

SCHOOL BOARD MEETING
 FEBRUARY 18, 2014
 SCHOOL ADMINISTRATION OFFICE

TRUSTEES PRESENT: Chairman Alexander, Trustee Checketts, Trustee Donahue

OTHERS PRESENT: Tim McMurtrey, Cliff Ogborn, Sharon Whitman, Tara Handy, Sherri Ybarra, Will Goodman, Jeff Johnson, Stehvn Tesar, Albert Longhurst, Phil McCluskey, Lyle Bayley, Anita Straw, Polly Sanders, Nikki Crusier, LTC Estes, Judy Blanchard, Lorraine Richins, Denise Weis, Marilyn Kellerman, Marsha Baker, Elyse Pearlman, Bobbie Lockett, Anne Bowlden, Reagan Sugden

At 7:30 p.m., Chairman Alexander convened the regular meeting of the Board of Trustees and called for the first item of business.

- I. **APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 21, 2014.** Chairman Alexander called for a motion to approve the minutes of the regular board meeting of January 21, 2014. There being no comment, Trustee Donahue moved to approve the minutes of the regular board meeting of January 21, 2014, with a second from Trustee Checketts. Motion approved.
- II. **FINANCIAL REPORTS** – Cliff Ogborn. Mr. Ogborn reported on the financial statements for January 31, 2014. The statements for January reflected a balance of \$741,600. Unobligated cash and investments are \$3,931,403 net of interfund payables. The Income Statement reflected revenue through January as \$15,171,624. Expenses show salaries are at \$7,682,647 of original budget, and benefits are \$2,332,380. As of January 31, we have a net margin of revenue in excess of expenses of \$3,103,587. Chairman Alexander stated that he heard that the federal government was releasing Impact Aid money soon. Mr. Ogborn replied that he heard the same but that it was to only go to critically impacted school districts. Trustee Donahue moved to approve the financial report as presented by Mr. Ogborn. Motion seconded by Trustee Checketts. Motion passed.
- III. **CONSIDERATION OF BILLS** – Cliff Ogborn. Mr. Ogborn presented the district bills for approval. Trustee Checketts moved to authorize payment of the district's bills as presented, with a second from Trustee Donahue. Motion carried. (A full and complete listing of the District's bills may be reviewed at the District Office, Accounts Payable.)
- IV. **DELEGATION** – None
- V. **PUBLIC INPUT** –
 1. Denise Weis – MHEA President. Ms. Weis approached the Board to invite the Board to come into the elementary classrooms to be guest readers in honor and recognition of Dr. Seuss' birthday.
- VI. **REPORTS** –
 - A. **MOUNTAIN HOME AFB UPDATE** – MHAFB Liaison. LTC Estes informed the Board that Colonel David Iverson, whose father is a University of Idaho alumni, is the new Wing Commander. He also mentioned that the son of an active duty member living on base will be putting a flagpole in front of Base Primary as his Eagle Project.
 - B. **SHOWCASE** – Hacker Middle School – Lyle Bayley. Mr. Bayley informed the Board about HMS's demographics and that HMS has a three STAR rating. He reviewed the special programs found at HMS such as computer, music, ELL, etc.

Mr. Bayley then reviewed the Marzano "Practice of Leadership" model that he uses as his leadership methods. While continuing using the Marzano method, the correlation between the leadership skills of the principal and the positive student achievement, and the collective efficacy of teachers in a

school is a predicator of student success.

Mr. Bayley then explained Marzano's nine characteristics of a high performing schools, the characteristics of high performing schools of poverty, and the characteristics of high performing principals.

Mr. Bayley continued to explain Marzano's First Order and Second Order Change including the seven responsibilities critical to support Second Order Change, the four phases of change, and some definitions and practices.

Mr. Bayley presented some leadership quotes from Jim Collins, Great to Good.

Mr. Bayley reviewed the different shared leadership teams such as RTI and MDT. He reviewed HMS's different training tools like ALEKS, MY On reader, STAR Testing, and Manny Scott – Teaching Children of Poverty. He also informed the Board on their Collaborations including grade wide intervention groups and he gave some intervention examples.

Mr. Bayley concluded by sharing what HMS teachers volunteer to do on their own time to better benefit the students such as Book Club, Yearbook Club, Science Fair, ELL Study Hall, Student Council, Music classes, etc. He also informed the Board that HMS awards good attendance with Starlight Dining.

Chairman Alexander asked Mr. Bayley how he plans to address the ELL students and their low performance at HMS. Mr. Bayley responded that he has hired an additional Spanish speaking para and is in contact with a couple of schools in Oregon who has been successful with their ELL students. Discussion continued regarding ELL students. The Board thanked him.

- C. SUPPLEMENTAL LEVY INFORMATION REPORT** – Tim McMurtrey. Mr. McMurtrey presented a PowerPoint presentation regarding upcoming supplemental levy. Using the Class of 2013, Mr. McMurtrey informed the Board that 201 students graduated and of the 201 students, 46% enrolled in a 4-year College, 23% enrolled in 1 or 2-year College, 2% went into Vocational/Technical Trade and/or Trade schools, 9% went into the military, leaving 20% of the students as employed or other. He said that we know that many students went on missionary work and that many of those students enroll in a college at the end of their mission.

Mr. McMurtrey informed the Board about MHSD's class load sizes. He said that we have a district average of 19.9 Kindergarten students per teacher, 26.8 first graders per teacher, 25.5 second graders per teacher, 28.6 third graders per teacher, 30.4 fourth graders per teacher, 27.5 fifth graders per teacher, and 29.0 sixth graders per teacher; as of the survey card day, the district had 3,904 students total.

Mr. McMurtrey stated that MHSD's graduation rate for the Class of 2013 was 96%, which is higher than the state graduation rate of 93% and more than the SIC graduation rate of 93%. He said that MHSD is in the top half of the SIC schools, which includes Bishop Kelly, Vallivue, Nampa, Meridian, Boise, etc.; we ranked third, just behind Bishop Kelly and Kuna.

Mr. McMurtrey invited Mr. Ogborn to explain the financial comparisons. Mr. Ogborn presented the Financial Comparison between 2008 and 2013. He explained that even with the lower student population, so over a 5-year period we lost over 300 students.

Mr. Ogborn continued to the financial comparisons from 2008 to 2013. He explained that in the revenue portion of the slide, the revenue reflects that we had \$417,709 in levy revenue in 2008, and that the 2013 levy of \$2.7 million included the current supplemental levy; State revenue decreased from \$19,151,534, in 2008, to \$15,583,695, in 2013; Impact Aid decreased from \$4,298,396, in 2008, to \$1,353,166, in 2013; Other revenue increased from \$386,568 in 2008, to \$506,700 in 2013. Mr. Ogborn said that the district's total revenues decreased from \$24,254,207, in 2008, down to \$20,190,173, in 2013. He stated that even with the supplemental levy in 2013, we're still \$4 million less than we were in 2008.

