

Mountain Home School District No. 193

SCHOOL BOARD MEETING

AUGUST 16, 2016

SCHOOL ADMINISTRATION OFFICE

- I. **CALL MEETING TO ORDER** – Chairperson/Vice-chairperson. Chairman Abrego convened the regular meeting of the Board of Trustees at 7:30 p.m., and asked that all cell phones need to be off or muted.

Trustees Present: Chairman Abrego, Trustee Monasterio, Trustee Binion, Trustee Donahue

- II. **APPROVAL OF AGENDA OR ADDENDUMS** – Chairman/Vice-chairman. Prior to the consent agenda items, Chairman Abrego asked if there was an addendum to the agenda, or if there was anything to add or remove. Chairman Abrego called for a motion to approve or amend the agenda. Trustee Monasterio moved to approve the agenda as published, with a second from Trustee Binion. Agenda approved.

- III. **CONSENT AGENDA ITEMS** – Board of Trustees. Chairman Abrego called for a motion to approve the consent agenda items. Trustee Donahue moved to approve the consent agenda, with a second from Trustee Monasterio. Motion carried.

A. **APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF JULY 19, 2016.**

B. **FINANCIAL REPORTS**

C. **CONSIDERATION OF BILLS**

D. **TRAVEL REQUESTS**

1. Cross Country Team – MHHS – Elko Invitational Tournament – Elko, Nevada – October 13, 2016

E. **OUT-OF-DISTRICT OPEN ENROLLMENT APPLICATIONS**

1. Taft & Kimberly Bearden for their 9th grader, MHHS, and their 7th grader, MHJH

F. **ANNUAL APPROVAL OF MHSD CONTINUOUS IMPROVEMENT PLAN POLICY AND PROCEDURE**

- IV. **DELEGATION – None**

Any group wishing to be a delegation must submit a letter to the Administrative Secretary/Clerk of the Board no later than the Tuesday prior to the next regular board meeting; the letter must include the reason for asking to be a delegation.

- V. **PUBLIC INPUT –**

*Those wishing to speak on any topic of their interest should complete and submit to the chairperson the **MHSD Request to Address Board of Trustees Form** located at the Board Materials table. The Individuals will be allowed a maximum of three minutes to present their views. The board will not hear complaints against school district employees by name or against students by name in open session. If you have a complaint against personnel or students by name, you need to schedule an appointment with the Superintendent. There will be no action taken at this time, but action on a problem area could be scheduled for a subsequent meeting of the board.*

- A. Stehvn Tesar – Principal BMHS – Mr. Tesar informed the board the BMHS has partnered with the 366th OSG/Spouses. The group contacted him to ask what BMHS needed regarding supplies and then gave about \$1,000 in supplies and monetary donations. Mr. Tesar said that BMHS couldn't thank them enough and for their efforts and generosity.

- B. DeShawn Smith – SAC President – Colonel Blackwell and Mr. Smith presented Dave Holland with the SAC Educator of the Year award and Heidi Wilson the 4th Quarter Educator of the year for the 2015-16 school year. Both received a plaque, gift certificates, and the MHAFFB coin. Mr. Smith thanked them for all they do and then encouraged everyone to submit the names of educators they feel are deserving of this award.

Mr. Holland thanked the board and his administrators for allowing him the freedom to have innovated and crazy ideas.

Chairman Abrego thanked Mr. Smith and the SAC for their support and appreciate their honoring the school district's teachers.

VI. **REPORTS –**

- A. MOUNTAIN HOME AFB UPDATE –** MHAFB Liaison. Allen Niksich introduced himself and as the School Liaison Officer. He then introduced Colonel John Blackwell, the new 366th MSG/CC. Colonel Blackwell introduced himself and said he was excited to be part of the team that makes education better for our kids.
- B. MARCHING BAND PROCUREMENT ACTIVITIES REPORT –** New Uniforms – Jerry Tippetts. Mr. Tippetts informed the board that the current band uniforms were purchased in 1999. He said the Marching Band is involved in many activities representing MHHS and if it wasn't for diligence that the band students have put into taking good care of the current uniforms, they wouldn't be in the decent shape that the uniforms are in, but he would like to purchase new uniforms. Mr. Tippetts had two band students model two different types of band uniforms (\$400 per uniform) that are adjustable to fit many shapes and sizes, thus reducing the amount of uniforms to be purchased, and that the new uniforms do not need to be dry-cleaned, which would save money. He explained that they have applied for grants, with the most recent application going to the WECRD, they have been doing fundraisers, and they opened an account at Pioneer Credit Union for anyone who would like to donate to MHHS Marching Band Donation Fund. He concluded by stating that they hope to raise the money by January 2017.

