

SCHOOL BOARD MEETING
AUGUST 15, 2017
SCHOOL ADMINISTRATION OFFICE

- I. **CALL MEETING TO ORDER** – Chairperson/Vice-chairperson. Chairman Abrego convened the regular meeting of the Board of Trustees at 7:30 p.m., and asked everyone to stand for the Pledge of Allegiance.

Trustees Present: Chairman Abrego, Vice-Chair Binion, Trustee Donahue, Trustee Monasterio, Trustee Knox

A. PLEDGE OF ALLEGIANCE

- II. **APPROVAL OF AGENDA OR ADDENDUMS** – Chairman/Vice-chairman. Prior to the consent agenda items, Chairman Abrego asked if there was an addendum to the agenda, or if there was anything to add or remove. Chairman Abrego called for a motion to approve or amend the agenda. Trustee Binion moved to approve the agenda as published, with a second from Trustee Donahue. Agenda approved.

- III. **CONSENT AGENDA ITEMS** – Board of Trustees. Chairman Abrego called for a motion to approve the consent agenda items. Trustee Monasterio moved to approve the consent agenda, with a second from Trustee Donahue. Motion carried.

A. APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF JULY 18, 2017.

B. FINANCIAL REPORTS

C. CONSIDERATION OF BILLS

- IV. **DELEGATION – None**

Any group wishing to be a delegation must submit a letter to the Administrative Secretary/Clerk of the Board no later than the Tuesday prior to the next regular board meeting; the letter must include the reason for asking to be a delegation.

- V. **PUBLIC INPUT – None**

Those wishing to speak on any topic of their interest should complete and submit to the chairperson the MHSD Request to Address Board of Trustees Form located at the Board Materials table. The Individuals will be allowed a maximum of three minutes to present their views. The board will not hear complaints against school district employees by name or against students by name in open session. If you have a complaint against personnel or students by name, you need to schedule an appointment with the Superintendent. There will be no action taken at this time, but action on a problem area could be scheduled for a subsequent meeting of the board.

- VI. **REPORTS –**

- A. MOUNTAIN HOME AFB UPDATE** – MHAFB Liaison. Allen Niksich reported on the MCEC National Training Seminar that he and Mr. Holland attended. He informed the board that the Educator of the Year was Mrs. Pritchard, SES 3rd grade teacher. Mr. Niksich notified the board that the base hired two additional MFLCs, a total of three counselors, for the elementary and middle schools. The base started their Back to School Brigade – Operation Homefront & Teen Hangout that provided school supplies to the base students and provided other student activities. He spoke about the SAC trying to get more parents involved, especially parents from town. The SAC meets the second Wednesday of each month, at noon, at the Airman & Family Readiness Center, but they can also meet in one of the schools in town.

Chairman Abrego asked how do families moving to MHAFB decide to move to Boise. Mr. Niksich replied that new arrivals are assigned a sponsor who sends information including the local schools districts including Boise area schools. He then asked if anyone ever discussed staying in Mountain Home. Mr. Niksich said that they try.

Vice-Chair Binion asked that since base housing is at 98% occupancy, and there are very few rentals available in town, if the base was looking at building additional housing. Colonel Henry responded no, because there hasn't been an increase in personnel, so families are moving to Boise and the valley. Mr. Niksich added that the base looks to the town to see what the town is doing to build housing for military families to keep them in town.

Trustee Monasterio asked what the name was of the parents group that meets. Mr. Niksich replied the SAC committee, and they meet the second Wednesday of each month, at noon, at the Airman & Family

Readiness Center, but they can also meet in one of the schools in town if asked.

Mr. Gilbert thanked Mr. Niksich for his help.

- B. FOOD SERVICE REPORT** – Adrian Carcas. Mr. Carcas reported on the food service program. He reviewed their plans for the upcoming year. He gave a presentation that included demographics, number of meals served, a slight increase in the participation rate, and that the district is at 51% free and reduced meals, the added additional nutritional and food choices for students, encouraging student input, adding other programs to encourage participation, grab and go kiosks, food philosophy, becoming more involved in education, etc. He added that the foodservice programs would be successful without his excellent staff.

