

SCHOOL BOARD MEETING  
DECEMBER 19, 2017  
SCHOOL ADMINISTRATION OFFICE

- I. **CALL MEETING TO ORDER** – Chairperson/Vice-chairperson. Chairman Abrego/Vice Chair convened the regular meeting of the Board of Trustees at 7:30 p.m., and asked everyone to stand for the Pledge of Allegiance.

Trustees Present: Chairman Abrego, Vice-Chair Binion, Trustee Donahue, Trustee Monasterio, Trustee Knox

**A. PLEDGE OF ALLEGIANCE**

- II. **APPROVAL OF AGENDA OR ADDENDUMS** – Chairman/Vice-chairman. Prior to the consent agenda items, Chairman Abrego asked if there was an addendum to the agenda, or if there was anything to add or remove. Chairman Abrego called for a motion to approve or amend the agenda. Trustee Donahue moved to approve the agenda as published, with a second from Trustee Binion. Agenda approved.

- III. **CONSENT AGENDA ITEMS** – Board of Trustees. Chairman Abrego called for a motion to approve the consent agenda items. Trustee Binion moved to approve the consent agenda, with a second from Trustee Donahue. Motion carried.

**A. APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF NOVEMBER 21, 2017.**

**B. FINANCIAL REPORTS**

**C. CONSIDERATION OF BILLS**

**D. PRINCIPAL'S DATA REPORT**

**E. POLICY ADOPTION** – 3<sup>rd</sup> and Final Reading

1. Child Abuse Policy – Investigation, Reporting, Etc.
2. Student Suicide Prevention Policy
3. Conflict of Interest Policy – Board Member
4. Conflict of Interest Policy – Personnel
5. Building Safety Policy – Uniform Public School Building Safety

**F. POLICY REVISION** – 3<sup>rd</sup> and Final Reading

1. Sexual Harassment Policy
2. Open Enrollment Policy
3. Dual Enrollment Policy

**G. POLICY ADOPTION** – 2<sup>nd</sup> Reading

1. District Expenditure Website Policy
2. Transportation Policy 5 – Bus Driver Conduct

**H. POLICY REVISION** – 2<sup>nd</sup> Reading

1. Record Retention Schedule Policy
2. Military Leave Policy
3. Grievance Policy for Certified Employees
4. Attendance, Absence, & Truancy Policy
5. Transportation Policy 1 – Student Transportation

IV. **DELEGATION** – None

*Any group wishing to be a delegation must submit a letter to the Administrative Secretary/Clerk of the Board no later than the Tuesday prior to the next regular board meeting; the letter must include the reason for asking to be a delegation.*

V. **PUBLIC INPUT** – None

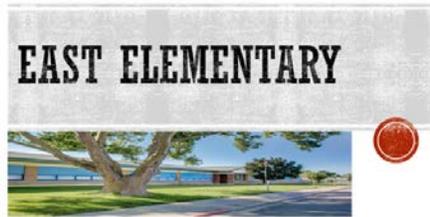
*Those wishing to speak on any topic of their interest should complete and submit to the chairperson the **MHSD Request to Address Board of Trustees Form** located at the Board Materials table. The Individuals will be allowed a maximum of three minutes to present their views. The board will not hear complaints against school district employees by name or against students by name in open session. If you have a complaint against personnel or students by name, you need to schedule an appointment with the Superintendent. There will be no action taken at this time, but action on a problem area could be scheduled for a subsequent meeting of the board.*

VI. **REPORTS –**

- A. **MOUNTAIN HOME AFB UPDATE –** MHAFB Liaison. Mr. Nicksich reported that they are working on the missing impact aid cards and they will try to get them done by next week. He announced that he would announce the Educator of the Quarter at the next board meeting. Mr. Nicksich thanked the students of SES for their help with the Warm Heart Tree at the base and that the students wanted to help with the Giving Tree in town; the students wanted to help other students who weren't as fortunate as they were. He also thanked the other school students who have been helping with the Giving Tree. Mr. Nicksich thanked all of the schools for the holiday cards, which have been sent out to the deployed airmen. He concluded by informing the board that the DOD Inspection Team should have the results of the inspection of SES in February; hopefully, they will be able to assist monetarily with the needed fixes. The board thanked him for everything he does for the students.
- B. **BOARD OF TRUSTEES' REPORT –** Chairman Abrego. Chairman Abrego congratulated Mr. Ogborn on his retirement (20-years) and that the board appreciated everything that he had done for the board. Mr. Ogborn replied thank you.