Trustee Monasterio appreciated the work that Mr. Tippetts had put into this effort, and then asked for clarification regarding the Pioneer Credit Union account. Mr. Tippetts explained that anyone would be able to walk into the credit union and say that they want to donate to the MHHS Marching Band Account.

Chairman Abrego asked about the ages and condition of the band instruments. Mr. Tippetts explained that the instruments are very old and they do need to be replaced, but the uniforms are the priority at the moment.

Trustee Donahue too asked about instrument replacement and Mr. Tippetts replied that the band receives about \$10,000 per year to help alleviate some of the costs.

Discussion continued about the age of the uniforms and instruments, applying for grants, the different options to help with fundraising, etc. The board thanked him for his report.

- C. SUPERINTENDENT'S REPORT –** James Gilbert. Mr. Gilbert reported that he went around to the schools and there were a lot of excited kids and excited parents who were glad school was back in session. He informed the board that there was a good turnout at the two open houses at East and West Elementary Schools the night prior. Mr. Gilbert stated that enrollment, as of today, shows that we are slightly ahead of where we began last year, but we're still behind where we ended last year. He informed the board that he is concerned about the large classes at West and that we may need to look and the Open Enrollment; this might be a situation that we adjust the Open Enrollment at West. Mr. Gilbert said that he planned to attend the Open Houses of the other buildings. He added that he hoped everyone had a chance to look at the new playgrounds at the town elementary schools and that the district will look at possibly fixing the playground at SES next year.

VII. **UNFINISHED BUSINESS – None**

VIII. **NEW BUSINESS –**

- A. RESOLUTION 17-02 – AUTHORIZATION TO SUSPEND STUDENTS (ACTION)–** James Gilbert. Mr. Gilbert explained that this was an annual requirement authorizing the listed administrators to suspend students. Trustee Binion moved to approve Resolution 17-02 giving authorization to suspend students as presented, received a second from Trustee Monasterio, the following resolution was presented:

**MOUNTAIN HOME SCHOOL DISTRICT NO. 193
MOUNTAIN HOME, IDAHO
RESOLUTION 17-02
RESOLUTION FOR DELEGATING AUTHORITY TO SUSPEND STUDENTS**

WHEREAS, The Board of Trustees is granted the power to deny attendance to any pupil who is a habitual truant, or who is incorrigible, or whose conduct is such as to be continuously disruptive of school discipline, or of the instructional effectiveness of the school, or whose presence in a public school is detrimental to the health and safety of other pupils, by Idaho Code 33-205 and as defined by Idaho Code Section 33-206; and

WHEREAS, The Board is of the opinion that there may be times that it is in the best interest of the school district to allow administrative staff to take immediate action against a pupil who is habitually truant, or who is incorrigible, or whose conduct is such as to be continuously disruptive of school discipline, or of the instructional effectiveness of the school, or whose presence in a public school is detrimental to the health and safety of other pupils, without the necessity of first appearing before the Board of Trustees; and

WHEREAS, The Board desires to grant authority to certain school district administrators to suspend students and to bring notice of such action to the Board at the regularly scheduled meetings.

