

SCHOOL BOARD MEETING  
APRIL 15, 2014  
SCHOOL ADMINISTRATION OFFICE

TRUSTEES PRESENT: Chairman Alexander, Trustee Reynolds, Trustee Checketts, Trustee Donahue

OTHERS PRESENT: Tim McMurtrey, James Gilbert, Cliff Ogborn, Sharon Whitman, Tara Handy, Sherri Ybarra, Will Goodman, Jeff Johnson, Stehvn Tesar, Albert Longhurst, Phil McCluskey, Anita Straw, Polly Sanders, Nikki Cruser, Mike Jewell, Kristen Miles, Brian Hershey, Luis Benavides, Dan Wolff, Gary (illegible), Janet Webb, Judy Blanchard, Marsha Baker, Nyla Norris, Vickie Armstrong, Marilyn Kellerman, Marty Abraham, Maria Sievers, Bobbie Lockett, Sean Foster, Lorraine Richins

At 7:30 p.m., Chairman Alexander convened the regular meeting of the Board of Trustees and called for the first item of business.

Prior to the first agenda item, Chairman Alexander stated there was an addendum to the agenda to add a retirement and a resignation to Personnel Matters, under New Business, in accordance with Idaho Code, Sections 67-2343(4)(c). Trustee Reynolds called for a motioned to approve the addendum to personnel, with a second from Trustee Checketts. Chairman Alexander called for a roll call vote:

Roll Call Vote as follows:

Chairman Alexander ..... Aye  
Trustee House ..... Absent  
Trustee Reynolds ..... Aye  
Trustee Checketts ..... Aye  
Trustee Donahue ..... Aye

and no less than two-thirds (2/3) of the membership in favor thereof, motion approved.

- I. **APPROVE THE MINUTES OF THE SPECIAL BOARD MEETING OF MARCH 18, 2014, AND THE REGULAR BOARD MEETING OF MARCH 18, 2014, AND THE SPECIAL BOARD MEETING OF APRIL 9, 2014.** Chairman Alexander called for a motion to approve the minutes of the special board meeting of March 18, 2014, the regular meeting of March 18, 2014, and the special meeting of April 9, 2014. There being no comment, Trustee Checketts moved to approve the minutes of special board meeting of March 18, 2014, the regular meeting of March 18, 2014, and the special meeting of April 9, 2014, with a second from Trustee Reynolds. Motion approved.
- II. **FINANCIAL REPORTS** – Cliff Ogborn. Mr. Ogborn reported on the financial statements for March 31, 2014. The statements for March reflected a balance of - (\$260,314). Investments in the State Pool are \$4,068,326. A second Impact Aid payment of \$471,876. The Income Statement reflected revenue through March as \$18,497,534. Expenses show salaries are at \$9,358,323 of original budget, and benefits are \$2,991,974. As of March 31, we have a net margin of revenue in excess of expenses of \$2,820,132. Chairman Alexander asked the status of Impact Aid that was stilled owed to the district. Mr. Ogborn replied that we have received approximately \$1.1 million of \$1.3 million for FY2014, but we still haven't received the rest of our Impact Aid from FY2010, FY2011, FY2012, and FY2013. Trustee Donahue moved to approve the financial report as presented by Mr. Ogborn. Motion seconded by Trustee Reynolds. Motion passed.
- III. **CONSIDERATION OF BILLS** – Cliff Ogborn. Mr. Ogborn presented the district bills for approval. Trustee Checketts moved to authorize payment of the district's bills as presented, with a second from Trustee Reynolds. Motion carried. (A full and complete listing of the District's bills may be reviewed at the District Office, Accounts Payable.)

IV. **DELEGATION – None**

V. **PUBLIC INPUT –**

1. Bobbie Lockett – MHEA/IEA Union Representative. Mrs. Lockett informed the Board about the recent delegate assembly and the silent auction for the Children’s Fund. She said about \$11,000 was earned during this year’s delegate assembly. She then challenged the Board to donate to next year’s delegate assembly. The Board requested that she remind them about the donation.