Mr. Ogborn went on to explain that in the expenses portion of the slide, the expenses reflect Salaries decreased from \$15,162,904, in 2008, down to \$12,958,289, in 2013; Benefits decreased from \$4,906,352, in 2008, down to \$4,233,015, in 2013; Professional Services, which is basically contracted costs mainly for special education, increased from \$3,208,701, in 2008 up to \$3,249,920, in 2013; Supplies decreased from \$720,790, in 2008, down to \$478,880, in 2013; Capital decreased from \$425,898, in 2008, down to \$9,479, in 2013; Other Expense decreased from \$186,505, in 2008, down to \$155,873, in 2013. Mr. Ogborn said that the district's total expenses decreased from \$24,611,150, in 2008, down to \$21,085,456, in 2013, which is about a \$3.6 million decrease in expenses.

Mountain Home School District 193					
Financial comparisons					
FY 2008 vs FY 2013					
Fiscal Year		2013		2008	
Enrollment (October)		3,791		4,124	
Revenue					
Levy Revenue		2,746,612	13.6%	417,709	1.72%
State Revenue		15,583,695	77.2%	19,151,534	78.96%
Impact Aid		1,353,166	6.7%	4,298,396	17.72%
Other		506,700	2.5%	386,568	1.59%
Total Revenue		20,190,173		24,254,207	
Expenses					
Salaries		12,958,289	61.5%	15,162,904	61.6%
Benefits		4,233,015	20.1%	4,906,352	19.9%
Prof services		3,249,920	15.4%	3,208,701	13.0%
Supplies		478,880	2.3%	720,790	2.9%
Capital		9,479	0.0%	425,898	1.7%
Other		155,873	0.7%	186,505	0.8%
Total Expenses		21,085,456		24,611,150	
Special Educ services included above		2,992,246		3,334,381	
SDE reimbursement per enrollee		4,111		4,643	

Mr. Ogborn went on to inform the Board that Special Education services included in the expense comparison is the unreimbursed federal mandate to provide services to children with special needs decreased from \$3,334,381, in 2008, down to \$2,992,246, in 2013. He also informed everyone that the State Department of Education reduced the amount they pay per student for education decreased from \$4,643, per student in 2008, down to \$4,111, per student in 2013.

Chairman Alexander said it's noteworthy to mention the affect that utilities have on the district with

the rate increases in utilities. He said that we have tried very hard to get our buildings energy-star approved, and we've been successful, but every time we have a big savings in energy usage, Idaho Power has a 12% to 13% rate increase, in the last five to six years there has been about a 30% rate increase; Intermountain Gas has been all over the place (up and down) and right now they're down about 5%, but they plan to have a 12% increase in April. He said that it [utilities] is so unpredictable, but one thing is for certain and that is that we [school district] are going to have electricity and we are going to have gas and other utilities just like everyone else. He added that when the SDE or legislators say they are giving us a 1% increase, that money is "gobbled-up" by utilities.

Mr. Ogborn also mentioned that insurance premiums have increased in double digits every year and we were told we would have a 15% to 20% increase this coming year. Chairman Alexander mentioned to the audience at some point we run the real risk of being thrown on to the Exchange to fend for one's self, and not just the MHSD, it's every school district in Idaho because we've just about reached the tipping point of not being able to afford to provide that benefit [insurance]. Mr. Ogborn then presented a graph of how the budget is spent and that cuts would come from each area.

Mr. McMurtrey notified everyone that all SIC schools are running or are currently using supplemental levies. He said that 94 of 115 School Districts are running Supplemental Levies for the SY2014-15; Meridian is running a \$14 million levy, Vallivue is running a \$4.5 million levy, Nampa is running a \$3.39 million levy, Caldwell is running a \$2.75 million levy, Mountain Home is running a \$2.7 million levy, and Middleton is running a \$1.31 million levy.

Mr. McMurtrey listed what the supplemental levy (13% of budget) pays for such as Student Programs, Student Activities, 180 Student Contact Days/Calendar, Current Transportation, Maintaining Current Class Loads that are still very high, current Salaries and benefits, five Professional Development Days [teacher training], payments for Federally Mandated Program that are underfunded (Special Education, ELL/Migrant, Title I), as well as maintaining Grounds and Facilities with minor building repairs (this levy will in no way allow us any major repairs such as roofs), and Safety and Asset Preservation. He said it pays for Band, Choir & Ensemble, Marching & Jazz Band, Elementary Music, PTE (Consumer Economics, Auto, Welding, Business Education, Computers, CAN, Foods, Fashion Design, and Child Development/Parenting), Art, Journalism, Theatre Arts & Drama, and Conditioning Activities (PE) to include Elementary PE, Debate, Speech, Foreign Languages, and Concurrent Courses. Mr. McMurtrey added that the supplemental levy also pays for Soccer, Volleyball, Cross Country, Basketball, Wrestling, Tennis, Softball, Baseball, Track, and Cheerleading.

Mr. McMurtrey explained the BSU concurrent courses and the benefits to our students to keep such courses in place. He said that 168 total credits were generated from the 88 students taking concurrent courses. He also stated that \$3,055 was awarded to 13 students who couldn't afford to pay for the concurrent courses; Classroom and Academic support amounted to \$16,565; funds for textbooks amounted to \$4,456, for a total of \$24,076. We are partnered with other colleges as well.

Mr. McMurtrey concluded that should the levy fail, 13% of the budget in all areas would be cut, 13% of the listed items in all areas as presented. He informed everyone that the levy requires a 50% +1 vote to pass. He also stated that this district knows how important one vote is as this Board has seen the effect of a coin toss.

Chairman Alexander notified everyone that they need to understand that certain federally mandated items such as special education services cannot be cut so we would have to overcut in other areas; regular students in regular classrooms would take a huge hit.

VII. UNFINISHED BUSINESS –

- A. STUDENT FEE INCREASE - School Lunches - 2014-15** – Cliff Ogborn. Mr. Ogborn presented the proposed school lunch fee increase to the Board. He stated that due to the Healthy Hunger Free Kids Act of 2010 and Federal Law, PL 111-296, we are required to increase our lunch prices every year until we meet the Federal Healthy Hunger Free Kids Act of 2010. There was no public input from the earlier public hearing. Trustee Donahue motioned to approve the student fee increase as

mandated by the federal government and as presented by Mr. Ogborn. Trustee Checketts seconded the motion. Motion granted.

