the required data to the SDE; ours is not capable.

Mr. Ogborn continued to say that we need a system that is compatible with state and federal requirements, especially regarding downloading information such as ISEE. He said we need a system that is capable of handling Idaho unique taxes, deductions, PERSI, ISEE, etc.

Mr. Ogborn stated that he and his staff have viewed some of the different presentations from vendors and he and his staff have called many school districts to ask what programs they use and whether they would recommend a particular company.

Mr. Ogborn then stated the recommended system by Skyward seems to meet the needs of all the staff that reviewed the demonstrations and gave a list of other school districts using Skyward. He said that they are a large company with a very strong influence in Washington, Minnesota, and Wisconsin, not to mention a good number of Idaho school districts. He said that they have demonstrated a strategic development plan for their products, and they have a good ISEE data management program and received high recommendations from all segments of the system users. Mr. Ogborn said that they are user friendly and responsive to enhancements as recommended by the users. He then said that the upgrade would cost around \$114,375 with an annual cost of about \$28,000; we currently pay about \$16,900 for our software support.

Mr. Ogborn concluded by saying that Skyward has a proven track record and was given great references as well as downloads easily especially into the state information system; he then asked permission to go forward with the purchase. Chairman Alexander contemplated and then said that this is a long term investment and as the business world changes we need to change as well. He continued to say we need to be able to protect our personal and personnel information, as well as be compatible with all of the state reports that are required from us; we need be able to communicate with other districts, which we are not able to currently do. Discussion ensued. Trustee Checketts motioned to approve the acquisition of the Skyward business accounting software, with a second from Trustee Donahue. Motion granted.

- L. **SCHEDULE BUDGET HEARING** – Cliff Ogborn. Mr. Ogborn requested that the District Budget Hearing date be set for June 18, 2013, at 7:00 p.m., preceding the regular board meeting.

The Board agreed to set the budget hearing for June 18, 2013, at 7:00 p.m., at the district office.

M. **SCHEDULE BUDGET WORKSHOP** – Cliff Ogborn. Mr. Ogborn requested a budget workshop be set for April 23, 2013, at 7:30 p.m., to review, discuss, and draft the budget for FY14. The Board agreed to hold the Budget Workshop for FY14 on April 23, 2013, at 7:30 p.m., at the district office, as presented by Mr. Ogborn.

N. **PERSONNEL** – James Gilbert.

1. **REQUEST PERMISSION FOR ALTERNATE AUTHORIZATION** - Mr. Gilbert requested approval of two alternate authorizations; they are both certified teachers. Trustee Donahue motioned to approve the alternate authorization as presented by Mr. Gilbert. Trustee Checketts seconded the motion. Motion carried.

Devore, Roy - Math, MHJH

Durrand, Anita - Special Education, North Elementary

2. **APPOINTMENTS** - Mr. Gilbert requested approval of the administrative appointments, director appointments, regular appointments, resignations, retirements, and terminations. Trustee Donahue motioned to approve the administrative appointments, director appointments, regular appointments, resignations, retirements, and terminations as presented by Mr. Gilbert, with a second from Trustee Checketts. Motion approved.

ADMINISTRATIVE APPOINTMENTS – 2013-2014 SCHOOL YEAR

Johnson, Jeff M., Principal, Mountain Home High School

Abbott, Tilli G., Assistant Principal, Mountain Home High School

Bayley, Lyle J., Assistant Principal, Mountain Home High School

Longhurst, Albert J., Principal, Mountain Home Junior High

McCluskey, Phillip D., Assistant Principal, Mountain Home Junior High School

Cruser, Nichole C., Principal, Tom Hacker Middle School

Clark, John F., Dean of Students, HMS/District Activities Director

Handy, Tara A., Principal, Base Primary

Straw, Anita S., Principal, East Elementary

Sanders, Polly S., Principal, North Elementary

Ybarra, Sherri A., Principal, West Elementary

PROGRAM DIRECTOR APPOINTMENTS - 2013-14 SCHOOL YEAR

Acarregui, Erin, Federal Programs/Curriculum Director

Goodman, William, District Technology Director

REGULAR APPOINTMENTS

Ahrens, Maridee, Cook I, West Elementary School

Hagen, Samantha A., Part-time Title I Paraeducator, North Elementary School

Henretty, Samantha R., Behavioral Supports Paraeducator, MHHS

Johns, Edward D., Assistant Varsity Softball Coach, MHHS

Spencer, Christina L., Cook II, HMS

Viall, Curtis, Head JVarsity/Assistant Varsity Girls' Soccer Coach, MHHS

Young, Ronny J., B Custodian, MHHS

RETIREMENTS

Casso Lopez, Elizabeth, Health Occupation Teacher, MHHS; effective: May 22, 2013

Madarieta, Nancy E., Payroll Clerk, District Office; effective: February 28, 2013

RESIGNATIONS

Wilcox, Kendra L., 7th Grade "A" Volleyball Coach, MHJH

TERMINATIONS

Pate, Donna I, Cook II, North Elementary; effective: February 7, 2013

X. **EXECUTIVE SESSION – None**

XI. **ADJOURNMENT** – All business of the Board having been completed, Chairman Alexander called for a motion to adjourn. A motion from Trustee Donahue to adjourn was seconded by Trustee Checketts. Motion granted. Meeting adjourned at 8:27 p.m.

Chairman Alexander

Clerk Whitman