Chairman Abrego asked what our districts free and reduced meals rate was as compared to other valley schools. Mr. Carcas said that he would send the data link to Chairman Abrego. Trustee Monasterio asked if the lower participation at the secondary level was due to students not participating or taking advantage of school meals. Mr. Carcas responded yes, they don't take advantage of meals program. Trustee Binion stated that last year, Mr. Carcas reported to the board that he was going to start a "dinner" or afterschool food program and if he started the program. Mr. Carcas stated no, but that he changed it to an afterschool/activities snacks program instead. Trustee Donahue said that last year Mr. Carcas had mentioned starting a newsletter and asked if he had implemented that yet. Mr. Carcas stated no, not yet, but that he's working on it. The board thanked him.

- C. SUPERINTENDENT'S REPORT** – James Gilbert. Mr. Gilbert updated the board on the enrollment figures and that the district is up nine students. He added that as of last Friday, the district was down 105 students for no apparent reason other than many parents waited until Monday and Tuesday to register. Mr. Gilbert notified the board that due to the numbers, the district would need to hire one certified person and one para.

Mr. Gilbert informed the board that the district only had 20 tuition-based all-day kindergarten students from town, whereas the base parents are more enthusiastic about the tuition-based all-day kindergarten. He stated that only having 20 students from town enrolled in the all-day kindergarten program was quite disappointing, as he thought more parents from town would have been equally enthusiastic. He added that depending on how the year goes, the district might have to reconsider offering the tuition-based all-day kindergarten in town next year.

Mr. Gilbert reported that the technology department has moved to the district office, which better serves the district and the employees. He continued to report that servers would remain at MHJH. Mr. Gilbert also informed the board on the renovations at the district office. He explained that the district office belongs to all employees and now they can come down and discuss personal and confidential matters in a more private setting. He continued to explain that the office has a warmer more user-friendly atmosphere for our patrons and staff, and our student and personnel files are more secure behind double-locked doors, but the building is also ADA compliant.

Mr. Gilbert informed the board that the district had an electrical engineer come out and do an audit so that now we can go out to bid for all of the electrical work that needed to be completed throughout the district.

Trustee Binion asked how the district got the information out about the tuition-based all-day kindergarten. Mr. Gilbert replied that it was extensively advertised on the elementary schools Face Book pages, it was posted on the elementary schools websites, and on the district website, so it was surprise that the town showed little interest. He added that he hoped the interest would increase as the year progresses.

Chairman Abrego asked if the electrical work was something that would be done during the summer. Mr. Gilbert responded that it would depend on what had to be done, so we have no idea at this point; it will take a lot of work to update all of the buildings.

VII. UNFINISHED BUSINESS – None

VIII. **NEW BUSINESS –**

- A. OUT-OF-DISTRICT OPEN ENROLLMENT APPLICATIONS –** James Gilbert. Mr. Gilbert requested approval of the open enrollment application for the 2017-2018 school year. The family will provide transportation to and from school.

1. Crystal Waller for her 8th grader at MHJH

Trustee Donahue moved to approve the Out-of-District Open Enrollment Application as presented by Mr. Gilbert, with a second from Trustee Binion. Motion passed.

- B. IN LIEU OF TRANSPORTATION REQUEST (ACTION) –** James Gilbert. Mr. Gilbert presented a transportation reimbursement request for approval. A motion by Trustee Monasterio to approve the In Lieu of Transportation request as presented by Mr. Gilbert, with a second by Trustee Knox. Motion approved.