NOW THEREFORE, BE IT RESOLVED That the Board of Trustees of Mountain Home School District No. 193 hereby grant authority to the below named administrators, or their designees, to suspend students who are habitual truants, or who are incorrigible, or whose conduct is such as to be continuously disruptive of school discipline, or of the instructional effectiveness of the school, or whose presence in a public school is detrimental to the health and safety of other pupils:

- James G. Gilbert, Superintendent
- Albert L. Longhurst, Director of Student Services
- Jeff M. Johnson, Director of Instruction
- Samuel G. Gunderson, Principal, Mountain Home High School
- Tilli Abbott, Assistant Principal, Mountain Home High School
- Mark A. Cotton, Assistant Principal, Mountain Home High School
- Stehvn J. Tesar, Principal, Bennett Mountain High School
- Daniel L. Cochran, Principal, Mountain Home Junior High School
- Jessica A. Ward, Assistant Principal, Mountain Home Junior High School
- Lonnie M. Smith, Principal, Hacker Middle School
- Robynn Schipani, Assistant Principal, Hacker Middle School
- Ryan M. Kuntz, Principal, East Elementary
- Anita Straw, Principal, North Elementary
- Phillip D. McCluskey, Principal, Stephensen Elementary
- Nichole C. Crusier, Principal, West Elementary

BE IT FURTHER RESOLVED That the Board of Trustees is to be notified at their next regularly scheduled meeting of all student suspensions.

Authorized this 16th day of August 2016.

Chairman Abrego

Trustee Walborn

Trustee Monasterio

Trustee Binion

Trustee Donahue

Clerk Whitman

Roll Call Vote as follows:

- Trustee Walborn..... Absent
- Trustee Monasterio Aye
- Trustee Binion..... Aye
- Trustee Donahue Aye
- Chairman Abrego..... Aye

and no less than two-thirds (2/3) of the membership in favor thereof, motion approved.

B. SCHOOL BUS TRANSPORTATION ROUTES – 2016-2017 (ACTION) – James Gilbert. James Gilbert. Mr. Gilbert requested approval of the 2016-2017 school bus route descriptions, timelines, and turnarounds. Trustee Donahue moved to approve the 2016-17 school bus transportation routes as

presented by Mr. Gilbert. Trustee Binion seconded it. Motion granted. (Complete listings of Bus Route Descriptions are on file at the District Office.)

- C. SAFETY BUS ROUTES REQUEST – 2016-17 (ACTION)** – James Gilbert. Mr. Gilbert requested approval for the annual Safety Routes for 2016-2017 for student transportation. Idaho Code calls for the district to provide transportation for students living more than one and one-half (1½) miles from the nearest appropriate school. He added that under Idaho Code, the Board of Trustees could approve the transportation of students living less than one and one-half (1½) miles from school when they believe it is warranted because of the age, health, or safety of the students. Mr. Gilbert stated that the safety bus routes are the same four (4) routes used for many years that have many safety issues such as lack of sufficient sidewalks, students having to cross irrigation ditches or canals, high traffic area(s), etc. He said all four of the safety routes were approved by the state and the district is reimbursed for the routes. A motion by Trustee Monasterio to accept the safety busing routes for 2016-2017 as presented by Mr. Gilbert was seconded by Trustee Donahue. Motion passed.
- D. POLICY ADOPTION – 1st and Only Reading** – James Gilbert. Mr. Gilbert requested the board approve this policy as a 1st and Only Reading because it is already a student handbook, which is a board approved policy in itself, but the district feels that this should be a stand-alone policy. Trustee Monasterio asked if there were any concerns and Mr. Gilbert responded no, because it would be its own policy, which actually gives it better clarification and more strength. Trustee Monasterio moved to approve the 1st and only reading of the proposed adoption of the Athletic/Activities Policy, as presented by Mr. Gilbert. Trustee Binion seconded the motion. Motion approved. (Policies in cycle for adoption/revision/review can be viewed at: www.mtnhomesd.org/policies-review)
1. Athletic/Activities Policy
- E. PERSONNEL** – James Gilbert. Mr. Gilbert informed the board that there were two items in the personnel section, the first being a declaration and approval of a hiring emergency; the second being regular personnel items.
1. **DECLARATION OF HIRING EMERGENCY** Mr. Gilbert explained that the State requires when a district can't fill a teaching position, the board would need to declare a hiring emergency for the district to hire certificated individuals for that position while the teacher continues to work on their certificate. He added that we have four emergency hire positions this year and explained the reasons for each position, the process required to fill the position, and the requirements and process needed from the SDE. Chairman Abrego asked if the district is set up to hold the Welding/AG class and Mr. Gilbert responded yes. Chairman Abrego then asked how the district received its funding for the emergency positions. Mr. Gilbert explained that the August Foundation payment helps cover the hiring of personnel and then the second payment comes in February. Chairman Abrego asked if the applicants for the Welding/AG position were aware of it including AG, and Mr. Gilbert responded that it was advertised as such. Trustee Binion moved to approve the hiring emergency and the personnel items as presented by Mr. Gilbert, with a second from Trustee Donahue. Motion carried.
 - a. Elementary Special Education (K-4)
 - b. Elementary Music
 - c. High School English
 - d. High School Welding
 2. **APPOINTMENTS**