VI. **REPORTS –**

- A. **MOUNTAIN HOME AFB UPDATE –** MHAFB Liaison. Mr. Mike Jewell stated that the new Wing Commander is Colonel Iverson. He added that the top three and their spouses are very involved with education. The Board thanked him.
- B. **SHOWCASE –** Mountain Home Junior High School – Albert Longhurst. Mr. Longhurst presented the AVID Program and MHJH’s Strategic Plan to the Board.

Mr. Longhurst started by explaining the AVID Program. AVID (Advancement Via Individual Determination) focuses on the students who are capable of continuing their education and going on to college, but they don’t believe it is possible. He said that AVID increases the chances of students who will take AP or Concurrent courses in high school.

Mr. Longhurst informed the Board that AVID was the program they decided was best to assist students who were failing or falling behind due to such reasons as numerous absences, lack of organizational skills, lack of note taking abilities, and student apathy. He said that they [MHJH] are currently in the second year of AVID. He added that there are three sections of AVID; students have been provided with binders and Cornell Notes, as well as provided portfolios in Advisory. Mr. Longhurst said that AVID provides Professional Development including shared best practices and AVID strategies aligned with Common Core Standards and SBAC testing. He mentioned that AVID students along with high school students attended the College Fair at CSI.

Mr. Longhurst said the during the upcoming third year of AVID, student will take the ReadStep, which is designed for 8<sup>th</sup> and 9<sup>th</sup> grade students; it measures Reading, Math, and Writing Skills. He continued to say that the test costs \$8 per student and that it will be open to all students. Mr. Longhurst included that the paper portfolios would transition to College Inventory Survey, which encourages students to look beyond high school and explore post-secondary education.

Mr. Longhurst reviewed the MHJHS’s Strategic Plan. He said that they plan to increase student achievement by building common grade level performance tasks based on the CCSS (Common Core State Standards), build new tests to identify at-risk students and monitor growth. Mr. Longhurst added that they are setting up an alternative-type of environment for junior high students.

Mr. Longhurst reviewed the ReadStep Basics. He reported that the format is a paper and pencil test, it takes about two hours to administer the test, the test is given during the school day, among other things. He added that the benefits for teachers are the detailed feedback on student performance thus allowing teachers to see how well each student is performing and what improvements need to be made to the curriculum because of the results. Mr. Longhurst stated that the benefits to administration is by providing school and district level analyses of student skills, identifies skill gaps, identifies students who may need more support or those students who are ready for more rigorous coursework. He included that the benefits for students and parents is that they will understand what skills need work, where they compare nationally, and provides an online college and career planning tool.

Mr. Longhurst informed the Board that MHJH has established a motivational award for improved attendance by giving students raffle tickets every couple of weeks who have a 90% attendance rate in which one student has a chance to win an iPad. He stated that attendance has already improved.

Mr. Longhurst reviewed MHJH's goal to improve communication by requiring each teacher to have their own school webpage to keep in contact with the parents and to provide weekly grades to the parents. He added that with the addition of BlackBoard Connect, communication has been relatively easy regarding sending mass texts and emails to parents.

Mr. Longhurst concluded by reviewing what all was included in their building professional development such as performance tasks, improving technology, crisis management training, AVID, Ruby Payne, Common Core, etc.

Chairman Alexander stated that the organization portion of AVID is, in his opinion, the most important part of AVID and was something that was lacking in our students. Trustee Donahue inquired about the alternative placement of reluctant learners. Mr. Longhurst replied that there will always be reluctant learners, but that we can't give up on them. Chairman Alexander then asked whether it would be better to have reluctant learners. Discussion ensued on the pros and cons of offsite versus onsite alternative placement, and AVID. The Board thanked him.

## VII. UNFINISHED BUSINESS –

- A. POLICY ADOPTION** – 3<sup>rd</sup> and Final Reading – James Gilbert. Mr. Gilbert requested approval of the 3<sup>rd</sup> and Final readings of the adoption of the School District Intellectual Proprietary Ownership Policy and the Gifted & Talented Education Policy. There has been no staff or public input. Trustee Donahue motioned to approve the 3<sup>rd</sup> and Final reading of the adoption of the School District Intellectual Proprietary Ownership Policy and the Gifted & Talented Education Policy, as presented by Mr. Gilbert, received a second from Trustee Reynolds. Motion passed.