1. Lori Winmill for her child going to Pine School

- C. SCHOOL BUS TRANSPORTATION & SAFETY BUS ROUTES APPROVAL – 2017-18 (ACTION) –** James Gilbert. Mr. Gilbert requested approval of the 2017-2018 school bus route descriptions, timelines, and turnarounds, and the approval for the annual Safety Routes for 2017-2018. He added that Idaho Code calls for the district to provide transportation for students living more than one and one-half (1½) miles from the nearest appropriate school. He continued to add that under Idaho Code, the Board of Trustees could approve the transportation of students living less than one and one-half (1½) miles from school when they believe it is warranted because of the age, health, or safety of the students. Mr. Gilbert stated that the safety bus routes are the same four (4) routes used for many years due to many safety issues such as lack of sufficient sidewalks, students having to cross irrigation ditches or canals, high traffic area(s), etc. He said all four of the safety routes were approved by the state and the district is reimbursed for the routes. Chairman Abrego asked if the state allowable transportation cost paid for the entire transportation cost. Mr. Gilbert replied no, the state only pays 75% of the allowable transportation costs. A motion by Trustee Donahue to accept the approve the 2017-18 school bus transportation routes and the safety busing routes , as presented by Mr. Gilbert was seconded by Trustee Knox. Motion granted.

- D. ANNUAL REVIEW & APPROVAL OF MHSD CONTINUOUS IMPROVEMENT PLAN POLICY AND PROCEDURE (ACTION) –** James Gilbert. Mr. Gilbert stated that we are required to approve our Continuous Improvement Plan Policy and Procedure every year at this time; the plan must be submitted prior to August 30. He added that the board has been working on the plan for the last few months and asked if they had any additional change to make before approving. Trustee Monasterio stated that his observation showed that last year's MHHS SAT scores exceeded more than half of the state of Idaho, and our students have a lot going on in their lives as do their teachers and he thinks that this is an index of the quality that we see displayed in the classrooms.

Mr. Gilbert informed the board that during the recent administrative meeting, he discussed how their school goals tie into the Continuous Improvement Plan. He added that a lot of the goals might look like they are written from the high school standpoint, but the reality of it is that if a student is not at grade level at every grade level, the student will not be in a position to be Career & College ready, they won't be on track to graduate. Mr. Gilbert continued to add that he discussed this with his administrators to make sure that their goals in their buildings are aligned with the Continuous Improvement Plan.

Discussion continued regarding the Continuous Improvement Plan. A motion by Trustee Binion to approve the Annual Review & Approval of the MHSD Continuous Improvement Plan Policy and Procedure, as presented by Mr. Gilbert, was seconded by Trustee Donahue. Motion passed.

1. Continuous Improvement Plan Policy
2. Continuous Improvement Plan Procedure

- E. PERSONNEL –** James Gilbert

1. **DECLARATION OF HIRING EMERGENCY –** Mr. Gilbert said that first personnel item is a

Declaration of Hiring Emergency for Elementary Special Education that needed to be approved. He added that the state would allow us to use an alternate authorization to fill the position, as we do not have any candidates who are fully certified. Trustee Monasterio moved to approve the Declaration of a Hiring Emergency in Elementary Special Education, as presented by Mr. Gilbert, received a second from Trustee Binion.

a. Elementary Special Education

2. **APPOINTMENTS** – Mr. Gilbert then asked for approval of the remaining personnel items. Trustee Donahue moved to approve the remaining personnel items, as presented by Mr. Gilbert, with a second from Trustee Binion. Motion carried.