Chairman Abrego also wanted to recognize Clerk Whitman for all of her help keeping the board on the straight and narrow along with her patience working with a fairly new board. The Board Trustees presented her flowers and thanked her for her work taking care of the board and keeping them out of trouble. Clerk Whitman thanked the board for the unexpected recognition.

- C. **BUILDING PRESENTATIONS –** East Elementary – Ryan Kuntz  
*(A full recording and the presentation can be found on the website, under the tab Parent and Students. Please take the time to listen to the recording.)*



**CURRENT REALITY-ISAT**

<b>Math</b>	<b>ELA</b>
•32% incoming 4 <sup>th</sup> grade students	•41% incoming 4 <sup>th</sup> grade students

**PBIS is 37% implemented**

**CURRENT REALITY-IRI**

- Kindergarten- 82%
- 1<sup>st</sup> grade- 57%
- 2<sup>nd</sup> grade- 72%
- 3<sup>rd</sup> grade- 67%

**2017-18 SCHOOL-WIDE GOALS**

- Improve student achievement by 10% based on the ISAT tests in both Math and ELA from previous year
- 3<sup>rd</sup> grade will meet the state average of 50% in math and 47% in ELA
- Improve IRI scores by 5% or more from the previous year's score.
- Have PBIS 70% implemented by the end of the 2017-2018 school year.

**WHAT THIS MEANS**

- 3<sup>rd</sup> grade is using interim assessments
- 4<sup>th</sup> grade is targeting "bubble students"
- PBIS leadership team is meeting monthly to discuss successes and areas of improvements.

**WHAT THIS MEANS**

- Title one paras are working more with students 1<sup>st</sup>-3<sup>rd</sup> grades. Kinder is leapfrog help only.
- Common meeting times for paras and grade levels to meet
- 1<sup>st</sup>-2<sup>nd</sup> grade teachers double dipping those 1's and 2's with intervention.

CHALLENGES	HOW WILL WE KNOW
<ul style="list-style-type: none"> <li>•Time to get it all done</li> <li>•What can go and what must be done</li> <li>•Curriculum as a tool, not the tool</li> <li>•Good progress monitoring stick</li> </ul>	<ul style="list-style-type: none"> <li>•Winter IRI will give us a better feel for our IRI goal.</li> <li>•Spring ISAT</li> <li>•Spring SET (school-wide evaluation tool) for PBIS</li> </ul>

Mr. Kuntz added that East Elementary started a walking club, art classes, computer classes, quarterly rewards, afterschool programs, STEM bus visits, and started a robotics-MARS Rover team. The board thanked him.

- D. SUPERINTENDENT’S REPORT** – James Gilbert. Mr. Gilbert handed out the ISBA Boardmanship Awards for the Trustees. Ralph Binion received a Level 3 Mastery; Frank Monasterio received a Level 4 Distinction; Connie Donahue received a Level 3 Mastery; Kristina Knox received a Level 3 Mastery, and Eric Abrego received a Level 4 Distinction. He thanked the board for their participation in all of the ISBA trainings and conferences. He believes this has made a huge difference in the cohesiveness of the board, and given you a lot of peer contacts and building relationships with the community. Mr. Gilbert stated that he didn’t think the audience really understood the commitment it takes to be a board trustee, the amount of time that it takes to be a board trustee, the board having to take time off work, and taking time away from family, and this is for a non-paying elected position. He thanked the board and said it benefits everyone in the district.

Mr. Gilbert updated the board on the truancies. He said he met with the Prosecuting Attorney and the meeting went really well. He also added that this is all new, so there will be some learning curves along the way; we have the full support of the Prosecuting Attorney’s Office on this. Mr. Gilbert said that the goal of this was to get the students into school that should be in school. This is a community issue.

Mr. Gilbert informed everyone that Jon Gordon, a well-respected and powerful motivational speaker, is coming to Mountain Home on January 8, 2018, from 8:00 a.m. until 10:30 a.m., at the MHHS Gymnasium. He added that this is open to the public and he encourages people, including students to attend.