### 1. School District Intellectual Proprietary Ownership Policy

**MOUNTAIN HOME SCHOOL DISTRICT NO. 193**  
**MOUNTAIN HOME, IDAHO 83647**  
**P O L I C Y**  
**SCHOOL DISTRICT INTELLECTUAL PROPRIETARY OWNERSHIP**

**Intellectual Property** is a legal concept which refers to creations for which exclusive rights are recognized. Under intellectual property law, Mountain Home School District No. 193 (owner) is granted certain exclusive rights to a variety of intangible assets, such as musical, literary, and artistic works; discoveries and inventions; and words, phrases, symbols, and designs. Common types of intellectual property rights include, but not limited to, copyright, trademarks, patents, industrial design rights, trade dress, and in some jurisdictions trade secrets.

**MHSD Intellectual Property** includes, but is not limited to, MHSD and school district employees designed/created educational materials, designed/created curricular material, designed/created forms/spreadsheets, designed/created computer programs, designed/created website/webpages; MHSD and school district employees designed/created musical materials, designed/created literary materials, designed/created artistic works materials; MHSD and school district employees designed/created discoveries and inventions, designed/created words/phrases, designed/created symbols, and designed/created designs.

All works of any kind that an employee of the district creates on the network or district computers shall be the Intellectual Property of the district, as such property shall be deemed “work for hire” as defined in 17 USC Section 1001(1). Student works prepared pursuant to an assignment for any class, project, school-sponsored activity or club shall be the property of the student, if it represent original work.

- a. All web pages hosted by the District are the property of the Mountain Home School District.

- b. Students may create and publish web pages to be hosted on the District's web site for educational purposes directly related to a course that the student is currently enrolled. It is the responsibility of the instructor to ensure that student web sites are in total compliance with District rules and procedures before the material is published.
- c. Only active files that are required for the proper operation of a web site will be stored on the District's site. It is the responsibility of the page's author to maintain and/or delete files.
- d. Staff web pages will be deleted when the staff member leaves the District.
- e. Staff web pages will be moved when the staff member changes locations due to an assignment change.

The District's technology administrator or District Webmaster will have the authority to remove any content deemed inappropriate. All works on the network, computers, or storage devices are subject to the monitoring/scrutiny of district and building administrators, information system personnel, and/or designees of administrators. All files, materials, or documents may be reviewed and may be deleted by designated technology staff.

The Superintendent will have final authority for issues related to the content of all pages on the District's web site.

For the purpose of this policy, "works" shall mean "an original expression, in fixed and tangible form, that may be entitled to common-law or statutory copyright protection. Works may take different forms and include, but are not limited to, art, literature, music, software, and photography."

## 2. Gifted & Talented Education Policy

### MOUNTAIN HOME SCHOOL DISTRICT NO. 193 MOUNTAIN HOME, IDAHO 83647 P O L I C Y GIFTED & TALENTED EDUCATION

Gifted & Talented children are those students who are identified as possessing demonstrated or potential abilities that give evidence of high performing capabilities in intellectual, creative, specific academic, or leadership areas, or ability in the performing or visual arts, and who require services or activities not ordinarily provided by the school in order to fully develop such capabilities.

#### **DISTRICT PLAN**

The district's plan will be reviewed, revised, and submitted by the Director of Educational Services every three (3) years for SDE approval. The district's plan may shall include the following:

- Philosophy Statement
- Definition of Giftedness
- Program Goals
- Program Options
- Identification Procedures
- Program Evaluation

#### **IDENTIFICATION OF GIFTED & TALENTED STUDENTS**

On an annual basis, the district will screen all potentially gifted and talented students to ensure they have an opportunity to be considered for the program. The screening criteria will be age/grade appropriate, will be nondiscriminatory, and will comply with the procedures set forth in the district's Gifted & Talented Plan.