CATEGORY II CONTRACTS

Dickinson, Amanda

CATEGORY I CONTRACTS

Durham, Daniel

McLean, Harvey

Mills, Liseann

APPOINTMENTS

Bundy, Nathan; Assistant Varsity Cross Country Coach, MHHS

Burden, Erin; English Teacher, MHHS

Campbell, Natalie; Assistant Varsity Cheerleading Coach, MHHS

Crawford, Rose; Assistant Varsity Cheerleading Coach, MHHS

Duenas, Beatriz; Custodian A, HMS

Floyd, Todd; Head Varsity Softball Coach, MHHS

Hampton, Krista; Head Sophomore/Assistant Varsity Volleyball Coach, MHHS

Higgins, Lyndy; Business Teacher, MHHS

Hill, Amanda; Custodian B, MHJH

Hilliard, Lori; Custodian B, MHHS

Kellam, Julie; Kindergarten Paraeducator, Stephensen Elementary

Lloyd, Sarah; 1st Grade Teacher, East Elementary

Logan, Trenton; 8th Grade Football Coach, MHJH

Marchant, Pamela; Cook 2, West Elementary

Mederios, Scott; Assistant Varsity Softball Coach, MHHS

Monday, Crystal; Special Education Paraeducator, North Elementary

Smith, Molly; Elementary Counselor, MHSD

Starkey, Patrick; Head Varsity Wrestling Coach, MHHS

Trappen, Linda; Cook 1, MHJH

Turner, Michaela; Seventh Grade “B” Volleyball Coach, MHJH

Waldrup, Kori; Kindergarten Paraeducator, Stephensen Elementary

RESIGNATIONS

Estrella, Vanessa; Receptionist, MHJH; effective: July 31, 2017

James, Daniel; Business Teacher, MHHS; effective: July 31, 2017

Watkins, Makenzie; TEAM Paraeducator, MHHS; effective: August 2, 2017

IX. **EXECUTIVE SESSION** – Labor Contract Matters and Personnel Matters

Executive Session – Section 74-206(1)(j) – to consider labor contract matters, and 74-206(1)(b) – To consider the evaluation of an employee and/or public school student.

Chairman Abrego called for a motion for the purpose of allowing the board to enter into executive session. Trustee Monasterio so moved to enter into executive session in accordance with Idaho Code to discuss labor contract matters and personnel matters, received a second from Trustee Knox, the following resolution was presented:

RESOLUTION TO ADJOURN INTO EXECUTIVE SESSION

BE IT SO RESOLVED That the Board of Trustees of School District No. 193 recess from an open meeting into executive session pursuant to Title 74, Chapter 2, Section 74-206(1)(b) in order consider the evaluation of an employee, and Section 74-206(1)(j), in order to consider labor contract matters, as authorized

by Idaho Code.

BE IT FURTHER RESOLVED That following the executive session, the Board of Trustees will convene into public session for further business or adjournment of the meeting.

Chairman Abrego called upon Clerk Whitman to do a roll call vote. Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

NAME OF TRUSTEES

Trustee Knox	Aye
Trustee Monasterio	Aye
Trustee Binion	Aye
Trustee Donahue.....	Aye
Chairman Abrego.....	Aye

And no less than two-thirds (2/3) of the membership in favor thereof, the Chairman declared said resolution adopted and the board recessed into executive session at 8:24 p.m.

ACTION ITEM(S): None

NON-ACTION ITEM(S):

A. Labor Contract Matters
 Others present: The attending Board members, Superintendent Gilbert, Clerk Whitman, Mr. Longhurst, Mr. Johnson, Mr. Goodman, and Mr. Ogborn. Following a full and complete discussion of labor contract matters, the Board reconvened into open session at 8:47 pm. No motion needed.

A motion to reconvene into executive session was made by Trustee Binion and seconded by Trustee Donahue. Motion approved. The Board entered back into executive session at 8:47 p.m. Chairman Abrego excused everyone from the room except Mr. Gilbert.

B. Personnel Matters
 Others present: The attending Board members and Superintendent Gilbert. Following a full and complete discussion of personnel matters, the Board reconvened into open session at 10:04 p.m. Clerk Whitman returned to the room at 10:04 p.m. No motion needed.

X. ADJOURNMENT – All business of the Board having been completed, Chairman Abrego called for a motion to adjourn. A motion from Trustee Knox to adjourn was seconded by Trustee Binion. Motion granted. Meeting adjourned at 10:05 p.m.

Chairman Abrego

Clerk Whitman