B. POLICY ADOPTION - 2nd Reading – Tim McMurtrey.

1. **Computer and Network Services Acceptable Use Policy** - Mr. McMurtrey explained that this more streamlined and accurate policy will replace the old networking policies. There has been no staff or public input. Mr. McMurtrey then requested approval of the 2nd reading of the Computer and network Services Acceptable Use Policy. Trustee Donahue motioned to approve the 2nd reading of the adoption of the MHS D Computer and Network Services Acceptable Use Policy, as presented by Mr. McMurtrey, received a second from Trustee Checketts. Motion approved.

MOUNTAIN HOME SCHOOL DISTRICT NO. 193

MOUNTAIN HOME, IDAHO 83647

P O L I C Y

COMPUTER AND NETWORK SERVICES ACCEPTABLE USE POLICY

GENERAL INFORMATION

Definition: “Network Services” includes voice and data information, e-mail, equipment, software, and the Internet.

Computer and network services are provided by Mountain Home School District for students and staff. Use of this District’s computer and network services must be directly related to an educational goal and consistent with the instructional objectives of this District. The District reserves the right to monitor all activity on the computer and network services and use content filtering to assure compliance with educational goals of the District, and to remove access when necessary.

The Network Services provided by this District may not always meet student or staff requirements or be uninterrupted or error-free. It is provided on an “as-is/as available” basis. No warranties are implied or given with respect to any service, information, or software contained therein.

The system administrators of the Network Services are district employees who are responsible for monitoring use of the Network Services.

The superintendent or designee shall be responsible for establishing procedures as needed to implement this policy.

PRIVILEGES

The use of Mountain Home School District Network Services is a privilege, not a right. System administrators reserve the right, at their sole discretion to suspend or terminate members' access to and use of computer and network services upon any breach of the Computer and Network Services Acceptable Use policy.

All staff and students will be provided with access to computers and the internet. Students and staff using computer and network services agree to follow the Computer and Network Services Acceptable Use Policy. Use of the Districts computers and/or network services constitutes an agreement to follow all district rules and policies.

District Technology Support staff and their designees may violate the Computer and Network Services Acceptable Use policy as need to provided technology support and maintain the districts systems.

ONLINE DATA AND ACCOUNTS OPT-OUT FORM

Parents that do not want their students name, picture, or work displayed online must sign the Online Data and Accounts Opt-out Form.

The district retains the right to create online accounts for website and web-services for students unless parents sign the Online Data and Accounts Opt-out Form.

WEBSITE AND WEB-SERVICES ACCOUNTS

The district retains the right to create online accounts for website and web-services for students unless parents sign the Online Data and Accounts Opt-out Form.

CONSEQUENCES

Any violation by staff of the Computer and Network Services policy shall be subject to discipline, up to and including discharge.

Student discipline for violation of any part of this policy shall be based on the student's age and the severity of the infraction. Student discipline may involve actions up to and including suspension and/or expulsion for violations occurring on any District premises or at any District sponsored activity, regardless of location.

The Superintendent or designee shall submit the violation to the appropriate law enforcement agency when the circumstances warrant such action.

THIRD PARTY INFORMATION

Opinions, advice, goods, services, and all other information expressed or delivered by students or staff, information providers, service providers, or other third party personnel on Network Services are those of the providers and not of Mountain Home School District No. 193.

SECURITY

Mountain Home School District recognizes information and network resources as assets. These assets include but are not limited to the following:

1. Student/Staff records and information
2. School district policies
3. Business and financial operations information
4. Curriculum and instructional programs
5. Network services - "Network Services" includes voice and data information, e-mail, equipment, software, and the Internet.

Mountain Home School District will establish security measures and assign responsibilities to protect the network services from loss, theft, and unauthorized use, modification, or disclosure.

Mountain Home School District's security measures apply to all district-owned information, either physical or electronic. All regular and contract employees, student users, and guests must comply with these security measures.

COPYRIGHTED MATERIALS

Copyrighted material must not be placed on Network Services or on any networks connected to Network Services without the author's written permission. Users may distribute copyrighted programs and/or materials only with the express written permission of the owner or authorized person. Permission must be specified in the document, on Network Services, or must be obtained directly from the author. Only copyright owners or their designees may upload copyrighted material to Network Services.

INTELLECTUAL PROPERTY

All works of any kind that an employee of the district creates on the network or district computers shall be the intellectual property of the district, as such property shall be deemed "work for hire" as defined in 17 USC Section 1001(1). Student works prepared pursuant to an assignment for any class, project, school-sponsored activity or club shall be the property of the student, if it represent original work.

All works on the network, computers, or storage devices are subject to the monitoring/scrutiny of district and building

administrators, information system personnel, and/or designees of administrators. All files, materials, or documents may be reviewed and may be deleted by designated technology staff.

For the purpose of this policy, “works” shall mean “an original expression, in fixed and tangible form, that may be entitled to common-law or statutory copyright protection. Works may take different forms and include, but are not limited to, art, literature, music, software, and photography.”

PRIVACY

Network administrators will not intentionally inspect the contents of e-mail or any other storage device on the District’s equipment unless necessary for support purposes. However, network administrators reserve the right to cooperate fully with administration and local, state, or federal officials in any investigation concerning or relating to any aspect of Network Services.

BREACHES OF SECURITY

Students or staff identifying breaches of security or other abuses should notify a teacher, administrator, or Technology Support.

Intentional breaches of security will be considered vandalism.

PASSWORDS

Passwords, accounts, and home directories shall not be shared. Attempts to log into network services using another user’s account will be considered a breach of security.

VANDALISM

Vandalism is defined as any malicious attempt to harm or destroy data of users, Network Services equipment, or any agencies of other networks that are connected to the Internet. This includes, but is not limited to the uploading intentional spreading and/or creation of computer viruses. Vandalism will result in disciplinary actions mentioned above.

DISK USE

The system administrator reserves the right to set quotas for disk use on the computer system. Users exceeding their quota will be required to delete files to return to compliance. Users may request that their disk quote be increased. System administrators reserve the right to delete user files that exceed the quota. Users will respect network resource limits. They will use their directories on the network to store documents they have created and will delete them when they are no longer needed. They will not download or copy large files unless they are necessary for a school-related project. Such files must be deleted when they are no longer needed. Through routine maintenance, individual files may be reviewed and deleted by designated technology staff.

Users are responsible to maintain a back-up of their files. The district does not guarantee access to user files.

EMAIL AND ELECTRONIC COMMUNICATION

The District maintains an electronic mail system. E-mail is one of the primary methods of communication with staff and is used to assist in the conducting of business within the District.

Electronic mail not designated as spam mail is retained (archived) by the district for a period of two years starting January 1, 2014.

The electronic mail system hardware and software is District property. Additionally, all messages or communications composed, sent, or received on the electronic mail system are the property of the District. They are not the private property of any employee.

Use of the electronic mail system must be in support of education, research, and consistent with the purpose of

Mountain Home School District. It shall conform to State, Federal regulations, and District Policy.