The district will assess those students meeting the screening criteria and gather additional information concerning their specific aptitudes and educational needs. Identification of gifted and talented students will be based on multiple indicators of giftedness with information obtained through the following methods and sources:

1. Formal assessment methods, such as group and individual tests of achievement, general abilities, specific aptitudes, and creativity.

2. Informal assessment methods, such as checklists, rating scales, pupil product evaluations, observations, nominating, biographical data, questionnaires, interviews, and grades.
3. Information regarding students will be obtained from multiple sources, such as teachers, counselors, peers, parents, community members, subject area experts, and the students themselves.

Based on the assessment, the needs of the gifted/talented student will be matched with appropriate program options.

The district shall designate a certificated employee to develop, supervise, and implement the gifted/talented program.

- B. POLICY REVISION** – 3<sup>rd</sup> and Final Reading – James Gilbert. Mr. Gilbert requested approval of the 3<sup>rd</sup> and Final readings of the revision of the School District Graduation Requirements Policy - Early Graduation and the Graduation Requirements Policy - MHHS. There has been no staff or public input. Trustee Checketts motioned to approve the 3<sup>rd</sup> and Final reading of the revisions of the School District Graduation Requirements Policy – Early Graduation and Graduation Requirements Policy – MHHS Policy, as presented by Mr. Gilbert, received a second from Trustee Donahue. Motion granted.

1. Graduation Requirements Policy - Early Graduation

**MOUNTAIN HOME SCHOOL DISTRICT NO. 193**  
**MOUNTAIN HOME, IDAHO 83647**  
**POLICY**  
**EARLY GRADUATION REQUIREMENTS**

MHSD Board of Trustees understands that there are exceptions to the traditional graduating requirements and procedures; therefore, the MHSD Board of Trustees has adopted the following requirements for high school students to graduate earlier than the spring of their senior year.

At the beginning of the school year, any junior or senior qualified to graduate early must contact their class counselor and school principal to start the early graduation process. Only juniors or seniors who want to graduate early to start their college careers may apply, or if there are extenuating circumstances that qualify as hardship as defined in item #6 #5. **Each request will be considered on a case-by-case basis.**

1. Only junior and senior high students may apply for early graduation.
2. The student must have or will have prior to the end of 2<sup>nd</sup> semester of their junior year or 1<sup>st</sup> semester of their senior year passed their ISAT test/**Smarter Balanced Assessment**, completed their Senior Project requirements, and completed the required 50 credits as governed by the Graduation Policy and Procedure before or by the end of the school year in which they apply for early graduation.
  - a. ~~In addition to regular classes taken at the high school, students may earn credit(s) from an accredited online course study at a University or College or any accredited on-line course study program.~~
3. **Students are required to take and successfully complete upper level and/or dual credit core courses.**
4. The student must have a **3.5 3.0** GPA or higher and want to graduate early to start their college career to qualify for early graduation. ~~The student must have a 3.0 GPA or higher and want to graduate early to start their college career to qualify for early graduation.~~
  - a. **All courses taken through any accredited correspondence and/or virtual high school will be included in the student's transcript no matter if the course was passed or not and will be averaged into the student's GPA.**

- b. The student must also submit an Early Graduation Request Package to the Board of Trustees as described in item #7 #6, and include their plans for secondary education.
5. Students may only have one (1) Petition of Credit(s) on file for non-medical or hardship reasons (see item #6 #5). Students who have filed a Petition of Credit(s) for any other reason or students who have filed more than one (1) Petition of Credit(s) due to medical or hardship reasons are ineligible for early graduation.

