

## SCHOOL BOARD MEETING

August 21, 2018

## SCHOOL ADMINISTRATION OFFICE

- I. **CALL MEETING TO ORDER** – Chairperson/Vice-chairperson. Chairman Abrego convened the regular meeting of the Board of Trustees at 7:30 p.m., and asked everyone to stand for the Pledge of Allegiance.

Trustees Present: Chairman Abrego, Vice-Chair Binion, Trustee Donahue, Trustee Monasterio, Trustee Knox

**A. PLEDGE OF ALLEGIANCE**

**B. GOOD NEWS –**

*Each month, the school board encourages students, teachers, administrators, and board members to recognize the notable activities, events, celebrations, student achievements & awards, etc., that have occurred in the school district or in the community.*

1. Mrs. Cruser, Principal of West Elementary, celebrated Mrs. Taunya Page and Mrs. Page's Drama students for their help with West Elementary's PBIS video. Mrs. Cruser explained that she had originally used a PBIS YouTube video to help the students better understand PBIS, but the students had a difficult time relating to the YouTube video. Mrs. Page and the drama students went to West and created a PBIS video that was more specific to West Elementary, and the students loved. Mrs. Cruser stated they celebrated the West Elementary students during an assembly.

The board commended Mrs. Page and the Drama students for the PBIS video and for the wonderful job they do with the school plays.

- II. **APPROVAL OF AGENDA OR ADDENDUMS** – Chairman/Vice-chairman. Prior to the consent agenda items, Chairman Abrego asked if there was an addendum to the agenda, or if there was anything to add or remove. Chairman Abrego called for a motion to approve or amend the agenda. Trustee Binion moved to approve the agenda as published, with a second from Trustee Donahue. Agenda approved.

- III. **CONSENT AGENDA ITEMS** – Board of Trustees. Chairman Abrego called for a motion to approve the consent agenda items. Trustee Knox moved to approve the consent agenda, with a second from Trustee Binion. Motion carried.

**A. APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF JULY 17, 2018.**

**B. FINANCIAL REPORTS**

**C. CONSIDERATION OF BILLS**

**D. PERSONNEL**

**E. TRAVEL REQUESTS**

**F. ANNUAL APPROVAL OF MHSD CONTINUOUS IMPROVEMENT PLAN POLICY AND PROCEDURE**

- IV. **DELEGATION – None**

*Any group wishing to be a delegation must submit a letter to the Administrative Secretary/Clerk of the Board no later than the Tuesday prior to the next regular board meeting; the letter must include the reason for asking to be a delegation.*

- V. **PUBLIC INPUT – None**

*Those wishing to speak on any topic of their interest should complete and submit to the chairperson the **MHSD Request to Address Board of Trustees Form** located at the Board Materials table. The Individuals will be allowed a maximum of three minutes to present their views. The board will not hear complaints against school district employees by name or against students by name in open session. If you have a complaint against personnel or students by name, you need to schedule an appointment with the Superintendent. There will be no action taken at this time, but action on a problem area could be scheduled for a subsequent meeting of the board.*

- VI. **REPORTS –**

- A. MOUNTAIN HOME AFB UPDATE** – MHAFB Liaison. Mr. Niksich wasn't able to attend, but Chairman Abrego informed everyone that Mr. Niksich left information sheets for everyone to have a copy. He added that everyone should read the sheet because there is a lot of good information and Mr. Niksich does a great job.

- B. FOOD SERVICE REPORT** – Adrian Carcas. Mr. Carcas reported on the food service program. He reviewed their mission statement, reviewed the financial fiscal responsibility information, and reviewed the operational plans for the upcoming year. Mr. Carcas gave a presentation that included demographics, number of meals served, that there was a slight decrease in the participation rate, and that the district is at 49.25% free and reduced meals rate. He included the added additional nutritional and food choices for students, the Nutrislice program, getting parents involved using informative, and useful links, explained the Grab & Go kiosks, etc. Mr. Carcas continued to report on the digital menus, café chat, the community outreach regarding reducing the waste of food, and reviewed adding other programs to encourage participation.

The board ask a few questions and then thanked Mr. Carcas.

- C. SUPERINTENDENT’S REPORT** – James Gilbert. Mr. Gilbert introduced Mr. Nick Schamber as the new Assistant Principal of MHJH. He then informed the board that there is a bus driver shortage throughout the valley, so this will cause some frustrations over the next few weeks. He added that we might have to combine some routes or delay some routes and that the sports and activities schedule will add some complications.