The electronic mail system shall not be used to solicit or proselytize for commercial ventures, religious or political causes, outside organizations, or other non-job-related solicitations.

The electronic mail system shall not be used to create any offensive or disruptive messages. Among those considered offensive are any messages that contain sexual implications, racial slurs, gender-specific comments, or any other comment that offensively addresses someone's age, religious or political beliefs, national origin, or disability.

The electronic email system shall not be used to send or receive copyrighted materials, confidential information, proprietary financial information, or similar materials without prior written authorization.

The District reserves and intends to exercise the right to review, audit, intercept, access, and disclose all messages created, received, or sent over the electronic mail system. The contents of electronic mail may be disclosed within the District without the permission of the employee.

The confidentiality of any message should not be assumed. Even when a message is erased by the user, it may still be possible to retrieve and read that message. Further, the use of password for security does not guarantee confidentiality.

Employees should not use an encryption or pass code on email or any stored information, unless authorized to do so.

The amount of e-mail messages stored will be limited to the amount of space allocated to its members.

All files, including e-mail, will be deleted from a canceled network account.

WEB PUBLISHING

The Mountain Home School District's web site offers staff and students the opportunity to publish educational information.

1. Goals Statement

- a. Provide patrons a resource for obtaining information about the District.
- b. Provide teachers a forum for enhanced teaching and for informing patrons about classroom activities and policies.
- c. Provide students a place to demonstrate what they have learned.

2. General Procedures

- a. Advertising
 - You may not be compensated for advertising another site or a product on your web site.
 - You may not run a business from the District's web site.
 - You may not create a link to an external site (commercial and/or personal) unless that site clearly supports the educational content of the school's site.
- b. Designated webmasters at each school will be faculty or staff members.
- c. Building principals, building technical coordinators, and program administrators are responsible for being knowledgeable about the content of their building/program web pages.
- d. Any deliberate tampering with or misuse of District web pages will be considered vandalism and will be handled in accordance with the District's Network Acceptable Use Procedures.

3. Ownership & Control

- a. All web pages hosted by the District are the property of the Mountain Home School District.
- b. Students may create and publish web pages to be hosted on the District's web site for educational purposes directly related to a course that the student is currently enrolled. It is the responsibility of the instructor to ensure that student web sites are in total compliance with District rules and procedures before the material is published.

- c. Only active files that are required for the proper operation of a web site will be stored on the District's site. It is the responsibility of the page's author to maintain and/or delete files.
 - Staff web pages will be deleted when the staff member leaves the District.
- d. Staff web pages will be moved when the staff member changes locations due to an assignment change.
- e. The District's technology administrator or District Webmaster will have the authority to remove any content deemed inappropriate.
- f. The Superintendent will have final authority for issues related to the content of all pages on the District's web site.

4. **Security & Privacy**

- a. Remember that sites are accessible to anyone and that the safety of students, colleagues, and their families is of paramount concern.
- b. Information relating to emergency responses, including but not limited to facility maps, floor plans, or emergency procedures will not be posted in non-secure areas of the website. No maps of school floor plans or emergency routes will be posted on the web site.
- c. According to the Federal Family Educational Rights and Privacy Act of 1974 (FERPA), "directory information" about students may be released by the district without parental consent, provided annual notification has been given and the school does not have on file written denial to release "directory information."
 - Directory information is defined as information contained in an education record of a student, which would not generally be considered harmful or an invasion of privacy if disclosed. A copy of the FERPA policy is available online at www.mtnhomesd.org/POLICIES/FERPA. It includes, but is not limited to:
 - ~ The student's name
 - ~ Photographs of the student used by the district for recognition of student achievement and community relations, including, but not limited to, publication in the district's or school's newsletters or publications, in the school setting, and on the district's or school's web site
 - ~ Participation in officially recognized activities such as sports
 - Authors will exercise discretion in making judgments concerning publication of student information and take reasonable precautions to insure security and privacy.
 - A staff member's name, assignment, District e-mail address, District phone number, and photo may be published. Staff members have the right to request that their photographs not be published.
 - Inclusion of a student's phone number, address, e-mail address, or information indicating the physical location of a student at a given time, other than attendance at a particular school or participation in a District sponsored activity, is prohibited.
 - If grades or other personal student information is to be published for parental access, complete confidentiality must be built into the process.

5. **Copyright Issues**

- a. Copyright protection extends to the Internet. Treat all online materials (such as web site contents, e-mails, newsgroups postings) as you would other copyrighted material. No unlawful copies of copyrighted materials may be knowingly produced on or transmitted via the District's equipment, including its web servers.
- b. Student work (art, short stories, projects, etc.) may be published unless the parent or student have signed the Online Data and Accounts Opt-out Form.
- c. Students and staff will adhere to all copyright laws.
- d. It is not necessary for a work to have a copyright notice or to be registered to receive copyright protection, however reminding a visitor of your rights as an author by including a copyright notice as a footer on every page is recommended.

INTERNET FILTERING

The Board recognizes the importance of providing students with positive, productive educational experiences through the District's Internet services. To the extent practical, the Board directs the Superintendent or designee to:

1. Prevent user access over the District computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications;

2. Prevent unauthorized access and other unlawful online activity;
3. Prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and
4. Comply with federal and state laws.

To the extent practical, technology protection measures (or “Internet filters”) shall be used to block or filter Internet, or other forms of electronic communications, access to:

1. Obscene material;
2. Materials that depict sexual exploitation of minors;
3. Material deemed harmful to minors; or
4. Other information that is determined to be in violation of District policies.

The following principles shall be the guide for Internet website access and site filtering. The District shall provide access to:

1. Materials that will enrich and support the curriculum and educational needs of users, taking into consideration the varied interests, abilities, learning styles, maturity levels, socioeconomic, and ethnic backgrounds
2. Materials that will stimulate growth in factual knowledge and ethical standards and that will develop literary, cultural, and aesthetic appreciation
3. Background information which will enable students to make intelligent judgments in their daily lives
4. Materials on opposing sides of controversial issues so that the users may develop, under guidance, the practice of critical analysis
5. Materials which realistically represent our pluralistic society and reflect the contributions made by all groups and individuals to our American and global heritage

The District will hold public meetings for input and comments by parents and other patrons regarding the District’s Internet safety plan, as required by law.