Trustee Monasterio said that he has heard wonderful thing about Jon Gordon from other educational institutions.

Trustee Binion wanted to follow up on the vehicle accident on McMurtrey Road. He said that Elmore County plans to reach out to the state to do a traffic student and hopefully, something will be done about that dangerous intersection. Mr. Gilbert thanked Trustee Binion for the follow-up.

## VII. UNFINISHED BUSINESS –

- A. POLICY ADOPTION** – 2<sup>nd</sup> Reading. Mr. Gilbert presented the 2<sup>nd</sup> reading of the proposed adoption of Mountain Home School District No. 193 Transportation Policy 2 – Activity Busing – Extracurricular Procedure & Guideline for Drivers, Coaches, Personnel, Chaperones, Etc., Transportation Policy 3 – Student Conduct, Discipline, & Due Process, and Transportation Policy 4 – Duties of School Bus Driver. He said these policies had input from CTC since the last board meeting.

Chairman Abrego asked (Transportation Policy 3) why strike the statement of the bus driver notifying the principal or superintendent. Mr. Gilbert replied that for first and second offenses, there is no reason to contact an administrator. He added that the bus company manager contacts him if there is a serious discipline issue such as bringing a weapon on the bus, so it’s not a standard procedure to contact an administrator for all incidents. Trustee Monasterio asked for clarification of unruly behavior being stricken in regards to notifying administrators because it’s not the normal procedure for less than serious offenses to be reported. Mr. Gilbert responded that unruly would be such things as students standing up on the bus instead of staying seated; the bus driver isn’t going to call an administrator or me for those types of incidents (unruly behavior), but not every incident requires the bus driver notifying an administrator. Trustee Binion asked striking line 117-118,

requiring a bus driver to notify an administrator about continued violations of the transportation policies. Mr. Gilbert replied that the bus drives contact the CTC Bus Director who in turn contacts the administrator or superintendent if the violations of are of a serious or dangerous matter, other than that, the bus company handles the violations. The bus company has their own set of procedures on dealing with incidents that also include contacting law enforcement. Chairman Abrego called for a motion. Trustee Monasterio motioned to approve the 2<sup>nd</sup> reading of the proposed adoption of the Transportation Policy 2 – Activity Busing – Extracurricular Procedure & Guideline for Drivers, Coaches, Personnel, Chaperones, Etc., Transportation Policy 3 – Student Conduct, Discipline, & Due Process, and Transportation Policy 4 – Duties of School Bus Driver, as presented by Mr. Gilbert. Trustee Binion seconded the motion. Motion approved.

1. **Transportation Policy 2 – Activity Busing – Extracurricular Procedure & Guideline for Drivers, Coaches, Personnel, Chaperones, Etc.** – Mr. Gilbert stated that CTC gave input since the last board meeting to change the time when school buses were expected to show at a bus stop from 15-minutes down to 10-minutes.
2. **Transportation Policy 3 – Student Conduct, Discipline, & Due Process** – Mr. Gilbert informed the board that CTC had some changes from the 1<sup>st</sup> reading. They wanted line 11 stricken regarding the bus company needing to contact the superintendent prior to suspending students from buses; line 67, they want to strike windows only being allowed to be open halfway due to the hot summers; line 117, they want to strike that bus drivers would report unruly behavior to the building principal; line 181, they want to strike the intervention step for elementary students because the discipline is the same for all grades.
3. **Transportation Policy 4 – Duties of School Bus Driver** – Mr. Gilbert notified the board that after the 1<sup>st</sup> reading, CTC wanted to add a line stating that bus drivers would regularly inspect the fire extinguishers.