Mr. Gilbert informed everyone that compared to this date last year, the district had 39 more students attend school today than last year, but we are down in registration by about 20. He added that this is where we expected to be, this is what we budgeted; we are in a good position.

Mr. Gilbert reported on the paint projects such as the high school hallways and cafeteria and East Elementary. He also reported that the Chromebooks distribution should be completed by the middle of September, pads have been poured for the generators, and the status or completion of some of the other projects.

Mr. Gilbert informed the board that looking forward to the next plant facility election, the district would like to replace the roof at SES and do lots of painting and lots of flooring. He added that depending on the cost, the district would like to look at possibly putting in some sort of air conditioning in the buildings.

Mr. Gilbert reported that the access control safety measure went well, there were a few glitches, but overall it went well. He added that there was a lot going on with the start of school and good feedback on the culture of the buildings being positively impacted by PBIS. Mr. Gilbert said that it was obvious to see how those types of programs are good for the buildings and making things more functional.

Mr. Gilbert informed everyone that lighting struck East Elementary and damaged some computers and projectors.

Chairman Abrego asked about the access control at the high school. Mr. Gunderson responded that it went really well and that the community really supported the access control. Chairman Abrego agreed and stated that he heard positive feedback regarding the access control.

**VII. UNFINISHED BUSINESS – None**

**VIII. NEW BUSINESS –**

- A. OUT-OF-DISTRICT OPEN ENROLLMENT APPLICATIONS – 2018-2019** – James Gilbert. Mr. Gilbert requested approval of the open enrollment application for the 2018-2019 school year. The parents will provide transportation to and from school.

1. Christina Gaffield for her 8<sup>th</sup> grader, MHJH
2. Lorton Blewett for his 6<sup>th</sup> grader and 5<sup>th</sup> grader, HMS

Trustee Monasterio motioned to approve the Out-of-District Open Enrollment Application as presented by Mr. Gilbert, with a second from Trustee Donahue. Motion passed.

- B. IN LIEU OF TRANSPORTATION REQUEST** – James Gilbert. Mr. Gilbert presented a transportation reimbursement request for approval. He explained that the families are reimbursed from their home to Pine Elementary or the nearest bus stop (Little Camas or Immigrant Pass depending on the

weather). A motion by Trustee Monasterio to approve the In Lieu of Transportation request as presented by Mr. Gilbert, with a second by Trustee Binion. Motion granted.

1. Lorie Winmill for her 5<sup>th</sup> grader, Pine Elementary

**C. SCHOOL BUS TRANSPORTATION ROUTES & SAFETY BUSSING APPROVAL – 2018-19 (ACTION)** – James Gilbert. Mr. Gilbert requested approval of the 2018-2019 school bus route descriptions, timelines, and turnarounds, and the approval for the annual Safety Routes for 2018-2019. He said that the routes are based on the number of bus drivers and we might have to make some changes. He added that Idaho Code calls for the district to provide transportation for students living more than one and one-half (1½) miles from the nearest appropriate school. Mr. Gilbert continued to add that under Idaho Code, the Board of Trustees could approve the transportation of students living less than one and one-half (1½) miles from school when they believe it is warranted because of the age, health, or safety of the students. Mr. Gilbert stated that the safety bus routes are the same four (4) routes used for many years due to many safety issues such as lack of sufficient sidewalks, students having to cross irrigation ditches or canals, high traffic area(s), etc. He said all four of the safety routes were approved by the state and the district is reimbursed for the routes. A motion by Trustee Binion to accept the approve the 2018-19 school bus transportation routes and the safety busing routes, as presented by Mr. Gilbert was seconded by Trustee Donahue. Motion approved.

**D. APPROVAL OF CORRECTION OF DISTRICT CALENDAR – BMS 2018-2019 (ACTION)** – James Gilbert. Mr. Gilbert requested approval to approve the revisions to the published BMHS Calendar and explained that BMS moved to a semester schedule and now holds its parent conferences at the same time that the rest of district holds its. A motion by Trustee Monasterio to approve the revision to the published BMHS 2018-2019 calendar received a second from Trustee Binion. Motion passed.