DEFINITIONS

Obscene: is defined in section 1460 of title 18, United States Code

Harmful to Minors: any picture, image, graphic image file, or other depiction (text, audio, or video) that:

1. Appeals to a prurient interest in nudity, sex, or excretion;
2. Depicts, describes, or represents, in a patently offensive way an actual or simulated sexual act or sexual contact defined in section 2246 of title 18, United States Code, actual or simulated normal or perverted sexual acts; or a lewd exhibition of the genitals;
3. Lacks serious literary, artistic, political, or scientific value as to minors; or
4. Would endorse or promote the following:
 - a. Abusive or threatening material
 - b. Alcohol, tobacco, and drug use or abuse
 - c. Gambling
 - d. Hate/discrimination materials
 - e. Murder/suicide material
 - f. Racially offensive material
 - g. School cheating information
 - h. Violence and weapons

PROHIBITED USES

The technology system should only be used for approved District activities and educational purposes. Prohibited uses of District technology include, but are not limited to:

1. **Causing Harm to Individuals or to Property**
 - a. Use of obscene, profane, vulgar, inflammatory, abusive, threatening, disrespectful language or images.

- b. Making offensive, damaging, or false statements about others.
- c. Posting or printing information that could cause danger or disruption.
- d. Bullying, hazing or harassing another person.
- e. Deleting, copying, modifying, or forging other users' names, e-mails, files, or data.
- f. Disguising one's identity, impersonating other users, or sending an anonymous e-mail.
- g. Posting personal information (e.g. phone number, address) about oneself or any other person, except to responsible agencies

2. **Engaging in Illegal Activities**

- a. Participating in the sale, purchase or promotion of illegal items or substances
- b. Accessing or transmitting:
 - Pornography of any kind;
 - Obscene depictions;
 - Harmful materials;
 - Materials that encourage others to violate the law;
 - Confidential information; or
 - Copyrighted materials without authorization or as provided by fair use regulations.
 - Attempting to disrupt the computer system or destroy data by any means

3. **Breaching System Security**

- a. Sharing one's or another person's password with others
- b. Entering another person's account or accessing another person's files without authorization
- c. Allowing others to gain access to one's individual account.
- d. Interfering with other users' ability to access their accounts
- e. Allowing student access to sensitive data
- f. Attempting to gain unauthorized access to another computer
- g. Using software or hardware tools designed to interfere with or bypass security mechanisms
- h. Utilizing software or hardware applications that are not approved for business use
- i. Attempting to evade the District's computer filtering software

4. **Improper Use or Care of Technology**

- a. Accessing, transmitting or downloading large files, including posting chain letters or engaging in spamming
- b. Attempting to harm or damage District technology, files or data in any way
- c. Alteration of configured equipment, including the addition of unauthorized passwords and user accounts.
- d. Leaving an account open or unattended
- e. Attempting to remedy a security problem and not informing a school official
- f. Failing to report the abuse of District technology
- g. Installing, uploading or downloading unauthorized programs
- h. Copying District software for personal use
- i. Using District technology for:
 - Personal financial gain
 - Personal advertising or promotion
 - For-profit business activities
 - Unapproved fundraising
 - Inappropriate public relations activities such as solicitation for religious purposes
 - Inappropriate political purposes

VIII. **NEW BUSINESS –**

- A. **OUT-OF-DISTRICT OPEN ENROLLMENT APPLICATIONS** – Tim McMurtrey. Mr. McMurtrey requested approval of the open enrollment application for the 2014-2015 school year.

- 1. Jennifer Schildgen for Cody, 2nd grade, East Elementary
- 2. Rebecca Lampman for Matthew, 12th grade, MHHS; Emily, 9th grade, MHHS; Rachel, 6th

- grade, HMS
3. Matthew and Lisa Tindall for Emily, 8th grade, MHJH; Kasey, 6th grade, HMS
 4. Dave and Joyce Humpherys for Kaylee, 12th grade, MHHS
 5. Quey Johns for Quenson, 11th grade, MHHS

The parents will provide transportation to and from school.

Trustee Checketts motioned to approve the Out-of-District Open Enrollment Application as presented by Mr. McMurtrey, with a second from Trustee Donahue. Motion carried.

- B. **APPROVAL OF AUDITOR** – Cliff Ogborn. Mr. Ogborn asked for approval of independent auditing firm of Eide Bailly again this year as the auditors for the FY13-14 District audit. He stated that they do a very thorough and detailed audit and has audited the district for many years. Chairman Alexander wanted it noted that he felt that Eide Bailly is very expensive for what they do, but he said there seems to be some confusion as to what an auditing firm such as Eide Bailly does regarding audits. He said that Eide Bailly is the same firm that audits the State of Idaho and most of the school districts including ours. Trustee Donahue motioned for approval of Eide Bailly as the auditors for the FY13-14 District audit. Trustee Checketts seconded it. Motion passed.
- C. **SCHEDULE BUDGET HEARING** – Cliff Ogborn. Mr. Ogborn requested that the District Budget Hearing date be set for June 17, 2014, at 7:00 p.m., preceding the regular board meeting. Trustee Donahue motioned to hold the budget hearing for June 17, 2014, at 7:00 p.m., at the district office. Trustee Checketts seconded the motion. Motion granted.
- D. **SCHEDULE BUDGET WORKSHOP** – Cliff Ogborn. Mr. Ogborn requested two budget workshop sessions to review, discuss, and draft the budget for FY15 be scheduled. He said that if the supplemental levy fails, he would like to schedule a budget workshop for March 18, 2014, at 6:30 p.m., and again on April 22, 2014, at 7:15 p.m. If the levy passes, then only one workshop needed to be scheduled and he would like that set for April 22, 2014, at 7:15 p.m. The Board concurred.
- E. **POLICY ADOPTION - 1st Reading** – Tim McMurtrey
1. **School District Intellectual Proprietary Ownership Policy** – Mr. McMurtrey explained that this policy states anything created by employees on school district grounds using school district equipment is the property of the school district. A good example would be if a teacher creates curriculum at school, using school computers, that curriculum is the property of the district and not of the teacher. He then requested approval of the 1st reading. There has been no staff or public input. Trustee Donahue motioned to approve the 1st reading of the adoption of the School District Intellectual Proprietary Ownership Policy, as presented by Mr. McMurtrey, received a second from Trustee Checketts. Motion approved.

**MOUNTAIN HOME SCHOOL DISTRICT NO. 193
MOUNTAIN HOME, IDAHO 83647**

P O L I C Y

SCHOOL DISTRICT INTELLECTUAL PROPRIETARY OWNERSHIP

Intellectual Property is a legal concept which refers to creations for which exclusive rights are recognized. Under intellectual property law, Mountain Home School District No. 193 (owner) is granted certain exclusive rights to a variety of intangible assets, such as musical, literary, and artistic works; discoveries and inventions; and words, phrases, symbols, and designs. Common types of intellectual property rights include, but not limited to, copyright, trademarks, patents, industrial design rights, trade dress, and in some jurisdictions trade secrets.

MHSD Intellectual Property includes, but is not limited to, MHSD and school district employees designed/created educational materials, designed/created curricular material, designed/created forms/spreadsheets, designed/created computer programs, designed/created website/webpages; MHSD and school district employees designed/created musical materials, designed/created literary materials, designed/created artistic works materials; MHSD and school

district employees designed/created discoveries and inventions, designed/created words/phrases, designed/created symbols, and designed/created designs.