or

6. The student must have a hardship case in which early graduation benefits the student and/or student's family provided the student meets all graduation requirements.
- a. Hardship is defined as:
- The student is relied upon to bring in money to the family through employment.
  - The student is or will be the care provider to sick and/or elderly and/or disabled parents/guardians or other family member living with the student in which the student will be relied upon for assistance.
  - The student will be unable to complete the remainder of the school year due to illness, middle of the school year military transfer, pregnancy, or other permanent or temporary disability.
- b. The student will also be required to submit an Early Graduation Request Package as described in item #7 #6, and include the reason for the hardship and how an early graduation would benefit the student and/or student's family.
7. The student must submit an Early Graduation Request Package to the Board of Trustees no later than the Tuesday ~~preferably~~ before the regularly scheduled October board meeting or if necessary the Tuesday before the next regularly scheduled board meeting. No Early Graduation Request Package will be accepted after the December board meeting, unless a student qualifies in one of the hardship areas listed in item #6 #5.
- a. The request package must contain:
- A formal letter from the student requesting early graduation and explaining the reason for wanting the early graduation along with their proposed secondary education plans for after graduation.
  - A formal letter from the student's parents/guardian giving the reason for their support of their student graduating early.
  - A formal letter from the student's counselor supporting the student's early graduation request.
  - A formal letter from the school principal supporting the student's early graduation request.
  - A copy of the latest high school transcript and/or report card, the most current college transcript(s) reflecting the course/credit information from courses the student has enrolled in, and any current transcripts from online courses the student has enrolled in.
  - A copy of the latest attendance record.
  - A copy of the student's demographics reflecting the student's full name, grade, address, and parent's names.
  - Any other pertinent information that might help the Board with their decision.
8. The student and student's parents or guardian must attend the regular board meeting in which Early Graduation will be addressed during the Executive Session of the board meeting.

The student will be notified by the high school of the date and time to appear before the board meeting; the student and parents/guardians are welcome to attend the entire board meeting if they wish.

## 2. Graduation Requirements Policy – MHHS

**MOUNTAIN HOME SCHOOL DISTRICT NO. 193**  
**MOUNTAIN HOME, IDAHO 83647**  
**P O L I C Y**

**GRADUATION REQUIREMENTS - MHHS**

Effective Class of 2013

The Board of Trustees of Mountain Home School District is committed to maintaining a rigorous curriculum and performance standards designed to promote student achievement. Toward that end, all students graduating from Mountain Home School District will meet the State of Idaho and Mountain Home School District's graduation requirements or alternative graduation requirements. Students must be enrolled for a minimum of five (5) out of seven (7) credits during the second semester of their senior year to participate in the graduation ceremony and to receive a Mountain Home High School diploma.

Definition: Credit – Successful completion of one semester = 1 credit.

**1. GRADUATING STUDENTS ARE REQUIRED TO HAVE SUCCESSFULLY COMPLETED THE FOLLOWING SEMESTER CREDITS:**

<u>English</u>	8 credits
<u>Speech</u>	1 credit
<u>Mathematics</u>	6 credits
<u>Science</u>	6 credits
<u>Economics</u>	1 credit
<u>Humanities</u>	2 credits
<u>Social Studies</u>	6 credits
<u>Health</u>	1 credit
<u>Physical Education</u>	2 credits
<u>Computer Technology</u>	1 credit
<u>Electives: (see Procedures for Graduation Requirements)</u>	16 credits
<b>TOTAL</b>	50 credits

*(See Procedures for Graduation Requirements for detailed explanation of credits)*

**Note:** No credit will be received when repeating a class if previous credit was earned. The higher grade earned will be used to calculate the GPA.

and

Proficiency Assessment - Idaho State Assessment Test (ISAT): Score proficient or higher on the Grade 10 ISAT in the 10<sup>th</sup>, 11<sup>th</sup>, or 12<sup>th</sup> grade in math, reading, and language arts unless the student is exempt (see Graduation Requirements Procedure or Alternative Graduation Procedure), ~~and effective January 1, 2012, each student is required to score proficient or higher on the science portion of the ISAT,~~

and

College Entrance Examination: All students must take a college entrance examination (ACT, SAT, or COMPASS),

and

Senior Project: (see Graduation Requirements Procedures).

## 2. TRANSFER CREDITS FROM TRADITIONAL SCHOOLS

The Board recognizes that mobility can affect a student's educational program. To meet the Mountain Home School District's graduation requirements, transfer credits from other secondary schools will be accepted provided:

- a. The sending school is an accredited high school with membership in the Northwest Association of Schools and Colleges or its approved counterparts in other states; or
- b. The sending school is an accredited high school with membership in the National Association of Private Schools; or
- c. The sending school is a high school approved by the Idaho State Department of Education and passes a standards review as determined by the high school principal and/or the superintendent, or designee. The administration shall accept transfer credits from any home study, home instructional program, or private school that meets the above standards is approved by the Idaho State Department of Education.