VIII. **NEW BUSINESS –**

- A. **DECLARATION OF HABITUAL TRUANCIES** – James Gilbert. Mr. Gilbert presented the list of students who have not met the 90% attendance requirement, or who have numerous unexcused absences, or truancies to the board to be declared as habitually truant in accordance with Idaho Code and turned over to the Prosecuting Attorney’s office. Chairman Abrego called for a motion. Trustee Donahue motioned to approve the Declaration of Habitual Truancies as presented, with a second from Trustee Knox. Motion granted.
- B. **RESOLUTION 18-03 – CALLING FOR A SUPPLEMENTAL LEVY ELECTION** – James Gilbert. Mr. Gilbert requested approval to call for a \$2.7 million Supplemental Levy Election to be run March 13, 2018. He added that the board needed to adopt a resolution stating the amount and the language that was to be on the ballot and on the notice. Mr. Gilbert said the forms and resolution needed to go to the County Clerk for the election process to begin. He then presented Resolution 18-03 – Calling for a Supplemental Levy Election to the board for approval. Mr. Gilbert informed everyone that this is the same amount (\$2.7 million per year for two years) as the last levy; there will be no increase from the last levy election. He added that the Supplemental Levy is used to maintain operations as it stands and not to add or change anything that we are currently doing. He also added that until the District is able to reach and maintain our 8% Fund Balance, we wouldn’t be able to readdress possibly reducing the Supplemental Levy amount. Trustee Monasterio mentioned that this is the year that the General Election and Primary Election is run and Mr. Gilbert responded that should the Supplemental Levy not pass in March, this would give us time to run the levy election again. Chairman Abrego asked for a motion. Trustee Binion motioned to approve Resolution 18-03 – Calling for a Supplemental Levy Election, as presented by Mr. Gilbert. Trustee Donahue seconded the motion. Chairman Abrego asked Clerk Whitman to do a roll call vote.

Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

NAME OF TRUSTEES

Chairman Abrego..... Aye  
 Vice-Chair Binion..... Aye

Trustee Donahue ..... Aye  
 Trustee Monasterio ..... Aye  
 Trustee Knox..... Aye

And no less than two-thirds (2/3) of the membership in favor thereof, the Chairman declared said resolution adopted.

**MOUNTAIN HOME SCHOOL DISTRICT NO. 193  
 MOUNTAIN HOME, IDAHO  
 RESOLUTION 18-03 CALLING FOR SUPPLEMENTAL LEVY ELECTION**

WHEREAS, the state of Idaho has eliminated operations and maintenance funding in lieu of the 6% state sales tax, thus also eliminating operations and maintenance funding at the local level from school districts'; and

WHEREAS, the state of Idaho requires school districts to submit the question to the patrons of the school district as to whether the school district would be authorized to raise property taxes as a supplemental levy for operations and maintenance; and

WHEREAS, the Board of Trustees of Mountain Home School District No. 193 has studied the district's budget for the current school year and for proposed figures for budgetary and funding considerations for the 2018-2019 school year, and 2019-2020 school year; and

WHEREAS, in accordance with Section 33-802(3) and 34-106(1)(a)(7)(8), Idaho Code, the Board of Trustees of Mountain Home School District No. 193 and the Elmore County Clerk (County Clerk) shall cause to be conducted a Supplemental Levy Election on the second Tuesday in March for the purpose of allowing Mountain Home School District No. 193 patrons to authorize an increase in property taxes and empower a supplemental levy.

NOW, THEREFORE, be it resolved by the Board of Trustees of Mountain Home School District No. 193, Elmore County, Idaho, as follows:

Section 1. That a School Supplemental Levy Election is hereby called to be held in Mountain Home School District No. 193 (MHSD), Elmore County, Idaho, on March 13, 2018, for the purpose of submitting to the qualified electors of the District, the question set out in the form of the ballot appearing in Section 7 herein, of passing a supplemental levy increasing the amount of property taxes given to the Mountain Home School District No. 193.

Idaho Code shall be fully applicable and shall govern all school elections. All school elections shall be administered and conducted by the Clerk of Elmore County (County Clerk) wherein the district lies. That said election will be conducted by the County Clerk in accordance with Title 33 and 34, Sections 33-401 and 34-1401, Idaho Code.

Section 2. That on Tuesday, March 13, 2018, the polls shall be opened between the hours of 8:00 a.m. until 8:00 p.m. (I.C. 34-1409)

Section 3. That said election shall be held as specified in Notice of Election, as published by the County Clerk in accordance with Title 34, Section 34-1406, Idaho Code, and set in Section 9 herein.