**E. PERSONNEL (ACTION)** – James Gilbert

1. **DECLARATION OF HIRING EMERGENCY** – Mr. Gilbert asked the board to declare a hiring emergency. He added that the state would allow us to use an alternate authorization to fill the position if the board declared a hiring emergency. Trustee Binion moved to approve the Declaration of a Hiring Emergency, as presented by Mr. Gilbert, received a second from Trustee Knox. Motion granted.

- a. Elementary Special Education
- b. Earth Science, Mountain Home High School
- c. Music Teacher, North Elementary/East Elementary
- d. Pre-School, West Elementary School
- e. Special Education-Pre-School, Stephensen Elementary School/West Elementary School
- f. Special Education, North Elementary School
- g. Special Education, Hacker Middle School
- h. Special Education, Mountain Home High School
- i. Special Education, Mountain Home Junior High School

**IX. EXECUTIVE SESSION – None**

**X. ADJOURNMENT** – All business of the Board having been completed, Chairman Abrego called for a motion to adjourn. A motion from Trustee Binion to adjourn was seconded by Trustee Donahue. Motion carried. Meeting adjourned at 8:10 p.m.

## ATTACHMENT

## APPOINTMENTS

Alexander, Jennifer; Cook II, East Elementary  
 Austin, Glenn; Special Education Teacher, HMS  
 Bertschy, Christina; Cook II, MHJH  
 Buckley, Quayshawne; Special Education Teacher, HMS/MHJH  
 Burden, Erin; English-Journalism Teacher, MHHS  
 Carter, Carolyn; Assistant Freshman Football Coach, MHHS  
 Chappell, Ashley; TEAM Paraeducator, MHJH

Christensen, Sandra; 7<sup>th</sup> Grade "B" Volleyball Coach, MHJH  
 Edington, Pamela; Special Education Paraeducator, MHHS  
 Elliott, Brenda; Special Education Teacher, North Elementary  
 Flack, Kristin; Assistant Varsity Cheer Coach, MHHS  
 Fletcher, Michael; Assistant Varsity/Assistant Junior High Wrestling Coach, MHHS/MHJH  
 Gaffield, Christina; Assistant Varsity Cheer Coach, MHHS  
 Gallup, Natalie; Cook II, MHJH  
 Gooding, Elyssa; Cook II, West Elementary  
 Higgins, Lyndy; Business Teacher, MHHS  
 Hudson, Katherine; Special Education Mentor Specialist, MHSD  
 Joiner, Kishan; Assistant Varsity Football Coach, MHHS  
 Kern, Kevin; Earth Science, MHHS  
 Law, Miranda; IT Field Technician, MHSD  
 Lewellen, Kristian; Special Education Teacher, HMS  
 Miller, Patricia; Special Education Teacher, MHHS  
 Monday, Crystal; Part-Time Receptionist, Maintenance Department  
 Moseley, Eugene; Special Education Teacher, MHJH  
 Platt, Merri; 6<sup>th</sup> Grade Teacher, HMS Middle School  
 Riley, Candace; Title I Paraeducator, East Elementary  
 Rodriguez, Elizabeth; TEAM Paraeducator, MHHS  
 Rowell, Sandra; Cook II, HMS  
 Sandefur, Shelby; 4<sup>th</sup> Grade Teacher, North Elementary  
 Sargent, Rebecca; Cook II, North Elementary  
 Sigwing, Rebecca; 6<sup>th</sup> Grade Teacher, HMS  
 Sims, Ashley; Cook II, MHJH  
 Smith, Katrina; Elementary Music Teacher, East Elementary/North Elementary  
 Soby, Stacy; Speech-Language Paraeducator, East Elementary  
 Whitman, Christopher; IT Field Technician, MHSD  
 Whitmore, Cora; Cook II, MHJH

### **RESIGNATIONS**

Christiansen, Anna; Cook II, West Elementary; effective: July 23, 2018  
 Jansen, Lauren; 2<sup>nd</sup> Grade Teacher, North Elementary; effective: July 24, 2018  
 Lock, Sarah; Assistant Varsity Cheer Coach, MHHS; effective: July 18, 2018  
 Lord, Linda; Assistant Debate Coach, MHHS; effective: August 9, 2018  
 Manantan, Ashleigh; 6<sup>th</sup> Grade Teacher, HMS; effective: July 16, 2018  
 Petti, John; Debate Coach, MHHS; effective: August 13, 2018  
 Turner, Margo; Speech Language Pathologist Assistant, East Elementary; effective: August 2, 2018

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Chairman Abrego

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Clerk Whitman