## 3. TRANSFER CREDITS FROM CORRESPONDENCE / VIRTUAL SCHOOLS

The Mountain Home School District will accept credits toward high school graduation from any accredited correspondence or virtual high school course, provided the credits were earned in grades 9 through 12.

- a. **All courses taken through any accredited correspondence and/or virtual high school will be included in the student's transcript no matter if the course was passed or not and will be averaged into the student's GPA.**

## 4. HIGH SCHOOL CREDIT PRIOR TO GRADE NINE (I.C. 33-512C)

### DEFINITIONS:

Graduation Credits: Credits applied to the Mountain Home School District's graduation requirements must be earned in grades 9 through 12.

~~Courses typically taken in high school, but taken before 9<sup>th</sup> grade, are posted on a student's high school transcript. These courses do not meet the requirements towards graduation.~~ **Credits will be awarded to any student who completes any required high school course with a grade of C or higher before entering grade nine (9), if the following criteria are met:**

1. The course meets the same standards that are required in high school;
2. The course is taught by a properly certified teacher who meets the federal definition of being highly qualified for the course being taught; and
3. The school providing the course is accredited as recognized by the Idaho State Board of Education.

**Upon successful completion of the course, the student's grade and the number of credit hours assigned to the course will be transferred to the student's high school transcript.**

### EXCEPTIONS

**Students must take two (2) semester credits of the required six (6) semester mathematics credits during the final year of high school.**

**This policy does not apply to obtaining credit for senior projects.**

~~Transcripted credits for courses typically taken in high school, but earned before grade 9, are allowed by existing Administrative Rules of the State Board of Education (Sections 104, 105, and 107). Credits earned before 9<sup>th</sup> grade will be on a student's transcript provided:~~

~~a. Student must complete Board approved required credits for graduation during grades 9 through 12. The instructor must have proper certification at the time the course was taken.~~

### VIII. NEW BUSINESS –

#### A. TRAVEL REQUEST –

1. Business Professionals of America (BPA) - MHHS - National BPA Conference, Indianapolis, Indiana, April 30-May 4, 2014 – Janet Waggoner-Webb. Mrs. Webb requested permission to take the students who qualified for Nationals to the National BPA Conference in Indianapolis, Indiana, April 30-May 4, 2014. Trustee Donahue motioned for approval of the travel request for the BPA to travel to Indianapolis, Indiana, for the National BPA Conference, April 30-May 4, 2014, as presented by Mrs. Webb. Trustee Reynolds seconded the motion. Motion carried.
2. French Club - MHHS - Trip to Paris, France - June 16-23, 2014 – Sean Foster. Mr. Foster requested permission to take a few of the French Club students to Paris, France, June 16-23, 2014. Trustee Reynolds motioned for approval of the travel request for the French Club to travel to Paris, France, June 16-23, 2014, as presented by Mr. Foster. Trustee Donahue seconded the motion. Motion granted.

B. **REVISIONS TO THE DISTRICT CALENDARS - MHSD & BMHS - 2014-2015** – Tim McMurtrey. Mr. McMurtrey presented the proposed revision to the 2014-2015 District and BMHS Calendars for approval. He explained that to align with the other SIC schools, we need to move our spring break from March 30, 2015, to March 23, 2015. A motion by Trustee Donahue to approve the revision of the 2014-2015 District and BMHS Calendars as presented by Mr. McMurtrey, with a second by Trustee Reynolds. Motion passed.

C. **REQUEST APPROVAL FOR TUITION BASED ALL-DAY KINDERGARTEN - Base Primary School** – Phil McCluskey. Mr. McCluskey explained that base families come from all over the country and they come from areas that have all-day kindergarten, so when they move here they asked why MHSD doesn't have an all-day kindergarten. He requested permission to start an all-day kindergarten at Base Primary School in which base parents would pay tuition; it would be a first-come-first-serve basis, and completely voluntary.