Section 4. That said election shall be administered and conducted by the County Clerk of the county wherein the district lies and in accordance with Title 33, Chapter 4, Idaho Code, and Section 33-401, Idaho Code; Title 34, Chapters 1 thru 24, Idaho Code, and Sections 34-208, 34-1401, Idaho Code. The County Clerk shall appoint two (2) or more election judges, one (1) of whom shall be designated chief judge, and the number of clerks deemed necessary by the County Clerk for each polling place in accordance with Title 34, Section 34-303, Idaho Code.

Section 5. That the polling places of said election shall be established by the Elmore County Commissioners not less than 30-days before any election in accordance with Title 34, Section 34-302, Idaho Code, as follows:

**School Supplemental Levy Election**

Voters residing within the Mountain Home School District No. 193 boundaries will go to their regular polling place, in their respective General Election precinct, as established by the County

Commissioners.

Section 6. That no person shall vote at such School Supplemental Levy Election that is not at the time of election (Title 33 and 34, Sections 33-405, 34-107, 34-402 thru 34-405, Idaho Code):

1. A United States Citizen, a qualified elector of the state, county, and MHSD, for at least 30-days preceding the day of election, a register voter in the MHSD, and 18 years of age or older, within the meaning of Article 6, Section 2 of the Idaho Constitution; and
2. A registered elector governed by the provisions of Title 34, Idaho Code.
3. A bona fide resident thereof.

Section 7. That voting at said election shall be by secret and separate ballot, and that the ballot come from the State Attorney's office as required, and that prescribed ballot shall be prepared by the Clerk of the Board of Trustees, and shall be submitted to the Elmore County Clerk, possibly at the school district's expense.

**OFFICIAL BALLOT**  
**MOUNTAIN HOME SCHOOL DISTRICT NO. 193** No. \_\_\_\_\_  
**ELMORE, IDAHO** (PRECINCT)  
**MARCH 13, 2018**

-----

**OFFICIAL BALLOT**  
**MOUNTAIN HOME SCHOOL DISTRICT NO. 193**  
**ELMORE, IDAHO**  
**MARCH 13, 2018**

---

**INSTRUCTIONS: To vote in favor of the supplemental levy, color in the oval at the left of the words "IN FAVOR OF." To vote against the supplemental levy, color in the oval at the left of the word "AGAINST." If you change your mind, tear, or make a mistake on this ballot, request a new ballot from an election worker.**

---

**MOUNTAIN HOME SCHOOL DISTRICT NO. 193**  
**ELMORE, IDAHO**  
**TO LEVY A SUPPLEMENTAL LEVY**

---

**Shall the Board of Trustees be authorized to levy a supplemental levy in the amount of \$2.7 million per year for a period of two years commencing with the fiscal year beginning July 1, 2018, for the purpose of paying all lawful expenses of operating the schools of the district as provided in the resolution of the Board of Trustees adopted on December 19, 2017.**

- IN FAVOR of authorizing the levy in the amount of up to \$2.7 million, per year for two years***
- AGAINST authorizing the levy in the amount of up to \$2.7 million, per year for two years***

Section 8. That immediately following the close of the polls, the judges must immediately proceed to count the ballots cast at such election. The counting must be continued without adjournment until completed and the result declared (I.C. 34-1201). The County Board of Commissioners shall be the County Board of Canvassers and the County Clerk shall serve as their secretary for this purpose (I.C. 34-1410). The County Board of Canvassers shall meet within ten (10) days after the election for the purpose of canvassing the election returns of all precincts within the county (I.C. 34-1205). The County Clerk shall certify the election results to the Clerk of the Board of Trustees. The greatest number of votes cast shall be declared the decision on whether the Supplemental Levy passed. (I.C. 33-802(3)).

Section 9. That the County Clerk shall have published the Notice of Election possibly at the school district's expense, which is in the following form as prescribed and required by the Secretary of State:

**NOTICE OF SUPPLEMENTAL LEVY ELECTION**

NOTICE IS HEREBY GIVEN that pursuant to a resolution of the Board of Trustees, of the Mountain Home School District No. 193 adopted on December 19, 2017, a supplemental levy election will be held on March 13, 2018, between the hours of 8:00 a.m. and 8:00 p.m., for the purpose of voting upon the question and proposition of authorizing a levy in the amount of up to \$2.7 million per year for the period of two years for the purpose of paying all lawful expenses of operating the schools of the district.