All works of any kind that an employee of the district creates on the network or district computers shall be the Intellectual Property of the district, as such property shall be deemed “work for hire” as defined in 17 USC Section 1001(1). Student works prepared pursuant to an assignment for any class, project, school-sponsored activity or club shall be the property of the student, if it represent original work.

- a. All web pages hosted by the District are the property of the Mountain Home School District.
- b. Students may create and publish web pages to be hosted on the District's web site for educational purposes directly related to a course that the student is currently enrolled. It is the responsibility of the instructor to ensure that student web sites are in total compliance with District rules and procedures before the material is published.
- c. Only active files that are required for the proper operation of a web site will be stored on the District's site. It is the responsibility of the page's author to maintain and/or delete files.
- d. Staff web pages will be deleted when the staff member leaves the District.
- e. Staff web pages will be moved when the staff member changes locations due to an assignment change.

The District's technology administrator or District Webmaster will have the authority to remove any content deemed inappropriate. All works on the network, computers, or storage devices are subject to the monitoring/scrutiny of district and building administrators, information system personnel, and/or designees of administrators. All files, materials, or documents may be reviewed and may be deleted by designated technology staff.

The Superintendent will have final authority for issues related to the content of all pages on the District's web site.

For the purpose of this policy, “works” shall mean “an original expression, in fixed and tangible form, that may be entitled to common-law or statutory copyright protection. Works may take different forms and include, but are not limited to, art, literature, music, software, and photography.”

2. **Special Education - Gifted & Talented Education Policy** – Mr. McMurtrey requested approval of the 1st reading of the proposed adoption of the MHSD Special Education - Gifted & Talented Education Policy. He explained that this policy governs how G/T students are identified and what is taken into consideration before the student is put into G/T including behavior. Trustee Checketts motioned to approve the 1st reading of the adoption of the MHSD Special Education - Gifted & Talented Education Policy, as presented by Mr. McMurtrey, received a second from Trustee Donahue. Motion passed.

MOUNTAIN HOME SCHOOL DISTRICT NO. 193
MOUNTAIN HOME, IDAHO 83647
P O L I C Y
GIFTED & TALENTED EDUCATION

Gifted & Talented children are those students who are identified as possessing demonstrated or potential abilities that give evidence of high performing capabilities in intellectual, creative, specific academic, or leadership areas, or ability in the performing or visual arts, and who require services or activities not ordinarily provided by the school in order to fully develop such capabilities.

DISTRICT PLAN

The district's plan will be reviewed, revised, and submitted by the Director of Educational Services every three (3) years for SDE approval. The district's plan may shall include the following:

- Philosophy Statement
- Definition of Giftedness
- Program Goals
- Program Options
- Identification Procedures
- Program Evaluation

IDENTIFICATION OF GIFTED & TALENTED STUDENTS

On an annual basis, the district will screen all potentially gifted and talented students to ensure they have an opportunity to be considered for the program. The screening criteria will be age/grade appropriate, will be nondiscriminatory, and will comply with the procedures set forth in the district's Gifted & Talented Plan.

The district will assess those students meeting the screening criteria and gather additional information concerning their specific aptitudes and educational needs. Identification of gifted and talented students will be based on multiple indicators of giftedness with information obtained through the following methods and sources:

1. Formal assessment methods, such as group and individual tests of achievement, general abilities, specific aptitudes, and creativity.
2. Informal assessment methods, such as checklists, rating scales, pupil product evaluations, observations, nominating, biographical data, questionnaires, interviews, and grades.
3. Information regarding students will be obtained from multiple sources, such as teachers, counselors, peers, parents, community members, subject area experts, and the students themselves.

Based on the assessment, the needs of the gifted/talented student will be matched with appropriate program options.

The district shall designate a certificated employee to develop, supervise, and implement the gifted/talented program.

F. **POLICY REVISION** - 1st Reading – Tim McMurtrey

1. **Graduation Requirements Policy - Early Graduation** – Mr. McMurtrey requested approval of the 1st reading of the proposed revision to the Graduation Requirements Policy - Early Graduation. He explained that the policy was revised to increase the GPA to 3.5, and to clarify that courses need to be upper-level and/or dual credit courses for a student to qualify for an early graduation request. There has been no staff or public input. Trustee Donahue motioned to approve the 1st reading of the revision of the MHSD Graduation Requirements Policy - Early Graduation, as presented by Mr. McMurtrey, received a second from Trustee Checketts. Motion granted.

MOUNTAIN HOME SCHOOL DISTRICT NO. 193
MOUNTAIN HOME, IDAHO 83647
P O L I C Y
EARLY GRADUATION REQUIREMENTS

MHSD Board of Trustees understands that there are exceptions to the traditional graduating requirements and procedures; therefore, the MHSD Board of Trustees has adopted the following requirements for high school students to graduate earlier than the spring of their senior year.

At the beginning of the school year, any junior or senior qualified to graduate early must contact their class counselor and school principal to start the early graduation process. Only juniors or seniors who want to graduate early to start their college careers may apply, or if there are extenuating circumstances that qualify as hardship as defined in item ~~#6~~ **#5. Each request will be considered on a case-by-case basis.**

1. Only junior and senior high students may apply for early graduation.
2. The student must have or will have prior to the end of 2nd semester of their junior year or 1st semester of their senior year passed their ISAT test/**Smarter Balanced Assessment**, completed their Senior Project requirements, and completed the required 50 credits as governed by the Graduation Policy and Procedure before or by the end of the school year in which they apply for early graduation.
 - a. ~~In addition to regular classes taken at the high school, students may earn credit(s) from an accredited online course study at a University or College or any accredited on-line course study program.~~

3. **Students are required to take and successfully complete upper level and/or dual credit core courses.**
4. The student must have a **3.5** ~~3.0~~ GPA or higher and want to graduate early to start their college career to qualify for early graduation. ~~The student must have a 3.0 GPA or higher and want to graduate early to start their college career to qualify for early graduation.~~
 - a. **All courses taken through any accredited correspondence and/or virtual high school will be included in the student's transcript no matter if the course was passed or not and will be averaged into the student's GPA.**
 - b. The student must also submit an Early Graduation Request Package to the Board of Trustees as described in item ~~#7~~ **#6**, and include their plans for secondary education.
5. Students may only have one (1) Petition of Credit(s) on file for non-medical or hardship reasons (see item ~~#6~~ **#5**). Students who have filed a Petition of Credit(s) for any other reason or students who have filed more than one (1) Petition of Credit(s) due to medical or hardship reasons are ineligible for early graduation.