Mr. McCluskey stated that tuition would be \$250 per month for nine months. He said that parents would pay a non-refundable \$100 deposit at the prior to the start of the program, but the \$100 would go towards the last month's tuition. Mr. McCluskey added that the enrollment would be no more than 20-25 students, and that there would be no need to hire an extra teacher because the two ½-day kindergarten classes would be covered. He did inform the Board that a paraprofessional would have to be hired, but the para's salary would come from the tuition and not from the district. Mr. McCluskey would like to have a kindergarten screening to do basic screening and to give information on some skills that parents could work with their children over the summer, as well as have them register for both the ½-day kindergarten and sign up for the all-day kindergarten.

Mr. McCluskey has already met with Colonel Griswold, Lieutenant Colonel Estes, and Mr. Jewell. He said that they were in support of an all-day kindergarten on the base and they said that it wouldn't impact the on base Child Development Center.

Chairman Alexander clarified that this isn't for Gifted/Talented, this is just for kindergarten students. Mr. McCluskey added that currently this is for base parents, but parents who work on the

base would be allowed to participate.

Trustee Donahue asked and she clarified that her forthcoming questions are no way meant to be taken negatively, but she wants some clarification. She started by asking about the tuition-based kindergarten itself, not an all-day kindergarten, but in her opinion and not that of the Board of Trustees, she doesn't think this would be successful in town. She added that tuition-based situations in town wouldn't work well, especially by the reactions of the recent approval of the BMHS daycare. Trustee Donahue said that in respect to that, she can see where a tuition-based kindergarten might flourish and work on the base.

Trustee Donahue then asked about a statement in the tuition-based all-day kindergarten contract that states should payment not be made by a certain date, the child will be placed in ½-day kindergarten and if payment isn't made by the end of the month the student will be removed from the all-day kindergarten program and remain in the ½-day kindergarten program. She asked how he would handle that situation. Mr. McCluskey replied that he didn't think it would be fair for some parents to get the program for free when others are paying. He continued to say that the military is paid the 15<sup>th</sup> and 30<sup>th</sup> of each month, if after the 30<sup>th</sup> and no payment is made, the student would be removed from the program and remain in ½-day kindergarten; the next person on the waiting list would move up. Trustee Donahue asked about what would happen if multiple students didn't pay and weren't able to pay and now there are only fifteen students registered for all-day kindergarten. Mr. McCluskey replied that he would have to first ensure that the ½-day kindergarten classes are supported, and if he couldn't support the ½-day kindergarten then he would have to make the all-day kindergarten into ½-day kindergarten at semester, and the paraprofessional position would be terminated. Trustee Donahue stated that things happen at the base all the time and the fluctuation of students is one of those things, so if after you started a program and things fall apart, you would have to explain to parents why the program is ending. She added who would be handling the finances and Mr. McCluskey said that the administrative assistant would handle the finances.

Trustee Donahue inquired whether all students were eligible to register for all-day kindergarten including special education students and Mr. McCluskey answered that it will be a first-come, first-serve basis, no matter. Trustee Donahue asked if the youth center [Child Development Center] on base was a base entity or contracted. Mr. Jewell replied that the CDC was a base entity under the Support Group; they have contracted and civil service employees. He added that this proposal went out base wide and he mentioned that there would be minimal impact in the CDC. Discussion continued.

A motion by Trustee Donahue to approve the Tuition-based All-Day Kindergarten for SY2014-15, as presented by Mr. McCluskey, received a second from Trustee Reynolds. Motion approved.

- D. **APPROVAL OF FOOD SERVICES CONTRACT** – Cliff Ogborn. Mr. Ogborn stated three quality vendors submitted a bid for the food service contract. He said that a committee was formed to evaluate the vendors' food samples and compared the quality of the samples, as well as services. He added that there were also corporate presentations in which all three did an excellent job. Mr. Ogborn informed the Board that cost wasn't the only deciding factor, because there is so much more to a food service contract than the cost. He then recommended Chartwells as the food service contractor for MHSD. Discussion ensued regarding the meal price differences, contract differences, comparison of meal services, and the compliancy with federal regulations. Chairman Alexander inquired about the \$20,000 of other costs under Chartwells. Mr. Ogborn responded that that is in case we need to replace or upgrade equipment, but has nothing to do with the meal cost contract. Chairman Alexander clarified that the contractor fees including food is \$722,462.