Said election will be held at the following polling places: as directed by the Elmore County Clerk

The question to be submitted to the electors shall be by ballot reading substantially as follows:

<b>OFFICIAL BALLOT</b> <b>MOUNTAIN HOME SCHOOL DISTRICT NO. 193</b> <b>ELMORE, IDAHO</b> <b>MARCH 13, 2018</b>	No. _____ <b>(PRECINCT)</b>
---	--------------------------------

-----

**OFFICIAL BALLOT**  
**MOUNTAIN HOME SCHOOL DISTRICT NO. 193**  
**ELMORE, IDAHO**  
**MARCH 13, 2018**

---

**INSTRUCTIONS:** To vote in favor of the supplemental levy, color in the oval at the left of the words "IN FAVOR OF." To vote against the supplemental levy, color in the oval at the left of the word "AGAINST." If you change your mind, tear, or make a mistake on this ballot, request a new ballot from an election worker.

---

**MOUNTAIN HOME SCHOOL DISTRICT NO. 193**  
**ELMORE, IDAHO**  
**TO LEVY A SUPPLEMENTAL LEVY**

---

**Shall the Board of Trustees be authorized to levy a supplemental levy in the amount of \$2.7 million per year for a period of two years commencing with the fiscal year beginning July 1, 2018, for the purpose of paying all lawful expenses of operating the schools of the district as provided in the resolution of the Board of Trustees adopted on December 19, 2017.**



*IN FAVOR of authorizing the levy in the amount of up to \$2.7 million, per year for two years*



*AGAINST authorizing the levy in the amount of up to \$2.7 million, per year for two years*

Signed

Shaun H. Whitman

Election Official

Section 10

The County Clerk shall give Notice of Election by publishing such notice in the Mountain Home Newspaper, the official newspaper of the county. The notice shall state the date of the election, the polling places, and the hours during which the polls shall be open for the purpose of voting. The first publication shall be made not less than twelve (12) days prior to the election and the last publication of notice shall be made not less than five (5) days prior to the election. The County Clerk shall cause to be published a facsimile, except as to size, of the sample ballot be published in one (1) newspaper published within the county or one (1) newspaper that has general circulation within the county. Such publication shall be in conjunction with the second notice of election required by Idaho Code 34-1406.

Passed and approved 19<sup>th</sup> day of December 2017.

---

Chairman Abrego

Vice-Chairman Binion

---

Trustee Donahue

---

Trustee Monasterio

---

Trustee Knox

---

Clerk Whitman

**IX. EXECUTIVE SESSION – None**

- X. **ADJOURNMENT** – All business of the Board having been completed, Chairman Abrego called for a motion to adjourn. A motion from Trustee Binion to adjourn was seconded by Trustee Knox. Motion carried. Meeting adjourned at 8:05 p.m.

**ATTACHMENT**

**APPOINTMENTS**

Eaton, Stormy; Cook 2, East Elementary School  
 Lasuen, Jennifer; Special Education Paraeducator, MHJH  
 Trueba, Alexa; Part-Time Receptionist, Maintenance Department

**RESIGNATIONS**

Alderman, Kurt; Assistant Varsity Baseball Coach, MHHS; effective: December 13, 2017  
 Dexter, Travis; 7<sup>th</sup> Grade Football Coach, Mountain Home Junior High School; effective: December 14, 2017  
 Hampton, Krista; Head Sophomore/Assistant Varsity Volleyball Coach, MHHS; Effective: December 6, 2017  
 Sanchez, Patricia; Cook 2, MHJH; effective: December 12, 2017

**TERMINATIONS**

Dexter, Travis; Junior Varsity Boys Basketball Coach, MHHS; effective: November 18, 2017

**STUDENT TEACHING ASSIGNMENTS 2017-2018 SY**

Rella, Joseph, – Grand Canyon University – January 8, 2018 – May 25, 2018 –  
 Stephensen Elementary School; Co-operating Teacher – Ami Pritchard, 3<sup>rd</sup> Grade

---

Chairman Abrego

---

Clerk Whitman