or

6. The student must have a hardship case in which early graduation benefits the student and/or student's family provided the student meets all graduation requirements.
 - a. Hardship is defined as:
 - The student is relied upon to bring in money to the family through employment.
 - The student is or will be the care provider to sick and/or elderly and/or disabled parents/guardians or other family member living with the student in which the student will be relied upon for assistance.
 - The student will be unable to complete the remainder of the school year due to illness, middle of the school year military transfer, pregnancy, or other permanent or temporary disability.
 - b. The student will also be required to submit an Early Graduation Request Package as described in item ~~#7~~ **#6**, and include the reason for the hardship and how an early graduation would benefit the student and/or student's family.
7. The student must submit an Early Graduation Request Package to the Board of Trustees no later than the Tuesday ~~preferably~~ before the regularly scheduled October board meeting or if necessary the Tuesday before the next regularly scheduled board meeting. No Early Graduation Request Package will be accepted after the December board meeting, unless a student qualifies in one of the hardship areas listed in item ~~#6~~ **#5**.
 - a. The request package must contain:
 - A formal letter from the student requesting early graduation and explaining the reason for wanting the early graduation along with their proposed secondary education plans for after graduation.
 - A formal letter from the student's parents/guardian giving the reason for their support of their student graduating early.
 - A formal letter from the student's counselor supporting the student's early graduation request.
 - A formal letter from the school principal supporting the student's early graduation request.
 - A copy of the latest high school transcript and/or report card, the most current college transcript(s) reflecting the course/credit information from courses the student has enrolled in, and any current transcripts from online courses the student has enrolled in.
 - A copy of the latest attendance record.
 - A copy of the student's demographics reflecting the student's full name, grade, address, and parent's names.
 - Any other pertinent information that might help the Board with their decision.
8. The student and student's parents or guardian must attend the regular board meeting in which Early Graduation will be addressed during the Executive Session of the board meeting.

- a. The student will be notified by the high school of the date and time to appear before the board meeting; the student and parents/guardians are welcome to attend the entire board meeting if they wish.
2. **Graduation Requirements Policy - MHHS** – Mr. McMurtrey requested approval of the 1st reading of the MHSD Graduation Requirements Policy - MHHS. He explained that the name was revised to remove “Class of 2013” and language was added regarding all courses taken through any accredited correspondence and/or virtual high school will be included in the student’s transcript, as well as adding language addressing credits taken before the 9th grade. There has been no staff or public input. Trustee Donahue motioned to approve the 1st reading of the revision of the MHSD Graduation Requirements Policy - MHHS, as presented by Mr. McMurtrey, received a second from Trustee Checketts. Motion carried.

MOUNTAIN HOME SCHOOL DISTRICT NO. 193
MOUNTAIN HOME, IDAHO 83647
P O L I C Y
GRADUATION REQUIREMENTS - MHHS
 Effective Class of 2013

The Board of Trustees of Mountain Home School District is committed to maintaining a rigorous curriculum and performance standards designed to promote student achievement. Toward that end, all students graduating from Mountain Home School District will meet the State of Idaho and Mountain Home School District’s graduation requirements or alternative graduation requirements. Students must be enrolled for a minimum of five (5) out of seven (7) credits during the second semester of their senior year to participate in the graduation ceremony and to receive a Mountain Home High School diploma.

Definition: Credit – Successful completion of one semester = 1 credit.

1. GRADUATING STUDENTS ARE REQUIRED TO HAVE SUCCESSFULLY COMPLETED THE FOLLOWING SEMESTER CREDITS:

<u>English</u>	8 credits
<u>Speech</u>	1 credit
<u>Mathematics</u>	6 credits
<u>Science</u>	6 credits
<u>Economics</u>	1 credit
<u>Humanities</u>	2 credits
<u>Social Studies</u>	6 credits
<u>Health</u>	1 credit
<u>Physical Education</u>	2 credits
<u>Computer Technology</u>	1 credit
<u>Electives: (see Procedures for Graduation Requirements)</u>	16 credits
TOTAL	50 credits

(See Procedures for Graduation Requirements for detailed explanation of credits)

Note: No credit will be received when repeating a class if previous credit was earned. The higher grade earned will be used to calculate the GPA.

and

Proficiency Assessment - Idaho State Assessment Test (ISAT): Score proficient or higher on the Grade 10 ISAT in the 10th, 11th, or 12th grade in math, reading, and language arts unless the student is exempt (see Graduation Requirements Procedure or Alternative Graduation Procedure), ~~and effective January 1, 2012, each student is required to score proficient or higher on the science portion of the ISAT,~~

and

College Entrance Examination: All students must take a college entrance examination (ACT, SAT, or COMPASS),

and

Senior Project: (see Graduation Requirements Procedures).

2. TRANSFER CREDITS FROM TRADITIONAL SCHOOLS

The Board recognizes that mobility can affect a student's educational program. To meet the Mountain Home School District's graduation requirements, transfer credits from other secondary schools will be accepted provided:

- a. The sending school is an accredited high school with membership in the Northwest Association of Schools and Colleges or its approved counterparts in other states; or
- b. The sending school is an accredited high school with membership in the National Association of Private Schools; or
- c. The sending school is a high school approved by the Idaho State Department of Education and passes a standards review as determined by the high school principal and/or the superintendent, or designee. The administration shall accept transfer credits from any home study, home instructional program, or private school that meets the above standards is approved by the Idaho State Department of Education.

3. TRANSFER CREDITS FROM CORRESPONDENCE / VIRTUAL SCHOOLS

The Mountain Home School District will accept credits toward high school graduation from any accredited correspondence or virtual high school course, provided the credits were earned in grades 9 through 12.

- a. **All courses taken through any accredited correspondence and/or virtual high school will be included in the student's transcript no matter if the course was passed or not and will be averaged into the student's GPA.**

4. HIGH SCHOOL CREDIT PRIOR TO GRADE NINE (I.C. 33-512C)

DEFINITIONS:

Graduation Credits: Credits applied to the Mountain Home School District's graduation requirements must be earned in grades 9 through 12.

~~Courses typically taken in high school, but taken before 9th grade, are posted on a student's high school transcript. These courses do not meet the requirements towards graduation.~~ **Credits will be awarded to any student who completes any required high school course with a grade of C or higher before entering grade nine (9), if the following criteria are met:**

1. **The course meets the same standards that are required in high school;**
2. **The course is taught by a properly certified teacher who meets the federal definition of being highly qualified for the course being taught; and**
3. **The school providing the course is accredited as recognized by the Idaho State Board of Education.**

Upon successful completion of the course, the student's grade and the number of credit hours assigned to the course will be transferred to the student's high school transcript.

EXCEPTIONS

Students must take two (2) semester credits of the required six (6) semester mathematics credits during the final year of high school.

This policy does not apply to obtaining credit for senior projects.