Chairman Alexander stated that it's hard to compare meals as three different companies can make the same meal, use the same basic ingredients, follow the same guidelines, abide by the same federal regulations, yet the three meals taste a bit different from each other. Mr. Ogborn replied that all school food service vendors must comply with federal regulation. Trustee Donahue moved to

approve awarding the MHSD #193 Food Service Contract bid to Chartwells for five annual-renewable years, as presented by Mr. Ogborn. Motion received a second by Trustee Rodney. Trustee Checketts voted nay. Motion granted.

- E. **POLICY DELETION** – James Gilbert. Mr. Gilbert presented the Network Services Security Policy and the Network Services Use Policy for deletion. He explained that since the newly adopted Computer and Network Services Policy was adopted last month, these two policies are not needed. Trustee Checketts motioned for the deletion of Network Services Security Policy and the Network Services Use Policy, as presented by Mr. Gilbert. Trustee Donahue seconded the motion. Motion passed.
1. Network Services Security Policy
  2. Network Services Use Policy
- F. **PERSONNEL** – James Gilbert. Mr. Gilbert requested approval of the personnel items including the addendum. Trustee Donahue motioned to approve the teacher appointments, retirements, resignations, and termination as presented by Mr. Gilbert, with a second from Trustee Reynolds. Motion carried.

### **TEACHER APPOINTMENTS**

#### **NON-CONTINUING CONTRACTS**

AIRHART, SHONDA K.	NEWHOUSE, REILLY E.
AITCHISON, KELLI J.	NICHOLAS, DAWN M.
AUBERT, KRISTINA L.	OGAARD, JUDY L.
BRESCIA, KAREN J.	PERCY, CATHERINE G.
COCHRAN, KRISTA L.	RECTOR, BELINDA F.
COWSERT, ALLISON R.	RENFROE, ELIZABETH A.
DEVORE, ROY L.	RODNEY, AARON K.
FREER, SHERI E.	RUDEEN, TENILLE C.
GAREY, TAWNIA R.	SCHOLTE, CHRISTINE M.
GOODMAN, TANYA E.	SCHULTZ, AMANDA D.
GUSSENHOVEN, KAYE M.	SUTTON, MELONIE C.
JAMES, DANIEL J.	THORUSEN, LEISA M.
KARREN, SHERRI L.	VICK, JAMIE L.
KIRK, SAMANTHA R.	WALLACE, CHAD T.
KULM, ANGELA R.	WALLAERT, KRISTOPHER K.
LAWRENCE, FELICIA R.	WORTHAM, SAMANTHA S
MAIN, JAMES W.	ZAIKE, JENNIFER L
MANANTAN, ASHLEIGH M.	
MCCLUSKEY, KIMBERLY A.	
MORGAN, KELLI E.	

### **RETIREMENTS**

Fry, Krystyna D.; Special Education Paraeducator; MHJH; effective: August 25, 2014  
Walker, Susan J., Math Teacher, MHHS; effective: May 21, 2014

### **RESIGNATIONS**

Lydell, Ramona E.; Administrative Assistant, Base Primary School; effective: June 6, 2014  
Nicodemus, Katie E., Paraeducator, Base Primary; effective: May 20, 2014  
Roberts, Hiedi S.; Library Manager, North Elementary School; effective: May 21, 2014

**TERMINATIONS**

Speak, Stephen J.; SoftCop Security; MHJH; effective: March 21, 2014

IX. **EXECUTIVE SESSION – None**

X. **ADJOURNMENT** – All business of the Board having been completed, Chairman Alexander called for a motion to adjourn. A motion from Trustee Donahue to adjourn was seconded by Trustee Reynolds. Motion carried. Meeting adjourned at 8:40 p.m.

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Chairman Alexander

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Clerk Whitman