Barth, Lori; Music Teacher; SES/West Elementary
 Bearden, Kimberly; 5th Grade Teacher, HMS
 Burns, Stacy; Kindergarten Paraeducator, SES
 Dickinson, Amanda; 2nd Grade Teacher, North Elementary
 Fesperman, Cheryl; Cook II, West Elementary
 Guiotto, Patrizia; Science Teacher, MHHS
 Higgins, Lyndy; Business Teacher, MHHS
 Mayo, Amanda; Computer Lab Facilitator, SES
 McCombs, Paige; Special Education Teacher, West Elementary

Mendoza, Laura; 3rd Grade Teacher, East Elementary
 Miceli, Anthony; Counselor, MHJH
 Nida, Amanda; Special Education Teacher, North Elementary
 Perez, Celeste; Receptionist, MHHS
 Riley, Michael "Samuel"; English/Journalism Teacher, MHHS
 Rooney, LuAnn, Cook II, MHJH
 Trouten, Christopher; 1st Grade Teacher, SES
 Vines, Kya; Industrial MX/AG & Science & Technology Teacher, MHHS
 Waite, Jennifer; 1st Grade Teacher East Elementary

RESIGNATIONS

Allen, Lacey; 5th Grade Teacher, HMS
 Day, Connie; Cook I, North Elementary
 Garvey, Jennifer; Computer Lab Facilitator, SES
 Johnson, Gina; Attendance Secretary, MHHS
 Padour, Justin; Physical Education Teacher; West/SES Elementary

RETIREMENTS

DeMayo, Carol; Title I Paraeducator; HMS; effective: August 1, 2016
 Reynolds, Kerri; Technology Support Technician, MHSD; effective: November 30, 2016

- F. DECLARE VACANCY OF A TRUSTEE POSITION - Zone 1 (ACTION)** – Chairman Abrego
Applications for Trustee Zone 1 will be available at the District Administration Office or online at www.mtnhomesd.org. Only those patrons who are qualified to hold the Trustee Zone 1 position may apply (Idaho Code 33-501).

Chairman Abrego stated that Trustee Walborn submitted a letter of resignation because he no longer meets the residency requirement of Zone-1, so the board is declaring a vacancy of Trustee Position Zone-1. He then thanked Trustee Walborn for his time and effort.

The board discussed their options to fill the position including having patrons submit an application by close of business September 14, 2016; advertise the opening in the local newspaper, on the district website, and on the bulletin board outside of the district office; the option to table the appointment to October, if necessary, and etc.

Chairman Abrego called for a motion to declare a vacancy in trustee zone-1. A motion by Trustee Donahue to declare a trustee vacancy in zone-1 was seconded by Trustee Binion. Motion accepted.

Chairman Abrego added that any legal resident of Zone-1 who wishes to be appointed as Trustee of Zone-1, and who meets the legal requirements in accordance with Idaho Code 33-501, may apply. Applications will be available at the district office, or on the district website. The board may appoint a person to fill the trustee zone-1 vacancy at either the regular board meeting of September or October.

- IX. **EXECUTIVE SESSION** – None
- X. **ADJOURNMENT** – All business of the Board having been completed, Chairman Abrego called for a motion to adjourn. A motion from Trustee Binion to adjourn was seconded by Trustee Donahue. Motion approved. Meeting adjourned at 8:09 p.m.

Chairman Abrego

Clerk Whitman