~~Transcribed credits for courses typically taken in high school, but earned before grade 9, are allowed by existing Administrative Rules of the State Board of Education (Sections 104, 105, and 107). Credits earned before 9th grade will be on a student's transcript provided:~~

- ~~a. Student must complete Board-approved required credits for graduation during grades 9 through 12.~~
- ~~b. The instructor must have proper certification at the time the course was taken.~~

3. **Tobacco Policy** – Mr. McMurtrey explained that this policy revision was to add language that E-cigarettes were banned from all school district property. He then asked the Board to consider approving this revision after the 1st reading. Trustee Donahue motioned to approve the 1st and only reading of the revision of the MHSD Tobacco Policy, as presented by Mr. McMurtrey, and this policy revision will go into effect immediately. Trustee Checketts seconded the motion. Motion approved.

**MOUNTAIN HOME SCHOOL DISTRICT NO.193
MOUNTAIN HOME, IDAHO 83647**

**P O L I C Y
T O B A C C O**

Tobacco use, **Tobacco Products, Tobacco Paraphernalia, and Tobacco look-alike devices (i.e. E-cigarettes)** shall be prohibited on all school district property.

PURPOSE:

The Board of Trustees recognizes the importance of all employees and students to the educational system. To that end, the health, safety, and well-being of all employees and students are major considerations of the Board. The Board is committed to providing a tobacco free environment for the employees, students, and visitors.

Students in possession or use of tobacco products, ~~and/or~~ **tobacco paraphernalia, and tobacco look-alike devices (i.e. E-cigarettes)** will be referred to Law Enforcement for disciplinary action in accordance with state and city code, and building discipline procedures.

“No Tobacco Use” signs shall be posted on all school district property.

A Tobacco Cessation Program will be available for the rehabilitation and counseling of employees and students.

DEFINITION OF TERMS:

Cessation: A temporary or final ceasing of the use of tobacco.

School District Property: Any ground, improvement, vehicle, or area owned, maintained, leased, or operated by School District #193.

Tobacco (Smoking and Smokeless):

Smoking Tobacco: Inhaling, exhaling, burning, or carrying any lighted cigar, cigarette, weed, plant, or other combustible substance in any manner or in any form.

Smokeless Tobacco: Non-combustible, nicotine-containing **and non-nicotine look-alike devices**, substances such as dipping and chewing tobacco products, **E-cigarettes, Vaping devices, and Vaping liquids.** ~~except those smoking cessation products prescribed by a licensed physician.~~

- G. **POLICY REVIEW** - No Changes – Tim McMurtrey. Mr. McMurtrey informed the Board that the two following policies were reviewed and the Policy Committee took the recommendation of the Title I Committee that no changes were needed. No motion needed.
1. Title I - Comparability of Services Policy
 2. Title I - Parental Involvement - District Policy
- H. **PERSONNEL** – Tim McMurtrey. Mr. Gilbert requested approval of the personnel items including director and administrative appointments, regular appointments, resignations, and retirements. Trustee Donahue motioned to approve the personnel items and addendum, as presented by Mr. Gilbert, with a second from Trustee Checketts. Motion authorized.

PROGRAM DIRECTOR APPOINTMENTS - 2014-15 SCHOOL YEAR

Handy, Tara A. – Director of Educational Services
Appointment through June 30, 2015, MHSD

Ybarra, Sherri L. – Director of Federal Programs & Curriculum
Appointment through June 30, 2015, MHSD

Goodman, William A. – Director of Technology
Appointment through June 30, 2015, MHSD

Clark, John F. – Director of Activities/Dean of Students: HMS
Appointment through June 30, 2015, MHSD/HMS

ADMINISTRATIVE APPOINTMENTS - 2014-2015 SCHOOL YEAR

Johnson, Jeff M., Principal, MHHS
Abbott, Tilli G., Assistant Principal, MHHS
Gunderson, Samuel G., Assistant Principal, MHHS
Longhurst, Albert J., Principal, MHJH
Ward, Jessica A., Assistant Principal, MHJH
Bayley, Lyle J., Principal, HMS
McCluskey, Phillip D., Principal, Base Primary School
Straw, Anita S., Principal, East Elementary School
Sanders, Polly S., Principal, North Elementary School
Cruser, Nichole C., Principal, West Elementary School

APPOINTMENTS

Despres, Michael P., Assistant Varsity Baseball Coach, MHHS
Hobgood, Michael J., Assistant Varsity Baseball Coach, MHHS
James, Debra L., Part-time Special Education Paraeducator, MHJH
Mauro, Jessica A., Assistant Cheerleading Coach, MHHS
Staebler, Samantha L., Special Education Paraeducator, MHHS

RESIGNATIONS

Carter, Karen; Special Education Teacher; HMS; effective August 25, 2014
Olaso, Shelly; Pre-School Paraeducator, West Elementary School; effective: February 6, 2014

RETIREMENTS

Burgess, Barbara-Lynn; Special Education Paraeducator; HMS; effective: May 20, 2014

- IX. **EXECUTIVE SESSION** – Personnel Matters. Chairman Alexander called for a motion for the purpose of allowing the Board to retire into executive session to discuss personnel matters regarding staffing. After a full and complete discussion and upon motion duly made by Trustee Donahue and seconded by Trustee Checketts, the following resolution was presented:

RESOLUTION TO ADJOURN INTO EXECUTIVE SESSION

BE IT SO RESOLVED That the Board of Trustees of School District No. 193 recess from an open meeting into the following executive session(s) pursuant to Section 67-2345, Idaho Code, in order to discuss personnel matters regarding staffing as authorized by Title 33, Sections 33-511(2), 33-512, 33-513, and Title 67, Sections 67-2341 through 67-2345(1)(a)(b), Idaho Code.

Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

NAME OF TRUSTEES

Chairman Alexander.....	Aye
Trustee House	Absent
Trustee Reynolds	Absent
Trustee Checketts.....	Aye
Trustee Donahue.....	Aye

And no less than two-thirds (2/3) of the membership in favor thereof, the chairman had declared said resolution adopted, and the Board recessed into executive session at 8:40 p.m. to discuss personnel matters regarding staffing. Others present: The attending board members, Superintendent McMurtrey, Clerk Whitman, Cliff Ogborn, and Principal Longhurst. Following a full and complete discussion of the personnel matters, the Board reconvened into open session at 8:58 p.m. A motion by Trustee Donahue to place two certified employees on an improvement plan for remainder of second semester of this school year, was seconded by Trustee Checketts. Motion granted.

- X. **ADJOURNMENT** – All business of the Board having been completed, Chairman Alexander called for a motion to adjourn. A motion from Trustee Donahue to adjourn was seconded by Trustee Checketts. Motion carried. Meeting adjourned at 9:00 p.m.

Chairman Alexander

Clerk Whitman